AGENDA



# Edison State College – Charlotte Campus

# Learning Resources Center

## September 15, 2009

## 10:00 AM – 11:00 AM

Attendees: LRC Staff

Location: LRC Office

Please bring: Agenda and pen

|  |  |  |
| --- | --- | --- |
| 10:00 AM – 10:05 AM | Welcome | Phenessa Jones |
| 10:05 AM – 10:20 AM | LRC Quality* Updated citation guides for MLA and APA
* Library Keys – SA 118 Key addition
* New Performance Evaluation Process: <http://www.edison.edu/humanresources/evaluation.php>. Information sessions for Charlotte Campus in SA-117 on Wednesday, September 16, Session 1 - 11:00 and Session 2 - 1:30
 | All |
| 10:20 AM – 10:40 AM | Operations* Concerns
* Work study students
* ECHS After-School Campus Use Form
* Monthly thematic display (i.e. October – Banned Books Week (Sept.26-Oct.3), National Arts & Humanities Month, and Diversity Awareness Month)
* Area Updates – Reference, Circulation, Office Management, and Audiovisual
 | All |
| 10:40 AM – 10:50 AM | Campus/LRC Updates* Possible library renovation – sliding glass doors
 | Phenessa Jones |
| 10:50 AM – 11:00 AM | Wrap – up* Open Discussion
* Q & A
 | All |