AGENDA



# Edison State College – Charlotte Campus

# Learning Resources Center

## September 15, 2009

## 10:00 AM – 11:00 AM

Attendees: LRC Staff

Location: LRC Office

Please bring: Agenda and pen

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| 10:00 AM – 10:05 AM | Welcome | Phenessa Jones |
| 10:05 AM – 10:20 AM | LRC Quality  * Updated citation guides for MLA and APA * Library Keys – SA 118 Key addition * New Performance Evaluation Process: <http://www.edison.edu/humanresources/evaluation.php>. Information sessions for Charlotte Campus in SA-117 on Wednesday, September 16, Session 1 - 11:00 and Session 2 - 1:30 | All |
| 10:20 AM – 10:40 AM | Operations  * Concerns * Work study students * ECHS After-School Campus Use Form * Monthly thematic display (i.e. October – Banned Books Week (Sept.26-Oct.3), National Arts & Humanities Month, and Diversity Awareness Month) * Area Updates – Reference, Circulation, Office Management, and Audiovisual | All |
| 10:40 AM – 10:50 AM | Campus/LRC Updates  * Possible library renovation – sliding glass doors | Phenessa Jones |
| 10:50 AM – 11:00 AM | Wrap – up  * Open Discussion * Q & A | All |