

SUMMARY REPORT

Edison State College CURRICULUM COMMITTEE

Friday, April 24, 2009, at 1:00 pm in INFORMATION TECHNOLOGY HALL, ROOM G 107

Action Item # 1

Approved 

Proposal: Dean of Academic Success Programs, Pat Newell, proposed bringing back the previously offered course of *MAT 9013 Pre Algebra*. The applicable date would be Fall 2009.

Explanation: *MAT 9013* replaces the *MAT 9012/9020* sequence and better prepares students for higher level math courses. Professor Grove inquired as to what *MAT 9012/9020* were. Professor Joan Van Glabek asked a question about the sequence of related courses. It was agreed that letters "A" and "B" under "IV. LEARNING OUTCOMES AND ASSESSMENT" in the course syllabus should be eliminated.

Recommendation: On a Voice Vote, the Proposal was accepted with Minor Corrections.

Status:


Action Item # 2

Proposal: Associate Dean Theo Koupelis proposed a new, non-experimental, four-credit, general education, combined lecture/lab course, *BSC 1084C Anatomy & Physiology*. The applicable date would be Fall 2009.

Explanation: This course is Associate Dean Kim Gresham's idea to support the EMS Program and accommodate students with unusual work schedules. The course combines aspects of the *A & P I* and *A & P II* classes and will be offered online. Professor Grove asked how the two courses of *Anatomy & Physiology I & II* can be combined into one course. Coordinator Christine Clemens said that the proposed course was tailored to EMS/paramedic students. A concern was raised about having an AA-designated course for an AS program. Associate Dean Foy replied that the college is trying to have the AA designation for all courses. Professor Donald Ransford asked if this course will require a change in the catalog. Coordinator Clemens said that the catalog states that the course is under development and to contact the coordinator. Curriculum Committee members were assured that the course title and number are consistent with the state course numbering system. Under "III. GENERAL COURSE INFORMATION" in the syllabus, Professor Russell Swanson suggested taking out the words "Introduction" at the beginning of that section. Under "Additional Course Competencies", in the second "Learning Outcome", Professor Van Glabek said it should read, "Use anatomical terminology correctly." In the ninth "Learning Outcome", it was again agreed to place the word "correctly" at the end of the sentence. There were inquiries about the meaning of a "lecture exam" in the "Assessments" column. Associate Dean Koupelis explained that a "lecture exam" covers material from classroom lecture versus material covered in the laboratory component of the course.

Recommendation: On a Voice Vote, the Proposal was Accepted with Minor Corrections.

Status:

Approved 

Action Item # 3

Proposal: Associate Dean Theo Koupelis proposed changing the prerequisites and course descriptions of the following courses: *MAC 1106 Combined College Algebra/Pre-Calculus* and *MAC 1147 Pre-Calculus Algebra/Trigonometry*. The applicable date would be Fall 2009.

Explanation: The proposed prerequisites change for *MAC 1106* was from **MAT 1033 with a minimum grade of "B" or testing to MAT 1033 with a minimum grade of "B" or appropriate CLM score**. The prerequisite change for *MAT 1147* is from **MAC 1105 with a minimum grade of "B" or appropriate**

CLM score to *MAC 1105 with a minimum grade of "B", or appropriate CLM score and high school trigonometry*. These changes to course prerequisites would better inform students as to necessary course background. The course description changes for both courses clarify issues about credit being given. Changes to learning outcomes to these two courses are presented for information purposes only. Dr. Linck expressed concern about the grade of "B", rather than the grade of "C", being a course prerequisite, and he said that this is a dangerous precedent to set. In response, Dr. Linck and the Committee were informed by Professor JoAnn Lewin that at the end of *MAC 1106* and *MAT 1147* the students will have advanced two levels. Dr. Linck emphasized that grades are NOT a measure of student learning. Billee Silva asked how will we know if students have high school trigonometry because Edison State College does not check this. Professor Lewin replied that students will self-select. It was finally determined that there would be no change to prerequisites for *MAC 1106*, but that the prerequisites would change for *MAC 1147*.

Recommendation: On a Voice Vote, the Proposal was Accepted with Minor Corrections. There were five "No" votes from the Collier Campus.

Status:

approved S. A. H.

Action Item # 4

Proposal: Discipline Chair of Education, Dr. Erin Harrel, proposed a new, non-experimental, one-credit, elective course, *SLS 2930 Math Success for Educators*. The applicable date would be Fall 2009.

