

Learning Assessment Committee
Meeting
Friday, March 4th, 2022, 11:00 a.m.
Lee Campus AA177 & Zoom

<i>Member Roster</i>	<i>Dept./Division</i>	<i>Membership Type</i>	<i>Present</i>
<i>Elijah Pritchett</i>	Humanities	LAC Chair	X
<i>Cara Minardi-Power</i>	English	Coordinator	X
<i>Caroline Seefchak</i>	Education	Coordinator	X
<i>Colleen Moore</i>	Health Professions	Coordinator	
<i>Eric Seelau</i>	Social Sciences	Coordinator	
<i>Fernando Mayoral</i>	Foreign Language	Coordinator	X
<i>Jane Charles</i>	Libraries	Coordinator	X
<i>Jennifer Patterson</i>	Business	Coordinator	X
<i>Jennifer Summary</i>	Communications	Coordinator	X
<i>Krissy Cabral</i>	Crime Scene Tech.	Coordinator	X
<i>Kristi Moran</i>	Mathematics	Coordinator	
<i>Marius Coman</i>	Natural Science	Coordinator	X
<i>Mary Conwell</i>	Paralegal Studies	Coordinator	X
<i>Melinda Lyles</i>	Computer Science	Coordinator	X
<i>Monique Harrington</i>	Humanities	Coordinator	X
<i>Renee Hester</i>	Academic Success	Coordinator	X
<i>Richard Worch</i>	Criminal Justice/Public Admin.	Coordinator	X
<i>Amy Trogan</i>	English	General Member	X
<i>Dani Peterson</i>	Foreign Language	General Member	X
<i>Dolores Batiato</i>	Business	General Member	X
<i>Terry Zamor</i>	Mathematics	General Member	X
<i>Tina Churchill</i>	Mathematics	General Member	X
<i>Tom Donaldson</i>	Social Sciences	General Member	X
<i>Meghan Carlson</i>	Mathematics	Guest	X
<i>Tami Such¹</i>	Dean, Health Professions	Ex-officio	X
<i>D'ariel Barnard¹</i>	AASPIRE*	Ex-officio	X
<i>Joseph van Gaalen¹</i>	AASPIRE*	Ex-officio	X
<i>Jessica Godwin¹</i>	AASPIRE*	Observer	X

*AASPIRE – Assessment, Accountability, Sponsored Programs, Institutional Research, and Effectiveness

¹Non-Voting

1. Welcome and Call to Order with Chair E. Pritchett
2. Approval of February 2022 meeting minutes – **February Meeting Minutes were approved**
 - a. Motion to approve: D. Peterson
 - b. Seconded: M. Harrington
3. Update on Course Level Assessment
 - a. Spring 2022 Verification emails – D. Barnard
 - b. Fall 2021 reports update – J. van Gaalen

1. Estimated date of completion: week of March 28th, 2022
2. Most areas are complete. If you've received all your reports and see anything else that you need from us, just let Team AASPIRE know. Areas partially complete include: Accounting/Finance, Architecture/Construction, Business, Humanities, Math & Sciences.
4. GenEd Update: LAC was reminded due date for scoring is April 1, and if you have any questions please contact your scoring partner, or Team AASPIRE, as needed.
5. Goodbyes
 - a. Thank you to Laura Osgood for all her work as part of Team AASPIRE for the last year, and especially in support of Academic Assessment. She is now moving to a new position in IT as Director of Learning Technologies.
 - b. Longstanding member and previous LAC Chair, A. Trogan, is moving on from FSW, and will be very much missed. The LAC will celebrate and commemorate her work on assessment in an upcoming feature of DataVersed.
6. Scoring of Assessment 101 options
 - a. Committee discussed how to handle grading assignments in this course. Options discussed included creating a sub-committee from the LAC or having AASPIRE handle grading
 1. Chairperson noted it may be best as a task undertaken by faculty and owned by faculty. Team AASPIRE concurred with this suggestion.
 2. A. Trogan described benefits of using a sub-committee to spread out the perspectives across multiple fields. She noted there are also options to create equitable divisions of workload distributed amongst the LAC over time
 3. M. Harrington noted that LAC members would also gain a benefit from staying current with new faculty and new incoming perspectives
 4. T. Churchill asked for estimate of quantity of assignments that would need to be graded
 1. Chair anticipates 10-30 faculty taking the course at a time
 - b. Committee will vote on this issue in the next April meeting**
7. Chairperson Candidacy –LAC Chair position is open for new candidate starting in the Fall and the **committee will vote on their nomination at the April meeting**
 - a. E. Pritchett, current chair, offered up his interest in serving again on this committee and nominated himself for another 3-year term, as well as encouraged anyone else who is interested to put forth their nominations
 1. C. Seefchak seconded a nomination for E. Pritchett
 2. T. Donaldson thirded a nomination for E. Pritchett, and also brought forth the idea of nominating a successor a year into the new chair rotation for mentor/training, to serve as a back-up vice chair role, and to ease transition of future chair rotations.
 3. Both previous LAC Chairs were present and noted how they benefitted from mentorship with their previous chair member. A. Trogan recalled that such mentorship led to practices such as the sub-committees which are still used by the LAC today. C. Seefchak also added that she appreciated being able to benefit from mentorship with A. Trogan as well, and that other communication practices such as Did You Know & DataVersed would further benefit from a Shadow Chair.

4. J. Charles seconded a vice-chair idea and noted that CNA rules limit chair terms often to 6 years, though some options for approval extensions to 9 years may be possible.
8. General Education – upcoming Professional Development
 - a. Save the dates:
 1. Friday, March 25th: 9am “Think”;
 2. Friday, March 25th: 10am “Investigate”
 3. Wednesday, March 30th: 2pm “Investigate”
9. Adjournment
 - a. Motion to adjourn: M. Coman
 - b. Seconded: R. Hester

Meeting ended at 11:45am.