

Learning Assessment Committee Meeting Minutes



Friday 11/03/2023

2:00 – 3:30 PM

Online via Zoom

Zoom - <https://fsw.zoom.us/j/89390117484>

Attendees: Jennifer Patterson, Joseph van Gaalen, Jane Charles, Amy Trogan, Dee Batiato, Meghan Carlson, Jennifer Summary, Caroline Seefchak, Richard Worch, Krissy Cabral, Veronica Ruiz, Jessica Godwin, Colleen Moore, Tami Such (exc), Marius Coman, Rebecca Harris, Mary Conwell, Terry Zamor, Philip Allen, Eric Seelau, Susan Foster

Agenda

1. Introductions/Opening
	1. Meeting started at 2pm
	2. October meeting minutes approved
	3. Assessment 101 update was provided
		1. The self-paced nature of assessment 101 was discussed
		2. Call for suggestion on weekly Assessment 101 emails
		3. Listed on CTLE and that they have 12 active participants
2. DataVersed updates
	1. Former DataVersed editor (Caroline Seefchak) stepped down and passed on the title to Meghan Carlson
	2. October/November issues released, November/December issue planned
3. Vote on Mission Statement
	1. New LAC mission statement approved by committee
4. Create the panel for GenEd review of assignments
	1. AASPIRE has created list
		1. Team AASPIRE shared list of top 20 courses by school and what their integral competencies are
		2. It was suggested to use the list as a starting point for GenEd competency review
	2. Members volunteered to join GenEd review panel (Jane Charles and Dee Batiato)
5. Development of PD
	1. A discussion of the importance of PD and set up for breakout rooms
	2. Set dates for Writing effective learning outcomes (Members present: Rebecca Harris, Amy Trogan, Susan Foster, )
		1. A document for designing course learning outcomes was shared with the members of the breakout room
		2. Blooms taxonomy was discussed as a good method for brainstorming
		3. Verb first approach
			1. The benefit of action verb approach and moving away from inert verbs was discussed
		4. Activity for measuring the effectiveness of verbs was brought up as a possible PD
			1. Incorporating hands on activities in the PD sessions
		5. Discussion of avoiding the word “assessment” in session titles
		6. Giving assignments and activities a purpose
		7. Connecting SLOs to the students first and work backwards from there to align a better fit
			1. “moving forward by working backwards”
	3. Alignment of assessments with outcomes
		1. Potentially offer one general assessment workshop to discuss assessment tool “options”, then offer several mini workshops with each addressing a single assessment tool “option”
		2. Potentially design a badge for attendance to the one general assessment workshop and one mini workshop
		3. Might begin offering these sessions in Spring Term
		4. Jennifer Patterson will begin an email exchange to determine workshop topics and dates
		5. Potential workshop topics: multiple choice exams and SLO alignment (M. Carlson), rubric use in Canvas and SLO alignment (Worch).
		6. Members present: M. Carlson, C. Seefchak, D. Batiato, R. Worch, J. Patterson, J. Godwin
	4. Connecting coordinator feedback with workshops
		1. Group decided to plan for January/February start of outreach program to ECs to see where they could develop workshops to groups not associated with the course level assessment results
		2. Jane Charles was assigned to reach out to Matt Hoffman and connect regarding Paralegal/Public Admin potential for a PD.
		3. Eric Seelau was assigned to Bill Kelvin for Social Sci
		4. Mary Conwell was assigned to Whitney Walker for Business areas
		5. Jennifer Summary was assigned to Monique Harrington
		6. Group:
			1. Jane Charles
			2. Eric Seelau
			3. Mary Conwell
			4. Jennifer Summary
			5. Marius Coman
			6. Joe van Gaalen
6. New Business
	1. No new business
7. Meeting ended at 3:10