Explanation: This course is designed for students who lack confidence in math, including education students who will be teaching children math. Professor Lisa Rice asked if this course was part of the core curriculum.

Recommendation: On a Voice Vote, the Proposal was Accepted. There were two "No" votes from the Collier Campus.

Status:

S. A. H. approved

Action Item # 5

Proposal: Dr. Erin Harrel proposed a new, non-experimental, three-credit, degree core requirement course, *RED 4519 Diagnosis & Intervention in Reading*. The applicable date would be Fall 2009.

Explanation: This course is part of a course series leading to a reading teaching endorsement for Elementary Education students and addresses competencies 3 – 5.

Recommendation: On a Voice Vote, the Proposal was Accepted.

Status:

approved - S. A. H.

Action Item # 6

Proposal: Dr. Erin Harrel proposed a new, non-experimental, 12-credit, degree core requirement course, *EDE 4940 Final Internship, Elementary Education*. The applicable date would be Fall 2009.

Explanation: This is a capstone experience leading to K-6 grades teacher certification. A student portfolio is completed during this internship experience. Professor Jennifer Grove asked if the state gives direction, and the reply was affirmative.

Recommendation: On a Voice Vote, the Proposal was Accepted.

Status:

approved S. A. H.

Action Items ## 7 – 9 were voted on together. On a Voice Vote, these Proposals were Accepted with Minor Corrections. The Minor Corrections were that Dr. Lewis will put the three course syllabi into the proper format and delete the “religious observance” section from the syllabus for HIM 1430 Principles of Disease.

Action Item # 7

Proposal: Associate Dean Dr. Mary Lewis proposed a new, non-experimental, three-credit, degree core requirement course, *HIM 1000 Introduction to Health Information Management*. The applicable date would be Fall 2009.

Explanation: The first semester course for the new *Health Information Management Program*, the course will be offered in either blended format or online.

Recommendation: On a Voice Vote, the Proposal was Accepted with Minor Corrections.

Status:

Approved 

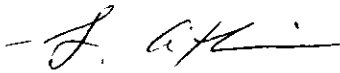
Action Item # 8

Proposal: Associate Dean Lewis proposed a new, non-experimental, two-credit, degree core requirement course, *HIM 1430 Principles of Disease*. The applicable date would be Fall 2009.

Explanation: This is a first semester course of the new *Health Information Management Program* and will be offered in blended format or online.

Recommendation: On a Voice Vote, the Proposal was Accepted with Minor Corrections.

Status:

Approved 

Action Item # 9

Proposal: Associate Dean Lewis proposed a new, non-experimental, two-credit, degree core requirement course, *HSA 1100 Orientation to Healthcare*. The applicable date would be Fall 2009.

Explanation: This is a first semester course of the new *Health Information Management Program*, and it will be offered in either blended format or online.

Recommendation: On a Voice Vote, the Proposal was Accepted with Minor Correction.

Status:

Approved 

Action Items ## 10 – 16 were voted on as a group. On a Voice Vote, the Proposals were Accepted with Minor Corrections. These corrections included the correction of all syllabi and fonts.

Action Item # 10

Proposal: Dr. Doug Nay and Dr. Ray Hubbard proposed a new, non-experimental, three-credit, elective course, *MAN 3046 Leadership & Team Development*. The applicable date would be Summer 2009.

Explanation: An elective in the *Bachelor in Applied Science in Supervision and Management Program*, this course has support from program advisory members and business faculty. Dr. Nay provided an informative explanation for the need for this course. He commented that it is time to make management a profession and that there are at least 35 different manager categories. It was agreed to eliminate the letters “A” and “B” from section IV of the syllabus.

Recommendation: On a Voice Vote, the Proposal was Accepted with Minor Corrections.

Status:

approved A. Atci

Action Item # 11

Proposal: Dr. Doug Nay proposed a new, non-experimental, three-credit, degree core requirement course, *GEB 4375 Foundations of International Business*. The applicable date would be Fall 2009.

Explanation: A requirement for the *Bachelor in Applied Science in Supervision and Management Program*, this course provides students with the foundation to understand international business. Professor Joan Van Glabek inquired whether the Edison State College Library has the necessary resources for an international business course, and Dr. Nay replied that the library does have the appropriate resources. Under section II "Prerequisites" of the syllabus, it should read "three", instead of "six", semester hours of college level mathematics. The first "Learning Outcome" in section IV will say "*Differentiate* what is meant by the term globalization, *multinational, and international.*"

Recommendation: On a Voice Vote, the Proposal was Accepted with Minor Corrections.

