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| eLearning Coordinators’ Meeting |  |

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| Meeting called by: | Rozalind Jester | Type of meeting: | Monthly Meeting |
| Date: | 8/23/2019 | Location: | G-207 |
| Time: | 10am-12pm |  |  |

# Meeting Agenda

1. **QM progress updates and discussion**
	1. **Offering Face-to-Face APPQMR**
2. **QM Connect – scheduling flights**
3. **Elearning coordinator position**
	1. **Documenting and communicating time spent to justify assigned time**
	2. **AY 19-20 goals outside of QM**
	3. **Looking forward to AY 20-21**
4. **DEV 101 status update**
5. **Open Discussion**
	1. **Identifying faculty concerns regarding course developments**
	2. **Future of “Masters”**
		1. **OER Sources**
		2. **Sharing courses**
		3. **Incentivized master course development**
	3. **Evaluating online quality course design and course delivery – what department/area of the college should be responsible.**
6. **Future Meeting Schedule**
	1. **Next meeting Friday, 9/20/19 following ATC 3-4pm**