

**Edison State College Chapter of the
Association of Florida Colleges
Meeting Minutes**

January 8, 2014

I. Call to order

Sue Buntic called to order the regular meeting of the Chapter at 11:35 a.m. on Wednesday, January 8, 2014, via videoconference.

II. Roll call

The following persons were present: Sue Buntic, Jennifer Young, Mireille Lauture, Antranette Forbes, Kirsten Thompson, Arenthia Herren, and Edith Pendleton. Crystal Revak attended as a guest.

III. Approval of minutes from last meeting

A motion was made to approve the minutes from the December 4, 2013 minutes. The motion passed unanimously.

IV. Treasurer's Report

Antranette reported that the current balance in the Chapter account is \$1,130.25. There are still four outstanding travel reimbursement requests for the AFC convention travel before she can reconcile the travel budget.

V. Open issues

- a) Facebook page. The Chapter Facebook page has been created and published. Discussion on who should have page administrator access and it was agreed to keep administrators limited to the PR Representative and Chapter president.
- b) Professional development meetings. Myra Walters is not available February 25th to do a presentation on communication and diversity. Sue will contact the United Way and ask them to present on their tax preparation services. A separate date will be scheduled for free tax preparation.
- c) Fundraising Committee. Mike Beane will be leading this committee to get it going. Ron Jones, Jessica Bellman, and Kirsten Thompson will assist.

VI. New business

- a) Dr. Allbritten stopped by Sue's office last week to see the Membership award. He said he was proud of the Chapter and what has been accomplished.

VII. Membership Committee Update

- a) One new member in December.
- b) Crystal sent the schedule of new employee orientation dates. If anyone is able to present, please let her know.

VIII. Region IV Updates

Sue is unable to attend the April 4th conference in New Port Richey. We need representation. Please think about whether you would like to attend.

IX. AFC Updates

- a) Leadership conference. Let Sue know ASAP if anyone wants to attend.
- b) Student Development conference. Mireille will be presenting.
- c) Annual convention. Save the date for the end of October.

Adjournment

Sue Buntic adjourned the meeting at 12:03 p.m.

Minutes submitted by: Kirsten Thompson