Status:

approved J. GK

Action Item # 12

Proposal: Professor Leroy Bugger and Dr. Doug Nay proposed a new, non-experimental, three-credit, elective course, *ACG 3074 Managerial Accounting for Non-Accounting Majors*. The applicable date would be Summer 2009.

Explanation: An elective in the *Bachelor in Applied Science in Supervision and Management Program*, the course provides students with knowledge of upper division accounting and fulfills recommendations from program advisory members and business faculty. Professor Joan Van Glabek said to list the assessments once only in section IV of the syllabus.

Recommendation: On a Voice Vote, the Proposal was Accepted with Minor Corrections.

Status:

approved J. Atci

Action Item # 13

Proposal: Dr. Doug Nay and Professor Allyssa Callahan proposed a new, non-experimental, three-credit, degree core required course, *FIN 3400 Financial Management I*. The applicable date would be Fall 2009.

Explanation: A requirement in the *Bachelor in Applied Science in Supervision and Management Program*, this course enhances the studies of supervision and management students. Professor Grove wanted it spelled out in "Learning Outcomes" in section IV of the syllabus what "payback method, IRR & NPV" mean in the last learning outcome. Professor Van Glabek asked if students will have to use calculators in this course, and Professor Callahan said that a calculator is not required because financial tables are available.

Recommendation: On a Voice Vote, the Proposal was Accepted with Minor Corrections.

Status:

approved J. Atci

Action Item # 14

Proposal: Dr. Doug Nay and Professor Allyssa Callahan proposed a new, non-experimental, three-credit, elective course, *FIN 3414 Financial Management II*. The applicable date would be Fall 2009.

Explanation: An elective in the *Bachelor in Applied Science in Supervision and Management Program*, this course meets the needs of supervision and management students. Section II, "Prerequisites", was changed to read "FIN 3400 Financial Management I" only. Dr. Linck urged making changes in assessments.

Recommendation: On a Voice Vote, the Proposal was Accepted with Minor Corrections.

Status:

approved - J. A. H.

Action Item # 15

Proposal: Dr. Martin Dubetz and Dr. Doug Nay proposed a new, non-experimental, three-credit, elective course, *ISM 3112 Systems Analysis and Design*. The applicable date would be Fall 2009.

Explanation: An elective in the *Bachelor in Applied Science in Supervision and Management Program*, this course provides supervision and management students exposure to information systems management. Dr. Dubetz remarked that this course teaches students how to solve business problems. Professor Grove made grammar suggestions for section I, the course description, of the syllabus. These suggestions included an apostrophe after the word "systems" in the second sentence, replacing the word "is" with the word "are" in the third sentence, replacing "on" with "include" in the last sentence, and eliminating "are covered" in the last sentence of the course description. Dr. Linck asked if every BA course will have the lengthy prerequisite statement in section II, "Prerequisites." Associate Dean Zimmerman replied every applied bachelor course would have this statement. Professor Grove pointed out errors in the last learning outcome and assessment in section IV. The word "vacillate" should be changed to "facilitate" in the last "Learning Outcome." In the last "Assessment", the first sentence should say "Students are required to obtain and implement several case tools and evaluate their features."

Recommendation: On a Voice Vote, the Proposal was Accepted with Minor Corrections.

Status:

approved J. A. H.

Action Item # 16

Proposal: Dr. Doug Nay proposed a new, non-experimental, three-credit, degree core requirement course, *MAN 4915 Management Capstone*. The applicable date would be Fall 2009.

Explanation: As the final course in the *Bachelor in Applied Science in Supervision and Management Program*, it focuses on all aspects of management. Dr. Linck commented that there was too much information in the course description of the syllabus. Therefore, the third sentence of section I in the course description of the syllabus was shortened to read, "The student will complete a business simulation."

Recommendation: On a Voice Vote, the Proposal was Accepted with Minor Corrections.

Status:

approved J. A. H.

Information Items

District Vice President of Student Affairs, Dr. George Atkins, reappointed Professor Mary Conwell as Chair of the Edison State College Curriculum Committee, and he appointed Professor Jennifer Grove as Vice-Chair of the Curriculum Committee.

Professor Don Ransford expressed his appreciation for the review process, the work of SLOC, and the preparation and fortitude of presenters before the Curriculum Committee over the past academic year.

Adjournment.

approved J. A. H.