AGENDA

# Edison State College – Charlotte Campus

**Learning Resources Center**

## Oct. 17, 2011

## 10:00 AM

Attendees: LRC Staff

Location: LRC Office

Please bring: Agenda and pen

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| 10:00 AM | Welcome  Upcoming closures/times off Nov. 11 – Veterans Day - Open Saturday, Nov. 12 Mary Ann’s schedule Vacations Work schedule clarifications & adjustments  Operations* Student assistants

 * Area updates:

 Circulation Connect Cards  Reference Kayce on Mondays (4 – 8 p.m. Oct. 24) APA & MLA Workshops  AV  Eric not here on Mondays Everette after 3 p.m. Monday - Thursday   Office  News Performance Evaluations – esp. goals New Copier in Student Services  Training at 1:30 Tuesday, Oct. 18  User ID required  * Concerns

 Campus/LRC * Benefits Fair – Thursday Oct. 20, 2 – 4:30 p.m.
* Haunted College – Friday, October 28
* **SACS: November 7 – 10!** (2 committee members at Charlotte Nov. 7) - What we need to know and do -

Town Hall meetings to be announced soonDiscussion |  |