

EDISON STATE COLLEGE

CURRICULUM COMMITTEE  
NEW/EXPERIMENTAL COURSE PROPOSAL FORM

TO: CURRICULUM COMMITTEE  
FROM: *Dr. Doug Nay*  
PRESENTER: Dennette Foy, Associate Dean  
DATE: April 17, 2009

Is the course being offered first as an experimental course?  yes  no

Course Name, including prefix and number: MAN 4915 Management Capstone

Verified with VPAA office?  yes  no

Class credits: 3 Lab credits: Combined lab & class credits:

Chose one:  Degree core requirement  Elective  General education

Repeatable for duplicate credit? (i.e., applied music courses)  yes  no

Prerequisites: This course is intended to be for the last term. Students must be eligible to graduate the term they enroll in MAN 4915.

Classification:  AA  PSV  PSAV  BAS  BS

ICS Code: Banner Major Code: SMAN

Major Restriction?  yes  no (meaning only declared majors may take the course)

Indicate all modalities in which the course may be taught:  Class Lecture  Clinical  
 Laboratory  Lecture/Lab Combined  Accelerated  Internship  
 Practicum  WebCT Internet  WebCT Class Lecture  WebCT Laboratory  
 WebCt Blended Learning  WebCT Lecture/Lab Combined

Course fee amount, if any: (Attach course fee worksheet)

**NOTE:** Course fees are presented to the District Board of Trustees in November. If approved, fees take effect the following fall term.

**JUSTIFICATION FOR CURRICULUM ACTION, OTHER EXPLANATORY INFORMATION:**

This course is part of the Bachelor in Applied Science in Supervision and Management program and is a required and final course of the program with coursework focusing on all aspects of management. The course number is in line with Florida numbering convention.

**TERM IN WHICH PROPOSED ACTION WILL TAKE EFFECT: 201010 (For any term other than fall of the academic year following submission, approval of the Vice President of Academic Affairs is required.)**

\_\_\_\_\_  
**(Vice President of Academic Affairs)**

**FACULTY ENDORSEMENTS/COMMENTS:**

**Dr. Douglas Nay: This requirement was first proposed in the development of the BAS in Supervision and Management. In addition, this course is in alignment with survey results obtained from program advisory members and business faculty. I endorse this course as an improvement in the program.**

**LEARNING OUTCOMES ASSOCIATE: \_\_\_\_\_ DATE: \_\_\_\_\_**

**DEPARTMENT CHAIR ENDORSEMENT: \_\_\_\_\_ DATE: \_\_\_\_\_**

**ACADEMIC DEAN'S ENDORSEMENT: \_\_\_\_\_ DATE: \_\_\_\_\_**

After review and signing this proposal, the DEPARTMENT CHAIR will forward the proposal to the DISTRICT DEAN for final signature. The DISTRICT DEAN will then return the proposal to the DEPARTMENT CHAIR.

**DISTRICT DEAN'S ENDORSEMENT: \_\_\_\_\_ DATE: \_\_\_\_\_**

The DEPARTMENT CHAIR will process the proposal into a continuous document with any other proposals from his/her department being submitted for review by the Curriculum Committee and forward the document to the CURRICULUM COMMITTEE CHAIRPERSON by the Friday before the next scheduled Curriculum Committee meeting.

**EDISON STATE COLLEGE**  
**Division of Professional and Technical Studies**

**Professor:**

**Office Location:**

**E-mail:**

**Phone Number:**

**Office Hours:**

**I. COURSE NUMBER AND TITLE, CATALOG DESCRIPTION, CREDIT HOURS**

**MAN 4915 MANAGEMENT CAPSTONE COURSE**

**3 CREDIT HOURS**

This capstone course will provide the opportunity for students to demonstrate they have learned the material from the program and can apply it in the real world. It provides the student the opportunity to develop a plan to solve a problem dealing with management and organizational leadership issues of today. The student will complete a business simulation in which teams of students make decisions weekly and compete against other teams for the best organizational results based on strategies chosen using case analysis and course knowledge from many of the former studies of this degree program. Successful completion of the course requires demonstrating learning outcomes from core courses by passing a post test at the course end, preceded by a pre test at the course start and additional individual instruction tailored to student needs. In addition readings from current and classic business texts and articles will be used for in class discussion.

