
TITLE: PETTY CASH AND CHANGE FUNDS

AUTHORITY:

Florida Statute 1001.64(4)(b); 1001.65(6)

POLICY:

1. The Campus President may authorize the establishment of petty cash funds at all campuses. Such funds are to be maintained subject to applicable laws and rules.
2. The District President or designee shall designate a custodian of the petty cash fund for each Campus.
3. These funds shall not exceed:

Lee County Campus	\$1,000
Charlotte County Campus	\$ 500
Collier County Campus	\$ 500
Hendry/Glades site	\$ 175