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To: [Elizabeth Schott](#)
Cc: [Angus I. Cameron](#); [Andrew J. Buck](#)
Subject: Fw: Draft Deans Notes -- with minor edits
Date: Friday, July 31, 2026 11:03:59 AM
Attachments: [image.png](#)

Hi, All –

Thanks to all for your work on completing the syllabi! Appreciate all your work to meet both the new timelines and the new ADA standards – we are looking in great shape for the fall! As the summer ends, I am heading to Montana for a little R&R – and hope you have some time to relax as the summer wraps up as well!

TL;DR Version:

The summer term officially ends this weekend! If you have any students with issues who need to contact the Dean's Office, please encourage them to use our official group email – SPAS@fsw.edu – to ensure someone in our office responds promptly. This address will work for all student inquiries that need our help.

Below are upcoming key summer dates:

- Saturday, August 1 - Last Day of Classes – Full and B
- **Tuesday, August 4 - Final Grades Due – @1200 Noon Full and B**

Below are key upcoming dates for FALL:

- Duty Days - August 17 – 21, 2026
- Convocation - August 17, 2026
- First day of classes - August 24, 2026

Fall Schedules:

Fall enrollment is strong – we are up about 3% overall right now, and Gus and I are reaching out to add sections for high-demand courses. Please reach out to Gus if you have any scheduling questions!

DRAFT First Week Schedule –

Below are key events for all faculty from the Draft Schedule for the first week back. Watch for emails from the VPAA's office for the final, complete schedule of events.

Monday, August 17, 2026 Convocation

Time	Event	Location and/or Zoom Link
8:30 AM – 9:00 AM	Welcome Back Breakfast	BB Mann Lobby
9:15 AM – 10:15 AM	Convocation: Dr. Allbritten	BB Mann Auditorium
10:30 AM – 11:00 AM	VPAA – Faculty Meeting Dr. Bilsky, Dr. Gilfert, Dr. McClinton	LEE U-102
11:00 AM – 11:10 AM	Break	
11:10 AM – 12:30 PM	School Breakout Discussions	
12:30 PM – 1:30 PM	Lunch	LEE Cafeteria
School Meetings		

1:30 PM – 2:30 PM	School of Pure and Applied Sciences	LEE H-120
Department Meetings		
2:45 PM – 4:30 PM		
	SoPAS Biological Sciences	LEE H-117
	SoPAS Natural Sciences	LEE H-118
	SoPAS Mathematics	LEE H-120

Tuesday, August 18, 2026

Time	Event	Location and/or Zoom Link
8:30 AM – 4:30 PM	Faculty Course Preparation	Home Campus/Center
9:00 AM – 9:50 AM	Marketing Christine Bellport	
10:00 AM – 11:30 AM	Honorlock: Setting Up Your Exam Bring your laptop or join using Zoom	Lee Campus: Room A-105 Or Link to Honorlock: Setting Up Your Exam Training
12:00 PM – 2:00 PM	FSW Online 'Drop-In' Hours Drop in for one-on-one support	Link to FSW 'Drop-In' Office Hours
1:00 PM – 2:00 PM	Capstone Faculty Meeting *All certified Capstone faculty are encouraged to attend	Link to Capstone Faculty Meeting
2:00 PM – 3:30 PM	Honorlock Reviewing Student Exams Bring your laptop or join using Zoom	Lee Campus: Room A-105 Or Link to Honorlock: Reviewing Student Exams Training
5:30 PM – 7:00 PM	Adjunct Faculty Meetings	
	School of Pure and Applied Science	Link to School of Pure and Applied Science Adjunct Meeting

Wednesday, August 19, 2026

Time	Event	Location and/or Zoom Link
8:30 AM – 4:30 PM	Faculty Course Preparation	Home Campus/Center
10:00 AM – 11:30 AM	Honorlock: Setting Up Your Exams Bring your laptop or join using Zoom	Collier Campus: Room J-116 Or Link to Honorlock: Setting Up Your Exam

		Training
12:00 PM – 2:00 PM	FSW Online ‘Drop-In’ Hours Drop in for one-on-one support	Link to FSW ‘Drop-In’ Office Hours
2:00 PM – 3:00 PM	CURC and Honors 2026-27 Welcome Event *All faculty are welcome	Link to CURC and Honors
2:00 PM – 3:30 PM	Honorlock Reviewing Student Exams Bring your laptop or join using Zoom	Collier Campus: Room J-116 Or Link to Honorlock: Reviewing Student Exams Training
1:00 PM – 2:00 PM	What {New} Tech Is Available at FSW? • Library Database - Richard Hodges • Software - Laura Osgood • AI - Anna Haney-Withrow • Jason - IT Equipment	Link to What {New} Tech is Available at FSW? Session

Thursday, August 20, 2026

Time	Event	Location and/or Zoom Link
8:30 AM – 4:30 PM	Faculty Course Preparation	Home Campus/Center
9:00 AM – 10:00 AM	Curriculum: Processes and Forms Open Session Dr. Harris	https://fsw.zoom.us/j/84811727594
2:00 PM – 4:00 PM	FSW Online ‘Drop-In’ Hours Drop in for one-on-one support	Link to FSW ‘Drop-In’ Office Hours
5:30 PM – 6:30 PM	Understanding & Completing Your Adjunct Faculty Evaluation Dr. Tawil	Link to Adjunct Faculty Evaluation session

Friday, August 21, 2026

Time	Event	Location and/or Zoom Link
8:30 AM – 4:30 PM	Faculty Course Preparation	Home Campus/Center
2:00 PM – 4:00 PM	FSW Online ‘Drop-In’ Hours Drop in for one-on-one support	Link to FSW ‘Drop-In’ Office Hours

ADA requirements - Master Course Updates:

They have approved a stipend for faculty to update the current approved master course shells to meet the new ADA standards. The stipend is for \$450 per course. Below is the list of shells they are requesting help with. If you are interested, please reach out to Gus.

MAC 2233 202030 (FSW MASTER)

MAC 2311 202430 (FSW Master)
PHY 1020C 202430 (FSW Master)
BSC 1086C 202420 (FSW Master)
MAC 1140 201810 (MLM FSW MASTER)
BSC 1010 202520 (FSW Master)
BSC 1084C 202610 (FSW Master)
OCE 1001 202320 (FSW MASTER)
OCB 1000 201810 (FSW MASTER)

Upcoming Events – Professional Development Opportunities for those interested:

Self-Paced

1. [Reimagine: Adapting Your Course for AI](#)
2. [Annual Adjunct Review Process](#)
3. [Assessment 101](#)
4. [Open Education Resources \(OER\), Copyright and Fair Use](#)
5. [DEV 101](#)
6. [FSW Caregivers Support Group](#)
7. [FSW AI Upskilling](#)

Don't forget your Annual Compliance training!

You can access the training course in Canvas. The course is called "FSW Compliance Training 2026," and you can also access the course directly from the myFSW portal using the "Employee Quick Links" card.

As always - comments, questions, or concerns, please let me know.

Best Regards,

Libby

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