

**Edison State College Chapter of the
Association of Florida Colleges
Meeting Minutes**

February 12, 2014

I. Call to order

Sue Buntic called to order the regular meeting of the Chapter at 11:32 a.m. on Wednesday, February 12, 2014, via videoconference.

II. Roll call

The following persons were present: Sue Buntic, Mireille Lauture, Antranette Forbes, Kirsten Thompson, Arenthia Herren, and Mike Beane. Crystal Revak and Linda Johnson attended as guests.

III. Approval of minutes from last meeting

A motion was made to approve the minutes from the January 8, 2014 meeting. The motion passed unanimously.

IV. Treasurer's Report

Antranette reported that the current balance in the Chapter account is \$1,130.25. The remaining funds in the travel budget is \$3,452.67. There are no outstanding travel reimbursements or expenses. Antranette will prepare an estimate of travel funds needed for the Region IV and Student Development Commission conferences for this fiscal year.

V. Open issues

- a) Professional development meetings. Sue did not get a response from the United Way on doing a presentation for the February professional development meeting. She is waiting on confirmation from Alliance Financial Group to provide a presentation on financial planning and tax preparation.
- b) Fundraising Committee. The first meeting of the fundraising committee will be February 14th.
- c) President Elect. The Chapter needs to appoint a President Elect to begin training to take over in 2015. Nominations will be accepted at the next Executive meeting and a vote will be taken.

VI. New business

- a) Budget. If we hope to receive allocated budget funds for the Chapter, we will need to prepare and submit a budget request with a detailed plan and estimated expenses. Kirsten will prepare an estimated travel budget for FY14-15. In addition, she will prepare a draft travel procedure to prioritize who is awarded travel and provide guidelines on travel expenses.

VII. Membership Committee Update

- a) Currently at 138 members.
- b) Sue was scheduled to speak to faculty at the college-wide faculty senate meeting on January 10th. The meeting was cancelled due to the State of the College event. The college-wide faculty senate meets only two times per year. Will need to present at each campus faculty senate meetings, which meet monthly.

VIII. Region IV Updates

Jessica Bellman has expressed interest in attending the April 4th conference in New Port Richey. The 2015 conference will be hosted at Edison.

IX. AFC Updates

- a) Linda Johnson attended the Leadership Conference January 30-31 in Tallahassee. The AFC goals for the upcoming year are to increase membership to 10,000; increase the CCP program participation; improve communication and collaboration between chapters and regions; increase participation in AFC webpage 'Circles'; provide professional development webinars, and increase annual 'Burst the Balloon' donations.
- b) Student Development conference. May 14-16 in Tallahassee. Four members have expressed interest so far.
- c) Annual convention. Will be October 29-31 in Destin, FL.

Adjournment

Sue Buntic adjourned the meeting at 12:17 p.m.

Minutes submitted by: Kirsten Thompson