# Minutes January 2021

The meeting was called to order and minutes from the November meeting were approved.

Melinda Lyles and Regina Miller were introduced as new committee members and e-Learning coordinators for the School of Busines and the School of Education.

Roz went over the Master Course Progression Plan which will eventually help the college prioritize course reviews, decide which current masters will remain masters and which will convert to faculty owned masters. The plan will also address the courses currently being taught online that do not have a master.

COPs related to course development were approved and will be forwarded to the Provost.

Peggy Romeo provided an update from the Proctorio subcommittee. The committee will be reviewing alternatives to Proctorio and will report results of their findings at the next meeting.

The Technology Survey was sent out to faculty during duty days. It was suggested that we resend the survey one more time before going over the results.

The union is working with the Provost to tweak the MOU that outlines the coordinator positions beginning in the fall. The number of e-Learning coordinators will be increased as will their reassigned times.

Ten eLearning Coordinators will be assigned to the ATC. They will be divided into two groups: (1) Training Coordinators (up to 5 faculty ideally representing one per school) and (2) Course Coordinators (up to 5 faculty ideally representing one per school). All eLearning Coordinators will be elected for a three-year term.

The final MOU will be available for approval at the next meeting.

The meeting was adjourned.