Department of Physical Science Meeting Minutes

Oct 13, 2023

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| --- | --- | --- | --- |
| Faculty | Present | Absent | Excused |
| Luminita Coman | X |  |  |
| Yadab Paudel | X |  |  |
| Marius Coman | X |  |  |
| Kimberly Hilton | X |  |  |
| Soumya Bhattacharya | X |  |  |
| Serhiy Pasishnyk | X |  |  |
| Valentin Zalessov | X |  |  |
| Christina Lydon | X |  |  |
| Eric Commendatore | X |  |  |
| Di Xue | X |  |  |
| Qin Liu | X |  |  |
| Gabriel Gaidos | X |  |  |
| Michael Sauer | X |  |  |

**ACS Meeting, Lab Experiment, Leave Request, Course Proposal**

Qin and Soumya discussed the upcoming ACS meeting scheduled for the week after spring break, the details of which Soumya clarified. Soumya also shared about a lab experiment they are working on, which can be conducted at home with readily available materials. Additionally, Michael shared about a new course proposal they put forth, which is primarily taught by Joe Van Galen and aims to be a follow-up to physical geology.

**Textbook Access Shift to Canvas: Costs and Concerns**

Qin and Michael discussed the shift from Follett to a new InclusiveAccess system integrated into Canvas for textbooks. They acknowledged that this would be the default option from the next semester and could be more cost-effective than other sources. However, they also noted that students could purchase textbooks from other platforms, but would need an exception from Libby. Concerns were raised about Follett's poor management, leading to access problems. Michael suggested directing students to the Pearson Course website as an alternative. They also discussed the possibility of students borrowing textbooks from the library, but clarified that publisher permissions would be needed for this.

**Syllabus, Fair, Website, and FTC Science Fair**

The team discussed several topics. Qin confirmed that there was no need for more mentor due to the absence of new faculty. Our school is planning to host an adjunct fair and refresh their school's website. A discussion about listing their names on the website was clarified by Qin, and we all agree to have out name listed on the FSW SoPAS website. There was also a discussion about volunteering for the FTC Science Fair, and Qin promised to forward the invitation email to everyone. Lastly, Qin informed the team about a simple syllabus website where students can access previous syllabi.

**Meeting Date, Web course Errors, and Confirmation**

Christina raised a question about the scheduled meeting date, which was supposed to be on the second Friday of every month. Christina confirmed with Libby later that we will not have meeting on March 8. Di brought up some mistakes in the 2025 online web course and asked Christina to inform them if they spot any new errors. The team agreed to fix any mistakes promptly.

**Email Protocol for Gus and Libby**

Soumya raised a query about the protocol for contacting Gus and Libby concerning different matters. Qin confirmed that he always emails both of them, forming a team to respond to any incoming emails.