# Quality Matters

## About Quality Matters:

### The QM Process and Community Build Momentum

[The FIPSE grant](https://www.qualitymatters.org/qm-membership/faqs/fipse-grant-information) enabled QM to develop a rubric of course design standards and create a replicable peer-review process that would:

* Train and empower faculty to evaluate courses against these standards
* Provide guidance for improving the quality of courses
* Certify the quality of online and blended college courses across institutions

### The QM Commitment

Today Quality Matters is a nonprofit organization comprised of a dedicated staff that works together virtually—from cities all over the United States—to support everyone’s quality assurance goals. But in order to truly achieve our mission of defining and maintaining quality assurance in online learning, we rely on our larger community of QM Coordinators, workshop facilitators, peer and master reviewers, program reviewers, conference presenters, and all the other individuals and groups who are champions for QM and help everyone deliver on the promise of online learning.

### QM's Vision

Quality Matters is an international organization that is recognized as a leader in quality assurance for online education.

### QM's Mission

Promote and improve the quality of online education and student learning nationally and internationally through:

* Development of current, research-supported, and practice-based quality standards and appropriate evaluation tools and procedures.
* Recognition of expertise in online education quality assurance and evaluation.
* Fostering a culture of continuous improvement by integrating QM standards and processes into organizational plans to improve the quality of online education.
* Providing professional development in the use of rubrics, tools and practices to improve the quality of online education.
* Peer review and certification of quality in online education.

<https://www.qualitymatters.org/about>

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| QM Pathways for Rubric Application and Course Review | | | | | |
| Step Number | Step | Description | Next Classes | Cost | Notes |
| 1 | Applying the QM Rubric (APPQMR) | Applying the QM Rubric is Quality Matters’ flagship workshop and is the prerequisite for the Peer Reviewer Course. This workshop provides an overview of the QM Rubric Standards, peer review process and Quality Matters. | 01/22/2019-02/05/2019  01/29/2019-02/12/2019  02/05/2019-02/19/2019  02/12/2019-02/26/2019 | $200 |  |
| Op. | Improving Your Online Course (IYOC) | Improving Your Online Course provides a focused look at the QM Standards so you can incorporate improvements to your current online course(s). | 01/24/2019-02/07/2019 | $150 |  |
| 2 | Higher Ed Peer Reviewer Course (PRC) | The Peer Reviewer Course is designed to prepare experienced online faculty to become QM-Certified Peer Reviewers. The Peer Reviewer Course includes a review of Quality Matters, practice in critiquing and writing helpful recommendations, and a Practice Review in which the participants are asked to review Specific Review Standards in an online course using the QM Course Review Management System (CRMS). | 01/22/2019-02/12/2019  01/29/2019-02/19/2019  02/05/2019-02/26/2019  02/12/2019-03/05/2019 | $200 | Current for-credit online teaching experience (within the last 18 months).  Complete an Application and a Memo of Understanding. Submit to QM. |
| 3 | Master Reviewer Certification (MRC) | The Master Reviewer Certification (MRC) is an advanced certification course for experienced QM Peer Reviewers. The role of QM Master Reviewer is integral to ensuring the rigor and consistency of the peer review process. In this course, Peer Reviewers will learn the role of Master Reviewer including management of the entire review process and coaching peers to ensure helpful recommendations are provided for course improvements.  Master Reviewer Certification is a requirement for Team Chairs on all official course reviews, both QM-Managed and Subscriber-Managed. | 02/12/2019-02/26/2019  03/12-2019-03/26/2019 | $300 | Must be a QM Certified Peer Reviewer  Must have served on **two** official Higher Education QM-Managed or Subscriber-Managed course reviews, (not internal course reviews)  Maintain role status by completing the Master Reviewer Re-Certification course annually ($50.00 fee). |

