Florida SouthWestern State College District Board of Trustees

Business Affairs & Facilities Committee

Tuesday, February 4, 2020

1:30 – 2:45 p.m.

Lee Campus Room I-225

*Minutes*

The Business Affairs & Facilities Committee met in Collier County, Florida, on February 4, 2020at 1:30 p.m. in I-225.

Present: Marjorie Starnes-Bilotti

 Chris Cunningham

 Dr. Gina Doeble

Others

Present: Toby Discenza

 Kathleen Porter

 Chad Swartzman

 Justine Lewis, Recorder

Absent: Danny Nix, Jr.

**Public Comment:** None

**Reports to the Business Affairs & Facilities Committee:** None

**Current Agenda Items:**

1. Approval of Minutes for Business Affairs & Facilities Committee, December 3, 2019.

Motion by Marjorie Starnes-Bilotti, seconded by Chris Cunningham to approve the minutes of December 3, 2019.

1. Lee Campus Buildings N, O, P, Q – Flat Roof Replacement

Dr. Gina Doeble presented the flat roof replacement proposal from Crowther Roofing for Buildings N, O, P, Q. Chris Cunningham will present this item at the February 4, 2020 Board of Trustees meeting.

1. Financial Services Consent – Budget Amendments

Toby Discenza presented the Financial Services Consent – Budget Amendments. Chris Cunningham will present this item at the February 4, 2020 Board of Trustees meeting.

1. Approval of Personnel Actions*.*

Dr. Gina Doeble presented the Personnel Actions. Chris Cunningham will present this item at the February 4, 2020 Board of Trustees meeting.

1. Florida SouthWestern State College Monthly Financial Report – *information only*

Toby Discenza presented the Florida SouthWestern State College – Monthly Financial Report. Toby Discenza explained this report which shows a two-year comparison between the actual sources and uses of operating funds stating that we are on track.

1. FSW Financing Corp. Financial Statements & Investment Report – *information item.*

Kathleen Porter presented the review of the FSW Financing Corporation Financial Statements & Investment Report as of December 31, 2019.

1. FSW Foundation 3rd Qtr. Financial Statements & Investment Report – *information item.*

Chad Swartzman presented the review of the FSW Foundation 3rd Qtr. Financial Statements & Investment Report

1. FSW Collegiate High Schools Consent Budget Amendments.

Toby Discenza presented the FSW Collegiate Consent Budget Amendments. Chris Cunningham will present this item at the February 4, 2020 Board of Trustees meeting.

1. Collegiate High Schools’ Monthly Financial Report - *information item.*

Tobias Discenza presented the Collegiate High Schools Monthly Financial Report.

Discussion was held.

The meeting was adjourned at 1:56 p.m.

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| Member |  | Date |
| District Board of Trustees |  |  |
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