

FYE Programming Meeting Minutes
Friday August 24th 2012

In Attendance:

W. Rhyne, M. Tawil, K. Kennedy, R. Gubitti, S. Partfitt, H. Algernon, C. Gilfert

Unable to Attend: L. Johnsen, B. Roughgarden, C. Campbell, N. Fisher, A. Hodge

1. Peer Architects are already making a positive impact on campus. Lee Campus Peer Architects helped with freshmen move in on Aug. 20th (photos in the right hand column), led ice breakers that night during housing's ice cream social helped housing students find their classes on Tuesday Aug. 21st and reviewed campus resources. Peer Architects found and resolved a few issues prior to the start of class. For example, a student was looking for his class however he had signed up for classes on Charlotte Campus. In partnership with Student Life, Peer Architects helped man a Ask Me Table outside of the L Building.
2. Whitney asked the committee members if anyone had an upcoming event in which they would like to have FYE support and that the FYE team would be happy to help. Dr. Kennedy mentioned that he has the Job Fair on Oct. 17th from 9:00am – 1:00pm in U-102. Dr. Kennedy also talked about the continuing challenge of getting information out to the student body in a centralized manner. There was discussion about using the portal and having a mandatory pop up screen students must by pass in order to check their email, also made mention of an involio application that is a free Smartphone application.
3. Dr. Gubitti inquired about having access to individual student photos through Banner and the benefits of this system. One idea was to have students upload their picture through Canvas into their profile.
4. We discussed upcoming FYE programs and noted that event flyers are on the FYE website. Dr. Gilfert stated that Charlotte does not have specific FYE programs but could email welcome week events to be put on the website.
5. Dr. Gubitti suggested having Peer Architects be a nice, friendly, and calming force in the S building while students wait in line. Peer Architects could be a calming force and take the student's mind off of waiting in line. The Peer Architect's could also pass out flyers for upcoming events.
6. FYE event surveys are now available on the FYE programming page.
<http://www.edison.edu/fye/workshops.php>
7. Dr. Tawil discussed booking Rush Auditorium or U building for a mandatory SLS 1515 meetings to include: Canvas training, Career Services, and Academic Advising, with break out special interest sessions to disseminate information. The meeting would be required for students and count as class attendance. The proposed meeting will take place in late September.

Future FYE Programming Meetings:

- September 28th at 10:00am in S-250B
- October 19th at 10:00am in S-250B
- November 9th at 10:00am in S-250B

