

***Edison State College Chapter of the
Association of Florida Colleges
Meeting Minutes***

October 2, 2013

I. Call to order

Sue Buntic called to order the regular meeting of the Chapter at 11:09 a.m. on Wednesday, October 2, 2013, via videoconference.

II. Roll call

The following persons were present: Kirsten Thompson, Dr. Mireille Lauture, Arenthia Herren, Antranette Forbes, Mike Beane, and Sue Buntic. Crystal Revak attended as a guest.

III. Approval of minutes from last meeting

A motion was made to approve the minutes from the September 5, 2013 minutes with one correction. The motion passed unanimously.

IV. Treasurer's Report

Antranette reported that the current balance in the Chapter account is \$1,101.25.

V. Open issues

- a) Professional Development Meeting Schedule. The dates for the General Meetings are 10/29, 11/26, 1/28, 2/25, 3/25, 4/29, 5/27, and 6/24. November, May and June are not good months for professional development due to the small capacity of the room scheduled at Lee. Myra Walters is not available for the October meeting. We will attempt to schedule her for Spring. For October, the board should email suggestions for a speaker/topic to Sue. Jennifer will email flyers when the topic is confirmed.
- b) Web Page. It was noted that the contact information for board members includes some personal cell phone numbers. Look at your contact information to make sure it is acceptable and, if not, let Kirsten know so the information can be updated.
- c) Region IV Director. The Chapter must provide an appointment for the 2015 Region IV Director at the annual convention. A motion was made to appoint Sue Buntic. The motion was seconded and all were in favor. Sue accepted the appointment.

- d) 64th Annual Convention. The service project for the annual convention is a donation drive for Harbor House, a domestic violence shelter. Mireille will coordinate the collection at Edison State College. Collection boxes will be distributed to the identified locations on each campus. Sue will seek donations for a \$100 gift certificate. Jennifer will be asked to create 10 giveaway packages with promotional items. Sue will work on creating a giveaway table volunteer schedule.

VI. New business

- a) Travel. The Chapter has been given \$10,000 for travel. Antranette will work on creating a budget for upcoming conferences and guidelines for use of the travel funds. For the annual convention, participants should register themselves and follow current travel procedures. A form is being drafted for future travel.
- b) Burst the Balloon Campaign. Donations are being sought from each Chapter to help pay off the AFC mortgage. The Edison Chapter does not have sufficient funds nor do we consider this an appropriate use of College funds. All agreed that this Chapter will not participate.

VII. Membership Committee Update

Crystal reported that we currently have 118 members, 12 new in the months of September and October. The Chapter will have a table at each of the three upcoming Benefits Fairs. Membership cards should be available to hand out. Crystal has recruited three members for the Membership Committee. She would like to recruit two from Charlotte and two from Lee. Crystal and Antranette will work together to establish a process for handling new membership applications.

VIII. Region IV Updates

None

IX. AFC Updates

None

VII. Adjournment

Sue Buntic adjourned the meeting at 11:53 a.m.

Minutes submitted by: Kirsten Thompson

Minutes approved by: [Name]