**FSWC-Lee Minutes of November 30, 2016 meeting**

**From:** Brian Botts   
**Sent:** Thursday, December 01, 2016 10:14 AM  
**To:** Amanda E. Sterk; Dale A. Jamison; Dinu Claudiu Buzan; John C. Holik; Joshua Frye; Kathleen M. Reilly; Kelly Buck; Lisa A. Betz; Margaret N. Kemp; Mark L. Farbotko; Melanie Clinton; Mitchell F. Vitale; Sorileidy G. Zaragoza; Stuart M. Westran; Therese Walker  
**Cc:** Larry J. Miller  
**Subject:** staff meeting summary........

Hi all,

Yesterday we:

1. Reviewed the SoE strategic priorities and their potential for impact and/or synergy back here at the high school.
2. Agreed to post your grades by the first work day after each big block cycle.
3. Informed everyone about our Jan 10 NSLP audit.
4. There are currently 85 applicants in the lottery and we will send flyers to recruit for the Jan 19 open house.  All staff needs to be available to work that evening as it is our agreed upon one big event.
5. We split into grade levels to talk about 3rd quarter educational opportunities.
6. A separate email will come out soon to lay out a proposed semester two schedule to include all the glorious testing days.

We didn’t talk about it but **we will** have a meeting next week as there are still things to iron out before Winter Break.