**Florida SouthWestern State College**

Chapter of the Association of Florida Colleges

Executive Board Meeting Minutes

November 8, 2016

1. Call to Order

Amy English called meeting to order at 11:33am.

Members in attendance: Amy English, Pamela Macander, Christina Seado Vasquez, Sarah Corcoran, Joyce Gelfand, Jana Sabo, and Jennifer Young.

1. Approval of Minutes

Approved by Christina Seado Vasquez; Seconded by Jennifer Young.

1. Treasurer’s Report
2. Travel Fund: $6,884.66
3. General Fund: $1,485.92
4. Conference Updates
	1. We made $605 on the Lottery ticket tree that was raffled off at the conference.
	2. We won the Silver award for our membership increase but we can do better with an adjunct member drive.
	3. Pamela Macander won the Unsung Hero award!
5. Upcoming events
	1. Service Projects
		1. Book drive for childrens hospital
		2. Ronald McDonald House
		3. Childrens Advocacy Center (Teen Gifts)

* 1. Fundraising for Spring
		1. Silent Auction - Use online based site i.e. Bidding Owl that charges a small fee of 5% of proceeds.
		2. Used book sale
		3. Employee appreciation day (maybe sell Worlds’ Finest Chocolates)
	2. Leadership/Legislative Days – 2/8-2/9 in Tallahassee. Registration is $129.00.
1. Upcoming Meetings
	1. Give away door prizes at the general meetings to boost attendance.
	2. Invite AFC Executives to speak
	3. Possibly start a “lunch & learn” series with Matt Holliday.
2. Open Forum
	1. Amy brought up the possibility of forming Activity, Fundraising and Membership committees with at least one representative from each campus/center.
	2. Elections for 17-18 school year will be held in May 2017.
3. Executive Board Meeting adjourned at 12:15pm.

Minutes submitted by: Sarah Corcoran