**Meeting Rationale**

FSWC – Lee is a small school with lots of integrated and moving parts. Our parent organizations (Florida SouthWestern State College and the Lee County School District both operate as outside entities and are dependable sources of support and structure. In relation to the LCSD, we are an independent Charter School and function as a sub division of the School of Education at FSW (SoE). These positions are advantageous to us as we remain operationally free to do what is best for students, staff, and our general school community. While there is a formal structure of meeting almost every other Tuesday as a full group, submitting our meeting minutes to the College’s Document Manager, and meeting regularly with the Dean of the SoE, this structure is not the driving force for excellence. Student needs are best met through the spirit of innovation, self-directedness, cooperation, and shared decision-making that permeates the culture here. The results of this methodology speak for themselves in terms of academic achievement, climate surveys, and the annual excess demand for seats during our open enrollment lottery.

What follows are the meeting minutes and summaries of our designated time(s) together but they do not happen in a vacuum. Sometimes they sound like an agenda and are published before hand, other times they are presented as a summary of what happened. Lunchtimes in the staff lounges, group chats via cell phone, teachers teaming up with each other, ideas from the Principal, un-expected student needs, world events☺, all get managed with the strength of a unified staff. There is an un-written expectation that decisions that will affect multiple people or groups of students require everyone involved to be present. This builds a sense of team while encouraging independent thinking and cooperation at the same time.

**FSWC-Lee Collegiate High School**

**Meeting Minutes**

5/4/2020

Good a.m.

* No 2:30 Tuesday meeting this week .
  + I will put out another email detailing what time we are going to assemble Graduation boxes and if you want to come help you are welcome!
  + We can use limited help on Friday carrying boxes of books around and there is talk of decorating the bus ramp if you want to do that…..
    - if you want to decorate, please coordinate with Jessica.
    - If you’re willing to haul books for a couple hours, that’s with me.
* Also related to graduation, the idea came up for a car decorating contest as Senior’s pick up their boxes.  It’s going to happen and I want to offer prizes.
  + If any of you are willing to donate even a few bucks toward gift cards for winners, I can publicize it as being sponsored by the staff……..
  + We have money so a commitment to provide a gift card or some cash toward gift cards will let me say it’s a gift from the staff.
    - Please let me know if your “in for 5$, 10$, 20$ or if you have another prize idea.
* Our end of year summary is attached for final review……if you want changes, I need to hear that by 3:00 today .

Hi again,

No meeting tomorrow………..however, We are planning a grad box assembly line for tomorrow between 10:00 and 2:00 (or later as needed ).  Jessica has boxes to build, photos, name tags to glue on and all the supplies.  If you want to help, let me and her know…..we can socially distance comfortably with 3 or 4 staff members at one time and if more want to help we can farm work out to your rooms.

If tomorrow doesn’t work, you can consider helping on Friday with book drop off for Jr. and Sr. students….I have 3 helpers for Friday book drop off from 9:00 till they get tired .  I could use 1 or 2 more from noonish till 2:00.

Stay safe and healthy!  The message below and attachment went to families earlier today……..

*Happy Monday!*

*I know that we will never forget 4th quarter of this school year.  It seems like a lifetime ago we were all on Spring Break doing whatever that was for you and your family and then POOF, now we are doing “this.”  With all the standard disclaimers in place given that we never really know what tomorrow will bring……I want to share with you our plans for wrapping up the school year.  I will use bullet points to keep it focused and easier to manage.*

* *Attached you will find a course by course outline of what students are working on for classwork, early notification of any “wrap up style projects,” and how second semester grades will be calculated for each class.*
  + *Please know that we deliberately spaced out end of the year items so that they don’t all come due at once.*
  + *Some are due before Memorial Day, some during that following short week, and some during the previously scheduled ½ days that were set aside for finals.*
  + *Please continue to work hard and stay in communication with your teachers so you can go into the summer knowing your gave this challenge your all!*
  + *Here are some Zoom Reminders as this format is the current substitute for actually attending face to face school.*
    - *Sessions are recorded so that students who miss in real time can access content and so that teachers can have a record of who was or wasn’t there.*
    - *Students must sign in using their real name and teachers expect to see their face there, not an emoji or other placeholder.*
    - *When there is one, you need to be in the virtual waiting room early so the class can start on time.*
  + *Course work and lots and lots of communication is happening through Canvas.  If you need more information, are confused, or want to double check something…..that’s the place to start!*
* *Yearbooks are delayed in production and will be mailed home as soon as we receive them.*
* *Our Counselors and Social Worker are available and willing to help with any and all challenges including any mental health issues.  There is no shame in asking for help and it usually is a relief to know your not in an situation alone.  We will continue to do what we can.  If you need something just ask and we can point you to the right resources!!!*
* *In terms of next year and academic planning…We don’t have a crystal ball and are operating on the assumption that we will back in “the new normal” come August.*
  + *Email is the best way to get ahold of us when you need something.*
  + *Stay tuned to your email over the summer for any new plans, policies, or procedures .*
  + *3rd quarter report cards finally materialized from the LCSD computer and are in the mail and 4th quarter grades are up to date in FOCUS.*
    - *Ms. Morauski is staying in touch with families who are struggling academically and if that’s your particular case, you will hear directly from her.*
  + *Rising Sophomores should watch Canvas for a link to rank order your elective choices for next year.*

*Best wishes for a smooth rest of the year and stay healthy.*

*B. Botts*

*Principal*