**Meeting Rationale**

FSWC – Lee is a small school with lots of integrated and moving parts. Our parent organizations (Florida SouthWestern State College and the Lee County School District both operate as outside entities and are dependable sources of support and structure. In relation to the LCSD, we are an independent Charter School and function as a sub division of the School of Education at FSW (SoE). These positions are advantageous to us as we remain operationally free to do what is best for students, staff, and our general school community. While there is a formal structure of meeting almost every other Tuesday as a full group, submitting our meeting minutes to the College’s Document Manager, and meeting regularly with the Dean of the SoE, this structure is not the driving force for excellence. Student needs are best met through the spirit of innovation, self-directedness, cooperation, and shared decision-making that permeates the culture here. The results of this methodology speak for themselves in terms of academic achievement, climate surveys, and the annual excess demand for seats during our open enrollment lottery.

What follows are the meeting minutes and summaries of our designated time(s) together but they do not happen in a vacuum. Sometimes they sound like an agenda and are published before hand, other times they are presented as a summary of what happened. Lunchtimes in the staff lounges, group chats via cell phone, teachers teaming up with each other, ideas from the Principal, un-expected student needs, world events☺, all get managed with the strength of a unified staff. There is an un-written expectation that decisions that will affect multiple people or groups of students require everyone involved to be present. This builds a sense of team while encouraging independent thinking and cooperation at the same time.

**FSWC-Lee Collegiate High School**

**Meeting Minutes**

8/18/2020

Hi again and see you for Mad Libs and Fishing stories tomorrow at 8:30.  Today’s conversation and experience was spot on and refreshing to participate in!!!  Rather than listing the FAQ style document that I mentioned today, I am attaching the DRAFT Staff Handbook that contains the answer to each question that was posed today.  We won’t settle on this document until Friday of this week so peruse it as a draft for the first read and we will discuss/address as needed.

* One area that had specific question that isn’t directly covered is related to cleaning products to use in your room.  We have a contracted vendor that supplies all our chemicals along with their technical data.  I am consulting with him before we have a final answer.  For now and later, you have 2 full bottles of the established commercial chemical and the building will be systematical cleaned with an electrostatic sprayer every night.

When Thursday comes around and we are talking about videos you might wish you had a free Vimeo account to upload phone based videos too.  There are other options like UTube, recording directly in Canvas, recording a zoom session to the cloud and integrating that link.  Part of what we all need to learn is when to use which tool to accomplish the specific task your trying to accomplish.  I simply say that now in case you want to go out and sign up for a free Vimeo or UTube account so you have that option before Thursday’s little class.  In the end, we will need a 30 second – 1 minute video about you and your class (by Tuesday of next week).