# Library Staff Meeting – Charlotte Campus Library, FSW

Wednesday 8/24/2016 10:00 AM

## Agenda Items

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | |  | Upcoming Closures and Times Off  Colleen Off Aug. 26 & 29; Sept. 12-13  Mary Ann Off Sept. 1 – 9  Closed Sept. 5, Labor Day | |  | Library Updates  MLA 8th edition – new handout  Ovid Nursing Database discontinued due to ADA issues  Reminder - Braille textbook for Hillary – B116 closet  Intro to Library Workshops Sept. 12 & 15 | |  | Campus Updates  Enrollment Update  Welcome Week: Library Lunch & Learn Monday August 29; 12:30 p.m.  Campus Resources Fair – Cafeteria – library will have a table – August 31  Spirit Day – September 1  Ask Me Tables and other events as scheduled  Career Services open on Wednesdays in J building | |  | Student Assistant Update – Colleen  Schedules | |  | Office Update – Laura | |  | Technical Update – Angie  WEPA now prints directly from Cloud storage: GoogleDrive, Office 365,  Dropbox, etc. Also new sign-in box for printing from PCs  Excel Workshop  Computer Refresh finished – Office 2016 on student PCs | |

Upcoming Events:

Fall Classes begin tomorrow!

New Business:

Next Meeting: Wednesday, September 21; 10 a.m.