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| QM Pathways For Training Others in QM | | | | | |
| Step Number | Step | Description | Next Classes | Cost | Notes |
| 1 | APPQMR Online Facilitator Certification (AOFC) | The AOFC is an intensive, three week long course that prepares participants to serve in the role of QM Certified Online Facilitator for the APPQMR workshop. The course prepares qualified participants to facilitate the online Applying the QM Rubric (APPQMR) workshop including preparation, navigation, management, and assessment. A synchronous session is held at the beginning of the course to explain the setup and requirements of the course. | 3/14/2019 with a sync session on 3/29/2019  OR  5/9/2019 with a sync session on 5/24/2019 | $500 | Institution subscription must be on Full or System subscription, QM Coordinator and the participant must sign and submit to QM the “APPQMR Online Facilitator Parameters” document. Completion of the APPQMR Online Facilitator Parameters document |
| 1 | APPQMR Face-to-Face Facilitator Certification (AFFC) | The AFFC is an intensive, three week long course that prepares participants to serve in the role of QM Certified APPQMR Face-to-Face Facilitator. This course extends understanding of the QM Rubric to a level of expertise that will allow participants to facilitate the face-to-face (F2F) Applying the QM Rubric (APPQMR) workshop at their institutions. It includes two weeks of course content, an extensive two-hour conference call at the end of the second/beginning of the third week and a culminating assignment in the third week. | 03/14/2019-04/14/2019  05/09/2019-05/30/2019 | $500 | Institution subscription must be on Full or System subscription, (not a Basic subscription). The QM Coordinator and the participant must sign and submit to QM the “APPQMR Face-to-Face Facilitator Parameters” document. Completion of the APPQMR Facilitator Parameters document |
| 2 | IYOC Online Facilitator Certification (IOFC) | The IOFC is an intensive, three-week-long course that prepares participants to serve in the role of QM-Certified IYOC Online Facilitator. The course prepares participants who are not currently QM-Certified Online Facilitators to facilitate the online Improving Your Online Course (IYOC) workshop including preparation, navigation, management, and assessment. It includes three weeks of course content and culminating activities. | 02/07/2019-02/28/2019 | $500 | The QM Coordinator and the participant must sign and submit to QM the “Improving Your Online Course Online Facilitator Parameters” document. Completion of the Facilitator Parameters document |
| 2 | IYOC Face –to-Face Facilitator Certification (IFFC) | The IFFC is an intensive, three-week-long course that prepares participants to serve in the role of QM-Certified IYOC Face-to-Face Facilitator. The course extends understanding of the QM Rubric to a level of expertise that will allow participants to facilitate the face-to-face (F2F) Improving Your Online Course (IYOC) workshop at their institutions or for their systems. It includes three weeks of course content and an extensive two-hour conference call at the end of course along with a culminating assignment. | 02/07/2019-02/28/2019 with sync session on 02/22/2019  04/04/2019-04/25/2019 with sync session on 04/19/2019 | $500 | The QM Coordinator and the participant must sign and submit to QM the "Improving Your Online Course Face-to-Face Facilitator Parameters" document. Completion of the Facilitator Parameters document |

Link to the Schedule for ALL Workshops: <https://www.qualitymatters.org/professional-development/schedule>

Link for Professional Development Course Descriptions: <https://www.qualitymatters.org/professional-development/courses>

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| Optional Steps if an Instructor has not taught online | | | | |
| Step Number | Step | Description | Next Classes | Cost |
| 1 | Teaching Online (TOL) | An Introduction to Online Delivery (TOL): Examine the differences between traditional classroom and online learning; the instructor’s role in the online classroom; the importance of engaging students, and keeping them engaged; and the various methods of facilitating online discussions using the discussion board. | 01/24/2019-02/07/2019 | $200 |
| 2 | Designing Your Online Course (DYOC) | Learn how to develop your overall course organization and create a plan for your first module. | 01/24/2019-02/07/2019 | $150 |
| 3 | Designing Your Blended Course (DYBC) | In this course you will create a plan for flipping your classroom! Gain the skills to develop a plan for not only what happens inside the classroom, but outside as well. | 01/31/2019-02/14/2019 | $150 |