

**Continuing Contract Review Committee**  
10-11 AM, Friday, August 21, 2020 via Zoom

Russell Swanson	<i>Present</i>
Heather O’Connell	<i>Present</i>
Harold Van Boven	<i>Resigned</i>
Mark Cevallos	<i>Resigned</i>
Marti Jenner	<i>Present</i>
Leo Mera	<i>Present</i>

- 1) Meeting convened at 10:03 AM
  - a) Portfolium up and running – all CCRC members have been trained or are signed up to be
  - b) 20-21 IGCC Portfolium contacts are Kelly Westfield and Katie O’Connor
  - c) 9 IGCC Faculty applying
    - i) updated list shared.

Churchill	Tina	Professor, Mathematics	Leo
Fay	Erik	Professor, Biological Sciences	Leo
Porter	Emily	Professor, Environmental Scie	Leo
Steiner	Shawn	Professor, Nursing	Marti
Roy	Kelly	Professor, Education	Marti
Carty	Carrie	Professor, Nursing	Marti
Madak	Lauren	Professor, History	Heather
Patterson	Jennifer	Professor, Management	Heather
Peterson	Dani	Professor, French	Heather

- d) CCRC duties for Fall 2020 were discussed
  - i) **CCRC members as PoC (Points of Contact) for IG faculty and their subcommittees. CCRC PoC’s will contact them ASAP to request IG Subcomm names as they become available; per Marti’s suggestion, CCRC PoC’s will also ask who is the Chair in charge of forming the IG subcommittee, and then contact them too.**
    - (1) We noted these important deadlines:

- (a) IG Subcommittees must be formed by Sept. 18, 2020
  - (b) IGCC ePortfolios due 9/25/25
  - (c) IG Subcomm.s have until November 20, 2020
  - (2) We noted that the appeals process is covered in Section 10 of the latest CNA and that the IG Subcommittees are also discussed there (10.2.6).
  - (3) The Chair will update these Files on Doc Manager: CCRC membership list and portfolio samples
  - (4) The Chair has one more year on what the Senate President has said is a 3-year term. The Chair will ask the Senate to nominate at least one replacement member to serve on the CCRC if possible.
- 2) Business
- a) We read through Section 6 of the updated FEP and all of the updated Timeline together

Meeting concluded at 10:55 AM

Next meeting tentatively scheduled for October 2, 10-11, via Zoom