

Minutes

QEP Implementation Team Meeting

S-262D

October 10, 2014, 2:00-3:00 p.m.

Eileen DeLuca	<i>Present</i>	Martin Tawil	<i>Absent</i>
Kathy Clark	<i>Present</i>	Laura Antczak	<i>Present</i>
Tom Rath	<i>Present</i>	Sue Buntic	<i>Present</i>
Christy Gilfert	<i>Present</i>		

1. Eileen and Kathy provided an update on the Critical Thinking lecture series.
 - a. Two sessions were held so far. Dr. Alford (Critical Thinking in Art and Music) and Dr. Collins (Critical Thinking in the Health Professions).
 - b. Kathy introduced Dr. Alford and facilitated the session. It was well-attended with students on Lee and Collier. Students and faculty gave positive feedback.
 - c. Eileen introduced Dr. Collins and facilitated the session. It was well-attended with students on Lee and Collier. Many students asked questions about the various health programs. Many students stayed after the session to meet Dr. Collins and talk one-on-one. Students and faculty gave positive feedback.
 - d. A few faculty have already volunteered to lead spring sessions. Eileen would like to share the responsibility for facilitation with other faculty and administrators.
 - e. Kathy noted that facilitating the session could take up to 2 hours of time (making sure all technology is ready and staying through session).
 - f. Sue suggested that FSW LEADS could partner with the lecture series and students could help facilitate sessions.
 - g. Sue suggested working with Rio DeArmand to schedule Edison/FSW graduates to serve as speakers.
2. The committee discussed FYE Programs and the roles of the stakeholders.
 - a. Eileen discussed the success of the new scheduling of SLS 1515 evening sections.
 - i. Based on survey and focus group data, the QEP Assessment Subcommittee recommended changing the start time from 5:30 to 6:00 p.m. This was implemented in fall 2014.
 - ii. Also, NSP scheduled workshops from 5:00-6:00 p.m. Initial feedback suggests that there is less complaints from evening students about availability of workshops.

- iii. Kathy will continue to schedule the workshops based on the 6:00 p.m. start time.
 - iv. Eileen asked Laura and Sue to work with their staff to continue to schedule events for the 5:00-6:00 time.
- b. Sue and Laura discussed continuing to partner on service learning events.
 - i. Sue asked if “Service Saturdays” was an appropriate brand to use. Eileen supported keeping the title as SLS 1515 because faculty and students were used to the name.
 - ii. Since students could earn double GPS credit for participation, it would be beneficial to hold at least 3 Service Saturday events per term. Sue suggested that there may even be more than 3 each term.
- c. The group discussed other workshops and event opportunities.
 - i. It was suggested that Student Life take on the primary responsibility for the “non-academic” FYE events, and partner with NSP where appropriate.
 - ii. New Student Programs would continue to be responsible for workshops related to SLS 1515 student outcomes. Laura said that they are in the process of hiring a program specialist. Part of their responsibility would be to design and lead workshops.
 - iii. Academic Success would continue to be responsible for Math and Writing workshops and events.
- d. As QEP Director, Eileen will continue to provide opportunities for dialogue among all of the programs that support first-year students. The group discussed the idea of “synergy” across departments to achieve the goals of retention and success.
- e. The QEP Marketing team will continue to help promote the course and programs through the monthly newsletter (highlighting faculty and student accomplishments), the website, and social media.
- f. The group discussed the weekly update. Faculty on the Lee Campus had not received the update. Laura said she would check with Aaron to see if it was going out to students and Peer Architects.

Minutes submitted by Eileen DeLuca