

**Full Time Faculty and Staff Council Committee Meeting Minutes
ASN and BSN**

Meeting Date	Friday, October 8, 2021 2:30 PM – 3:30 PM Zoom
Facilitator	Prof. June Davis
Minutes	Wendy Morris
Participants	See Attached Attendance Sheet; Special Guest-Dr. Eileen DeLuca and Prof. Anthony Valenti
Excused /Absent	Hope Goodwin

Agenda Item	Discussions
Welcome and Introductions	Nursing discussion: Action Items:
I. Reading and Approval of Minutes from September 10, 2021 mtg.	<ul style="list-style-type: none"> J Davis called the meeting to order at 2:30pm. J Sweeney made a motion to accept the minutes with no changes. D Ebaugh seconded the motion. All in favor, the minutes from 9/10/2021 meeting were approved.
II. Report of Secretary	<ul style="list-style-type: none"> No report of Secretary until further notice.
III. Report of the Committee Co-Chair	<ul style="list-style-type: none"> T Hays explained the new advising software (PROD ADVISE) being implemented. It is a great tool for tracking who, what, when, where and how of all the advising sessions. T Hays announced Rozalind Jester has secured funding to pilot a new faculty role where they are looking to recruit 10 faculty members to keep our tool kit up to date/raise awareness of the different tools what we use. for example, blackboard ally, caltura, packback and paradeck. The position is not going to be release time, rather you will be getting paid a stipend of \$1000 for the semester. So, for anyone who may be tech savy and has an interest in making a few extra dollars please reach out to R Jester and you can tell her you were referred by T Hays regarding the "Ed Tech Navigator position"(Not the actual name of the position as they are still in the planning phase).

<p>IV. Report of the Committee Chair</p>	<ul style="list-style-type: none"> • J Davis announced T Hays has agreed to set up/schedule any guests we bring to the council meetings. Please contact him if you have any suggestions for guests and he will make the arraignments.
<p>V. Report of the Associate Dean and Nursing Leadership</p> <ul style="list-style-type: none"> • Chair of Nursing • Director of RN-to-BSN • Program Coordinator (Charlotte/North) • Program Coordinator (Lee/Central) • Program Coordinator (Collier/South) 	<ul style="list-style-type: none"> ❖ P Voelpel indicated it was a quiet month and asked everyone to rest up as next week will be an exciting one. ❖ J Davis reminded everyone SACS will be here next week for the college's accreditation visit. ❖ B Holbrook reported at the last BSN meeting Faculty chose the ACEN Standard Leads and the Course Leads. The BSN Curriculum committee is working on aligning the Student Learning Outcomes with the 15 domains from the new essentials from 2021. FCNEA-Florida Council for Nursing Education Administrators meeting is October 21st and all Faculty are invited to attend. Contact B Holbrook if you would like the link to join the meeting. FSW is hosting this month's meeting. B Holbrook is the Council Treasurer and is the Chair for the RN to BSN programs around the State of Florida. ❖ <i>Program Coordinator (Charlotte/North)</i> – J Sweeney is still working on the spring schedules with a few openings left to fill. Meeting daily challenges with clinical changes at facilities, they keep changing the policies in regards to COVID-19 as expected. ❖ <i>Program Coordinator (Lee/Central)</i> A Vitale keeping up with COVID-19 related changes in the Lee System as well. Interviews are being held to fill open Administrative Assistant positions next week ❖ <i>Program Coordinator (Collier/South)</i> – J Ortiz is resolving a few student issues and continues to work on the spring schedule. Things are going well at this time.
<p>VI. Old Business</p>	<ul style="list-style-type: none"> • None at this time.
<p>VII. New Business</p> <p>A. Library Services Update</p> <p>B. Curriculog</p> <p>C. Open Forum</p>	<ul style="list-style-type: none"> • A Valenti is the liaison for the School of Health Professions. He presented some new items the Library added to their webpages. <ul style="list-style-type: none"> ➤ Pop-up In-House Chat feature (9a-7p M-R, 9a-4p F, 12p-6p S-U) will connect you with an FSW Librarian. ➤ New-Make an Appointment with a Librarian Button. ➤ eReserves make material available to all students on all campuses. ➤ New search interface mandated by state legislation. All state colleges and universities now share the same catalog. Benefit for students now is that they have access to state university materials as well as the colleges. <p>A Valenti explained about the Library Research Guides. Over the summer he updated the one for Nursing. Broken down into tabs: APA, Evidence Based Practice, Nursing Databases, Medical Databases, Nursing E-Books, Nursing Journals, Nursing Websites and Nursing eReserves. Send him any suggestions for Journals, Websites or E-Books and he will add links.</p> • J Davis explained Curriculog is how documentation gets submitted to the college Curriculum Committee. While J Davis and M Weiner are on the CC, any Faculty member may submit proposals using this program and it is encouraged. The Curriculum Committee has developed a canvas course to house all of the committee

	<p>information and anyone can join this course; email J Davis and she will see you are added. J Davis will assist D Ebaugh when she is ready to submit the proposal for 1511C.</p> <ul style="list-style-type: none"> • E DeLuca shared that the latest COVID-19 numbers in the region have decreased and is excited about the reaffirmation visit next week. Monday they will be visiting Henry/Glades, Collier and Charlotte; touring Lee on Tuesday. Wednesday will be focused on follow-up and QEP. The college won't receive the official report until June next year but before they leave campus on Thursday they will give a preliminary report to the President and Committee.
Adjournment	Meeting was adjourned at 3:30 PM.

Approved by: *Jane Davis* Date: 11/15/2021

1	Dr. Patricia Voelpel	PRESENT
2	Dr. Angela Vitale	PRESENT
3	Dr. Debra Weeks	PRESENT
4	Dr. Jennifer Ortiz	PRESENT
5	Dr. Julianne Settanni	PRESENT
6	Dr. Kathy Blades	PRESENT
7	Dr. Margaret Pearce	PRESENT
8	Dr. Marsha Weiner	EXCUSED-Absent
9	Dr. Terrence Hays	PRESENT
10	Prof. Angela Marchionni	PRESENT
11	Prof. Bobby Holbrook	PRESENT
12	Prof. Carrie Carty	PRESENT
13	Prof. Colleen Moore	PRESENT
14	Prof. David Logan	PRESENT
15	Prof. Debra Ebaugh	PRESENT
16	Prof. Gayle Deane	PRESENT
17	Prof. Hope Goodwin	EXCUSED-Absent
18	Prof. Janice Cousino	PRESENT
19	Prof. Jenneine Lambert	PRESENT
20	Prof. Judith Sweeney	PRESENT
21	Prof. Julissa Gonzalez	PRESENT
22	Prof. June Davis	PRESENT
23	Prof. Kelly Murphy	PRESENT
24	Prof. Lorraine Canty	PRESENT
25	Prof. Mariel Espinal	PRESENT
26	Prof. Marti Jenner	PRESENT
27	Prof. Nora Stadelmann	PRESENT
28	Prof. Sandra Oestrike	PRESENT
29	Prof. Shawn Steiner	PRESENT
30	Sarah Gingrich	PRESENT
31	Arlene Williams	PRESENT
32	Gale Lewis-Jacobs	PRESENT
33	Kellee Ratliffe	PRESENT
34	Lisa Cicconi	PRESENT
35	Mary Louise Mondello	PRESENT
36	Dr. Eileen DeLuca – Special Guest	PRESENT
37	Prof. Anthony Valenti – Special Guest	PRESENT
38	Cristina Sandu	PRESENT