|  |
| --- |
| 1/31/2023 Department of Nursing Meeting 10:30 am to 11:30 am; Department of Nursing; Director Meeting |
| Agenda and Meeting Minutes |
| Attendees |
|  | Dr. Susan Holland, Asst. Dean  | X | Dr. Lisa Fox, P. Director, ASN | X | Sarah Hamula, Advisor | X | Michelle Sherman, Adm. Asst |
|  | Dr. Jennifer Ortiz, Collier Program Coordinator  | X | Judy Sweeney, Charlotte Program Coordinator  | X | Mariel Goldrick, Lee Program Coordinator | X | Joanne Sabo, Advisor |

|  |
| --- |
| Minutes for review and approval  |
|  **YYYY/MM/DD Meeting Minutes \_\_\_ approved \_\_\_ approved with edits \_\_\_ not approved; returned for edits** |
|  **YYYY/MM/DD Meeting Minutes \_\_\_ approved \_\_\_ approved with edits \_\_\_ not approved; returned for edits** |

|  |  |  Presenter/Topic | Discussion/Minutes | Person Responsible/Due Date |
| --- | --- | --- | --- | --- |
| 1.
 | Open Meeting –  | Dr. Lisa Fox | * This is just a touch base Meeting, no agenda
 |  |
|  | Campus Updates  | Charlotte | * Still having issues with clinicals. Miscommunications along the line., working on getting things up and running.

  |  |
| Collier | * Still having issues with clinicals. Miscommunications along the line., working on getting things up and running.
* Still short CAs
 |  |
| Lee | * Things going pretty well this past week.
* Nursing 4 students trying to change their clinicals on their own. Issue has been addressed
 |  |
|  | Advisor Updates | Sarah | * High School Step Out: The policy more geared towards those who have taking Nursing Courses.
* Advisors in the portal are not showing Sarah or Joanne
 | Dr. Fox will follow up on the advisors  |
| Joanne |  |  |
|  | Faculty/Staff Updates | CA pay | * Doctoral pay has been raised to $38 an hour
 |  |
| Clinical Coordinating Manager | * Interviews set up for that
* Goel: offer made and acceptance by the end of February
 |  |
| Faulty Members | * Have 2 positions openings.
* Goal is to have them in place by March
 |  |
| 6 | Misc.  | Wish List /Lisa Fox | * Send your items to Dr. Fox this week on things you feel we need for student success. People, large ticket items with cost.
 |  |
|  | Pinning/Michelle Sherman | * First Pinning meeting today
 |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

| Action Items / Unresolved Issues |
| --- |
| Item | Owner | Due | Status |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Adjourn @ 11:20 am |  |  |  |