

Change of Course Proposal

NOTE: Changes to *Course Prefix and/or Course Number* require completion of a *New Course Proposal* rather than this Course Change Proposal.

SECTION I: KEY INFORMATION

Submission date	1/5/2021
Proposed by (faculty only)	Jennifer Patterson
Presenter (faculty only)	Mary Myers and Jennifer Patterson
NOTE: Faculty presenter must be present at the Curriculum Committee meeting or the proposal will be returned to the School to be resubmitted for a later date.	
School	Business & Technology
Course prefix, number, and title	MAN 4701 – Business Ethics and Society
NOTE: Proposer MUST run an Impact Report to determine all programs, certificates, and courses that may be affected by the proposed change(s) and enter all below. Append the Impact Report in Section VI. For help with this step, please contact Jeffrey Peterman, Coordinator of Curriculum and Catalog Services: jpeterman@fsw.edu	
Programs, Certificates, and/or Courses affected by the proposed changes: BAS Information Systems Technology	
NOTE: Proposer MUST append a Catalog page with changes marked for <i>each</i> affected Degree Program or Certificate, including any changes to General Education. Additional instructions for marking and attaching Catalog pages are given in Section VI.	

SECTION II: TERM IN WHICH ACTION WILL BECOME EFFECTIVE

NOTE: Course Changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Actions approved in the Fall semester take effect in the following academic year. Actions approved in the Spring semester take effect after one additional year. Syllabus changes may take effect sooner. Exceptions to published deadlines or effective dates must receive approval from the Academic Dean and Provost.	
Academic term in which approved action will take effect	Fall 2021
If requesting an exception to the effective date, provide an explanation below.	
Explanation for exception:	

SECTION III: PROPOSED COURSE CHANGES

Summary of Proposed Changes

Please provide a summary list or brief description of proposed changes. *Insert details in following sections as needed.*

Adding major inclusive restriction on course to allow BAS IST students to take MAN 4701.

Justification for Proposal

The major restriction code IST needs to be added to this course as students in both Supervision and Management and Information Systems Technology degrees will be able to take the class.

NOTE: Complete the next section by indicating proposed course changes. **Skip fields that are not applicable** to your curriculum action.

Change of School or Department	
Change Course Title	
Does the Course Title change affect other sequenced courses? (Ex: If changing <i>Guitar I</i> to <i>Intro to Guitar</i> will <i>Guitar II</i> also be renamed?)	
Change Course Description	
Change Topic Outline	
Change Course Prerequisite(s)	
Provide justification for the proposed changes to pre-requisite(s).	
Change Course Corequisites	
Provide justification for the proposed changes to co-requisite(s).	
Should this course be listed as a corequisite on a paired course? (Ex. CHM 2032 and CHM 2032L are “paired corequisites.”)	No Change
Change Minimum Grade (Include minimum grade if higher than a D)	
Change Course Credits or Clock Hours	
Change Contact Hours (faculty load) (Ex.: ESC 1000C is 3 credits with 4 contact hours for instructor/lab prep.)	
Change Grade Mode	
Change Credit Type	
Should any Degree or Major Restriction codes be listed on this course? (i.e., “This course may only be taken by students who have been admitted to X Program”)	Add BAS IST
Change repeatability status of course? *	

* <i>Not the same as Multiple Attempts or Grade Forgiveness</i> A repeatable course may be taken more than once for additional credits. (Ex: MUT 2641, a 3- credit course, can be repeated 1 time for a maximum of 6 credits).	
Change General Education status of course?	
Change Writing Intensive designation?	
Change “International or Diversity Focus” designation?	

SECTION IV: Changes to Learning Objectives (Information Only)

Changes to Course Competencies, Learning Outcomes and Objectives:

Changes to Syllabus Section IV - A. General Education Competencies – 1. Integral and/or 2. Supplemental	
NOTE: All FSW courses must include <i>one or more</i> “Integral” and <i>zero or more</i> “Supplemental” General Education CREATIVE competencies. <i>Course objectives/outcomes</i> that support the selected General Education Competency should be listed directly under the competency.	
Changes to 1. Integral General Education Competency or Competencies:	
Changes to Course Outcomes/Objectives supporting each Integral competency:	
Changes to 2. Supplemental General Education Competency or Competencies:	
Changes to Course Outcomes/Objectives supporting each Supplemental competency:	
Changes to IV - B: Florida Statute requirement	
NOTE: Part B is ONLY included on syllabi for <i>General Education Core courses</i> . All other syllabi (including “ <i>other General Education</i> ” courses) OMIT this statement.	
Are you requesting a course status change under part B?	N/A
If YES, complete the sentence by selecting the appropriate option from the drop-down menu.	Not Applicable

<i>B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for:</i>	
Changes to IV - C. Additional Course Learning Objectives or Outcomes	
NOTE: This section is for additional course-specific learning objectives that do not contribute to assessment of the General Education Competencies listed above. For all courses <i>other than the General Education Core courses</i> , this section will be labeled IV - B: on the course syllabus.	
Changes to Course Learning Objectives and/or Outcomes:	

SECTION V: IMPACTS OF PROPOSED CHANGES AND FACULTY ENDORSEMENTS

Will the proposed change(s) affect the <i>budgets</i> of any programs or departments?	Yes
There will be increased demand for the class, so additional sections may eventually be needed.	
Have you discussed the <i>academic and/or budgetary impact</i> of the proposed changes with affected parties, including Deans?	Yes
The department chair, Dr. Jennifer Patterson, supports the addition of this class to the new BAS IST.	
Will the proposed change(s) impact Library services or budgets?	No
Have you discussed impacts with the Libraries' Collection Manager?	No
Faculty Endorsements for Change of Course	
NOTE: Proposals will be returned if faculty endorsements are not provided.	
Jennifer Patterson, Mary Myers, Melinda Lyles, Roger Webster, George Kodsey	

SECTION VI: ATTACHMENTS

Please save all documents in Word format (.doc, .docx) rather than pdf.

- **Impact Report:** Attach Impact Report results or a Summary of Programs, Certificates, and Courses impacted by the proposed course changes.
- **Catalog Changes:** Attach Word files [with Track Changes on] indicating changes to all Catalog pages that are affected by this Change of Course Proposal.
- **New Course Syllabus** [Master] reflecting proposed changes, as appropriate

- **INSTRUCTION:** To make changes to Syllabus Section IV, you will need to obtain an “unlocked” version of the Master Syllabus from your School’s Administrative Assistant. Use Word’s *Track Changes* function to show all proposed changes on the Syllabus Master.
- Any relevant supporting documents justifying changes

UPLOAD THIS PROPOSAL AND ALL NECESSARY ATTACHMENTS TO CURRICULOG.

Catalog Search



Search Options

Choose search locations to narrow or expand your search.

Enter a keyword or phrase

 Find whole word or phrase only.

Search Locations

- Courses [Show prefix list.]
- Programs
- Florida SouthWestern State College
- Policies and Other Non-Academic Content

Search Results

Sorting: Alphabetical | **Ranked**

Courses - Prefix/Code Matches

No matches.

Courses - Keyword/Phrase Matches

Results for any term in ""MAN 4701"".

[MAN 4701 - Business Ethics and Society](#)

Programs - Keyword/Phrase Matches

Results for any term in ""MAN 4701"".

[Supervision and Management, BAS](#)

Florida SouthWestern State College - Keyword/Phrase Matches

Results for any term in ""MAN 4701"".

No matches.