Academic Technology

Minutes

**Date**: 10-19-2018

**Time**: 2-3

**Facilitator**: Ellie Bunting

# In Attendance

Cheban Acharya, Jason Dudley, Sara Dustin, Beverly Hall, Roz Jester, Ivan Melendez, Laura Osgood, Emily Porter, Melissa Rizzuto, Anita Rose, Kelly Roy, Deborah Teed, Alisa Callahan, Peggy Romeo.

Minutes from the September meeting were approved.

# OER Task Force

The OER task force has 14 volunteers from different departments. Many departments have created OER courses already and others are working on converting courses to OER. Melissa Rizzuto reported that the OER speaker will be on campus January 3. Perhaps the OER task force can meet with the speaker sometime that day.

# Course Development Changes

The committee reviewed the present contract language relating to online course development. Proposed changes included the following:

Present language states that the academic department in collaboration with the Academic Dean selects the course for redesign or development.

New language states that any faculty member will be able to submit a course for development or redesign at any time using the electronic proposal form developed by eLearning. The Academic Dean or Supervising Administrator will review the proposals and make recommendations to the eLearning Director so the course can be put on the development schedule. The criteria for choosing a course for development will depend on estimated enrollment, program needs and department priorities.

Faculty who are interested in becoming involved in online course development will need to complete Dev 101; Quality Matters Training; Accessibility Training; Copyright Training. Faculty will be selected for the redesign or development team based on online certification, experience in teaching an online course, development experience, and interest. All things being equal, the faculty member who first developed the course will have first right of refusal as long as this faculty member is still teaching the course.

A motion was passed for the committee to approve these changes and forward the language to the bargaining team when appropriate.

# ePortfolio for Faculty Evaluation

Melissa reported that a new tool for ePortfolios will be available for faculty. The TLC will sponsor faculty demonstrations and is looking for volunteers to pilot the new tools. Afterwards, focus groups will get together to discuss the results of the pilot.

# Proctorio

There was a heated discussion about Proctorio at the Union and Faculty Senate Meetings today. The committee had already discussed this in earlier meetings so any new discussion was tabled since the agenda for today’s meeting was so full.