**Date: 12/09/2022 Facilitator: June Davis**  **Minutes: Rebecca Trojanowski**

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| **Topic:** | **Notes:** |
| Call to Order | 8:30 am |
| Attendance | Chat Sign-In |
| Minutes from: October 14, 2022 | *A motion was made and the minutes were approved.* |
| Campus Reports: |  |
| **Business:**  |  |
| 1. Mission and Administrative Capacity
2. Administrative, Staff, and Resources committee report (Standard 1)
 | * Community of Interest meeting was held and went really well. Had good feedback
* Next COI Meeting is set for 4/28/23
* Dividing up tasks within the committee to get things completed.
* Trying to get more information on Resource Survey.
* Trying to incorporate more students into the meetings, to have their input as well.
* Faculty should give names to Dr. Holland by 1/7/23 for student representatives.
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| 1. Faculty and Staff
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| 1. Students
2. Student Admissions, Progression, and Faculty committee report (Standards 2 & 3)
3. Admissions
4. H22/Incompletes
5. Pinning
 | **Standard 2 & 3 ACEN Committee*** Created a new faculty canvas course to have one place to for any documents that may be needed for faculty/staff for training, mentoring, anything needed for the Nursing program.
* Getting the ARC back in commission. Need more volunteers for this commission.

 **Admissions*** Admissions email went out 12/8 to those who were accepted into the program.
* 146 starting this Spring. 127 are new Nursing 1 students, 11 HS admits, 8 LPNs.
* GPA average 3.59

**H22/Incompletes** * As of this meeting, 23 students taking H22 grades
* Wording has changed on the H22 a few times. Some confusion.
* If a student has completed all activities, in a course, they don’t qualify for the H22.

**Pinning** |
| 1. Curriculum
2. Curriculum and Outcomes committee report (Standards 4 & 5)
3. NCLEX Next Gen
4. HESI
5. Curriculum changes for Fall 2023
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| 1. Resources
2. Simulation
 | 1. Dr. Buhain unveiled a new training schedule for the simulators. There will be one training day (Friday) for each simulator on each campus throughout the year. This should also accommodate CA’s hired mid semester. This training is important to comply with SSIH and NASCO guidelines. Each date will be sent out via a calendar invitation.
2. Dr. Buhain also emphasized the need for faculty to request their
 |
| 1. Outcomes

A. Grading of Exams |  |
| Other BusinessA. Spring semester remindersB. |  |
| Parking Lot | . |
| Adjourn | *Meeting was adjourned at 11:20 am.* |