**Meeting Rationale**

FSWC – Lee is a small school with lots of integrated and moving parts. Our parent organizations (Florida SouthWestern State College and the Lee County School District both operate as outside entities and are dependable sources of support and structure. In relation to the LCSD, we are an independent Charter School and function as a sub division of the School of Education at FSW (SoE). These positions are advantageous to us as we remain operationally free to do what is best for students, staff, and our general school community. While there is a formal structure of meeting almost every other Tuesday as a full group, submitting our meeting minutes to the College’s Document Manager, and meeting regularly with the Dean of the SoE, this structure is not the driving force for excellence. Student needs are best met through the spirit of innovation, self-directedness, cooperation, and shared decision-making that permeates the culture here. The results of this methodology speak for themselves in terms of academic achievement, climate surveys, and the annual excess demand for seats during our open enrollment lottery.

What follows are the meeting minutes and summaries of our designated time(s) together but they do not happen in a vacuum. Sometimes they sound like an agenda and are published before hand, other times they are presented as a summary of what happened. Lunchtimes in the staff lounges, group chats via cell phone, teachers teaming up with each other, ideas from the Principal, un-expected student needs, world events☺, all get managed with the strength of a unified staff. There is an un-written expectation that decisions that will affect multiple people or groups of students require everyone involved to be present. This builds a sense of team while encouraging independent thinking and cooperation at the same time.

**FSWC-Lee Collegiate High School**

**Meeting Minutes**

8/13/2020

Hard to believe we are here…….I just wanted to give you some basic ideas so you know what to expect when we return next Tuesday.  First off, I am excited to have you all back.  I now have to wear glasses from all this computer typing and it’s just plain lonely here for our summer skeleton crew.  Jess, Sori, Dinu, and I have been here all the way through and Jenesse and Barb took a little time but are back in the swing full time too.

Here’s a list of updates:

The even / odd day block plan is working  and there has been zero push back from any family.

* Class sizes are down (thanks Sori and Jennese), we have a bell schedule (thanks Dinu) (attached and we will use the bottom one at first).
* We have added Ms. Keene as a full time sub to help with the study halls, and secured 2 rooms in the U building for her to work out of.
* We expect to have the master schedule and class lists very tight (if not done done) by Tuesday.
* Dinu will start loading Canvas sections with students next week.

There is new “stuff here”

* Social distancing signs are up.
* Acrylic is in almost every classroom (custom needs are fine as we have material on site including a custom bender)
* Some teachers are already moving desks to cafeteria.
* Water bottle filler is installed.
* Student supplies are here to make ready for distribution.
* Masks and face shields are here.
* Outdoor pic nic tables are here.
* Math XL, No Red Ink, Social Studies supplements, & novels are all in hand or in process.
* Dedicated web cams for each of you are on the way as are test microphone units to use in classrooms.

For pre-school week:

* Count on a single meeting each day from 8:30 – 9:45 and work time / informal group discussions for the rest with inservice points for many of the sessions.
* Your all enrolled in Blooming with Zoom and Intro to Canvas and we will kick that off on Tuesday with inservice points for those self paced courses.
* We have a scheduled zoom interaction with the Charlotte teachers for Monday the 24th (to share best practices and give you another resource as needed)
* We will feed you here and there but still working out the details.
* There is a lot of room for fleshing out plans so if you have ideas, be ready to share.  (we need to use the first 20 minutes of every class the first two days to handle housekeeping stuff )
* We are passing out books to upper class students via the café between 9:00 a.m. and noon on the 20th and 21st (feel free to help or avoid as you see fit)
* We have some group chores (moving items for the cafeteria, setting up out door areas, making student supply bags, and student name tags, etc….)
* We have to scratch the surface of Accreditation but I have a way to help us work smarter

I am sure I have forgotten something or someone but bottom line……See you Tuesday a.m. and we rock and roll.

B. Botts