**II. PREREQUISITES:**

This course is intended to be for the last term. Students must be eligible to graduate the term they enroll in MAN 4915.

**III. GENERAL COURSE INFORMATION: Topic Outline:**

- Corporate planning
- Organizational analysis and design
- Implementing change
- Determining organizational direction
- Developing organizational strategy
- Evaluation and control

**IV. LEARNING OUTCOMES AND ASSESSMENT:**

**A. *General Education Competencies:***

*General education courses must meet all the following outcomes. All other courses will meet one or more of these outcomes.*

**At the conclusion of this course, students will be able to demonstrate the**

**following competencies:**

*Communication (COM):* To communicate (read, write, speak, listen) effectively using standard English and apply effective techniques to create working relationships with others to achieve common goals.

*Critical Thinking (CT):* To demonstrate skills necessary for analysis, synthesis, and evaluation.

*Technology/Information Management (TIM):* To demonstrate the skills and use the technology necessary to collect, verify, document, and organize information from a variety of sources.

*Global Socio-cultural Responsibility (GSR):* To identify, describe, and apply responsibilities, core civic beliefs, and values present in a diverse society

*Scientific and Quantitative Reasoning (QR):* To identify and apply mathematical and scientific principles and methods.

**B. Additional Course Competencies:  
At the conclusion of this course, students will be able to demonstrate the following additional competencies:**

<b>Learning Outcomes</b>	<b>Assessment</b>	<b>Competency</b>
Formulate revised strategies for businesses	Instructor and student-led in class review & discussion. Simulation.	QR,GSR, COM,CT,TIM
Create a business portfolio highlighting course accomplishments from the Baccalaureate degree in Supervision and Management.	Written, verbal, and online presentation. Portfolio.	CT, COM, GSR,TIM
Evaluate different business strategies.	Review of completed case studies. Simulation.	CT,QR,GSR
Demonstrate team building skills by working in the team environment successfully.	Instructor observation of completed tasks; peer review of contribution.	COM, CT
Synthesize and apply previous course material to simulation decisions	Simulation decisions and the defense of the decisions under critique.	COM, CT, QR,TIM,GSR
Analyze and extend understanding of specific business subjects by additional reading and discussion.	Quizzes and class discussion.	COM, CT
Demonstrate proficiency in prior required courses	Pre and post test covering key points in required courses.	COM, CT

**V. DISTRICT-WIDE POLICIES**

**A. Programs for Students with Disabilities**

Edison College, in accordance with the Americans with Disabilities Act and the college's guiding principles, offers students with documented disabilities programs to equalize access to the educational process. Students needing to request an accommodation in this class due to a disability, or who suspect that their academic performance is affected by a disability should contact the Office of Adaptive Services at the nearest campus.

Lee Campus	Taeni Hall S-116A	(239) 489-9427
Charlotte Campus	Student Services SS-101	(941) 637-5626
Collier Campus	Admin. Bldg. A-116	(239) 732-3918
Hendry/Glades Ctr.	LaBelle H.S.	(863) 674-0408

**VI. REQUIREMENTS FOR THE STUDENTS:** List specific course assessments, such as class participation, tests, homework assignments, make-up procedures, etc.

**VII. ATTENDANCE POLICY:** The professor's specific policy concerning absence. (The College policy on attendance is in the Catalog, and defers to the professor.)

**VIII. GRADING POLICY :** Include numerical ranges for letter grades; the following is a range commonly used by many faculty:

90 – 100	=	A
80 – 89	=	B
70 – 79	=	C
60 – 69	=	D
Below 60	=	F

(Note: The “incomplete” grade [“I”] should be given only when unusual circumstances warrant. An “incomplete” is not a substitute for a “D,” “F,” or “W.” Refer to the policy on “incomplete” grades.)

**IX. REQUIRED COURSE MATERIALS:**

**X. RESERVED MATERIALS FOR THE COURSE:** Other special learning resources.

**XI. CLAST COMPETENCIES INVOLVED IN THE COURSE**

**XII. CLASS SCHEDULE:** This section includes assignments for each class meeting or unit, along with scheduled Learning Resource Center (LRC) media and other scheduled support, including scheduled tests.

**XIII. ANY OTHER INFORMATION OR CLASS PROCEDURES OR POLICIES** which would be useful to the students in the class.