***Note required information:*** *Program or certificate changes require a change to the catalog page. All change of program or certificate proposals must include the new catalog page, with all proposed changes, at the end of this document. All changes that affect the courses, words, numbers, symbols, program description, admissions requirements, and graduation requirements must be documented. Note before completing this proposal that all new courses and current prerequisite, co-requisite, core, or elective courses changes must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. The Track Changes feature in Word must be used to illustrate all changes to the catalog page.*

|  |  |
| --- | --- |
| **School or Division** | School of Arts, Humanities, and Social Sciences |
| **Program or Certificate** | Certificate in Digital Media/Multimedia Production |
| **Proposed by (faculty only)** | Dr. Ryan Wurst |
| **Presenter (faculty only)** | Dr. Ryan Wurst |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. | |
| **Submission date** | 10-06-2020 |

|  |  |  |  |  |  |
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| All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal. | | | | | |
| ☐ | Approve | ☐ | | Do Not Approve |  |
|  | | | |  | |
| *Curriculum Committee Chair Signature* | | |  | *Date* | |
| ☐ | Approve | ☐ | | Do Not Approve |  |
|  | | | |  | |
| *Provost Signature* | | |  | *Date* | |
|  | | | | | |
| All Curriculum proposals require review by the Office of Accountability & Effectiveness. | | | | | |
| ☐ | Reviewed |  | | | |
|  | | | |  | |
| *Office of Accountability & Effectiveness Signature* | | |  | *Date* | |

**Section I, Important Dates and Endorsements Required**

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost’ Office.

|  |  |
| --- | --- |
| **Term in which approved action will take place** | Fall 2021 |
| **Provide an explanation below for the requested exception to the** effective **date.** | |
| Type in the explanation for exception. | |

|  |  |  |
| --- | --- | --- |
| **Any exceptions to the term start date requires the signatures of the Academic Dean and Provost prior to submission to the Dropbox.** | | |
| **Dean** | **Signature** | **Date** |
| Dr. Deborah Teed |  |  |
| **Provost** | **Signature** | **Date** |
| Dr. Eileen DeLuca |  |  |

|  |  |  |
| --- | --- | --- |
| **Required Endorsements** | **Type in Name** | **Select Date** |
| **Department Chair or Program Coordinator/Director** | Dr. Ryan Wurst - Program Coordinator  Professor Dana Roes - Department Chair | 10-06-2020 |
| **Academic Dean or Provost** | Type name here | Click here to enter a date. |

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| **List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).** |
| Dr. Ryan Wurst, Professor Shimul Chowdhury, Professor Dana Roes |

**Section II, Proposed Changes**

|  |  |
| --- | --- |
| **Do any of the changes affect the AA focus? (If so, a Change of Program proposal is also needed.)** | ☐ Yes  ☐ No |
| **Have the deans of the General Studies been contacted/consulted?** | ☐ Yes  ☐ No |
| **Have you attached an updated catalog page?** | ☐ Yes  ☐ No |
|  |  |
| **Change of School, Division, or Department** | List new school, division, or department |
| **Change to program or certificate name** | List new program or certificate name |
| **List below, any changes to the program or certificate prerequisites. Include course titles and credits if applicable.** | |
| List changes to program or certificate prerequisites | |
| **List below, any changes to the General Education requirements. Include course titles and credits if applicable.** | |
| List changes to program or certificate General Education requirements | |
| **List below, any changes to the program or certificate Core requirements. Include course titles and credits if applicable.** | |
| 1. Remove ART 1201C - Basic Design and Replace with ART 2616C - Digital Art and Animation  2. Remove DIG 2280C - Digital Video and Sound and Replace with MUS 2360 - Introduction to Technology in Music | |
| **List below, any changes to the program or certificate Elective requirements. Include course titles and credits if applicable.** | |
| List changes to program or certificate Elective requirements | |
| **List below, any other changes to the program or certificate requirements.** | |
| List other changes | |
| **Change to program length (credits or clock hours to complete)** | From:  To: |

**Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.**

**Section III, Justification for proposal**

**Include state frameworks, accrediting or professional organization recommendations or requirements, workforce data, and/or crosswalks.**

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| **Provide justification (below) for each change on this proposed curriculum action.** |
| One justification for changing the courses listed above is so that it better reflects the AS degree and the courses offered in that program. We want to make sure that students are able to receive their Certificate in Digital Media/Multimedia Production on their way to receiving an AS degree. These two course changes remove courses that are currently not part of the AS degree and replaces them with courses that are in the AS. In reviewing the statewide framework for this Certificate, it was also brought to our attention that we could better meet the standards outlined in the framework with different classes.  Our choice to remove ART 1201C - Basic Design was due to the fact that the course was not digital media specific. This course can be taught utilizing digital media, but that choice is up to the instructor. We have chosen to replace this course with ART 2616C - Digital Art and Animation because it is digital specific and it better meets standard 3.0 in the statewide framework which states, “Design and generate video and/or animation in a multimedia project.”  Our choice to remove DIG 2280C - Digital Video and Sound was due to the fact that students are introduced to and create projects utilizing video in ART 2600C - Intro to Electronic Art. We also felt that we need an audio specific course to better meet the framework standard 4.0. We have chosen to replace this course with MUS 2360 - Introduction to Technology in Music. This change specifically addresses standard 4.0 in the framework which states, “Design and execute audio technology for digital media/multimedia projects.” |

Meeting Minutes 9-28-20 (Professor Dana Roes, Professor Shimul Chowdhury, Dr. Ryan Wurst)

-Curriculum Changes to the AS

-TPA class review and redundancy

-Dana on the Importance of Drawing and Drawing I

-Certificate Lining up with AS Degree

-Certificate better meeting the statewide frameworks

-Music Tech for Basic Design

-Digital Art and Animation for Digital Video and Sound