

From: [Elizabeth Schott](#)
To: [Elizabeth Schott](#)
Cc: [Andrew J. Buck](#)
Subject: Dean's Update - June 2026 Edition
Date: Monday, June 1, 2026 3:21:36 PM

Hi, All –

I hope everyone is having a great summer – whether it be in the classroom or on the beach!

TL;DR Version:

We are looking for a STEM presentation volunteer on July 21st – info below. Also see the schedule for the annual CTLE Conference on June 3rd and 4th. This year's theme is Closing the Achievement Gap in the Age of AI: Professional Development and Pedagogy. *Note the presentations from our very own – Bob Cappetta, Jerry Anzalone, and Doug Magomo!*

Below upcoming are key summer dates:

- Wednesday, June 17 - Last Day of Classes - A
- Friday, June 19 - Final grades Due – A
- Wednesday, June 24 - First Day of Classes – B
- July 3 – 4 - College Closed for 4th of July
- Saturday, August 1 - Last Day of Classes – Full and B
- Tuesday, August 4 - Final Grades Due – Full and B

Below upcoming are key dates for FALL:

- Duty Days - August 17 – 21, 2026
- Convocation - August 17, 2026
- First day of classes - August 24, 2026

Sumer Bridge Program STEM Presentations – Volunteer wanted! Great Service Opportunity!

We are looking for a volunteer to present a STEM Pathways workshop from our Buccaneer Bound Summer Bridge Program. **Please let me know if you are available.**

Workshop Details:

- **Topic:** STEM Pathways (please feel free to provide a more engaging, descriptive title)
- **Date:** July 21st **Time:** 12:45pm to 1:30pm **Location:** Lee Campus, U-210 **Duration:** 45 minutes

Summer & Fall Schedules:

The summer and fall enrollment is strong – we are watching Summer B classes as well as Fall and adding sections for high demand courses. Please reach out to me if you have any scheduling questions!

Attendance Verification:

Now that the summer attendance verification date has passed, any student needing their

attendance verification will need a form submitted on their behalf. You can find the form here: <https://fsw.teamdynamix.com/TDClient/2031/Portal/Requests/Service/54358/Attendance-Verification-Exception>

Simple Syllabus (repeat) FALL SCHEDULES ARE DUE THIS SUMMER

- The fall section level syllabi are now available in Simple Syllabus. Gus and I updated all the textbook adoptions in the Course Master Syllabi so they should all be accurate – but to get them to load into your syllabus, be sure to RESET that section after you roll any previous semester syllabi. For Fall, we have also added an Important Date section between the two schedule sections.
- To reset a section, go to the upper left-hand menu of your syllabus in Canvas, and click on the clock-like image. You will then be promoted to select which sections you want to reset. **I strongly recommend resetting both the HONORLOCK section and the REQUIRED COURSE MATERIALS section EVERY SEMESTER to ensure you have the latest information.**
- Key Syllabus Best Practices (this is not a complete list!):
 - Roll any syllabus you would like from previous semesters first
 - Reset the Required Course Materials
 - If you teach online, Reset the Honorlock Guidance Section
 - If you teach a BLENDED section, list in the course description what blended looks like for your course (in person and zoom? In person and online? One day a week?)
 - Update the Course Schedule section to include the new required assessment information (SPAS recommends a generic Table either by week or module with material covered and assessments due.) No need to add specific due dates, or every MyLab homework, but be sure to include enough information so students understand how they will be assessed (weekly homework, chapter quiz, module exam, etc).
 - Canvas Schedule – make sure this is enabled and private. Simple Syllabus will pull in the exact assignments with due dates from your Canvas course
 - Update your requirements to students with your specific course policies – be sure to include specifics on attendance, late work, and make-up exams. It is best practices to note that students with documented extreme or extenuating circumstances (military deployments, hospitalizations, pregnancies etc.) should reach out directly to the instructors in the case of late or missing work.
 - Update the grading policies section and you must include your late assignment policy (even if it that you do not accept late work). This is a good place to add a little more detail about any types of assessments you do in your class. You can also elaborate on the types of assessments in your course in the course assessment section if you would like - the course masters currently have a very generic list without definitions as a start.

Academic Calendar (repeat)

The FALL (and beyond) Academic Calendar is published: <https://www.fsw.edu/calendars> . Note the inclusion of President's Day as a holiday in the Spring. I am asking for the final exam calendar as well – They are working on making it accessible before posting.

Upcoming Events – Professional Development Opportunities for those interested:

CTLE 4th Annual Conference

You're invited to join us online for the FSW 4th Annual Conference, taking place on June 3 and June 4—two days of connection, learning, and inspiration from wherever you are!

This year's virtual conference features 10 engaging sessions designed to share innovative ideas, practical strategies, and meaningful takeaways you can use right away. Attend one session or several—build the experience that works best for you.

June 3 Sessions

- **Revising Assignments for Improved Engagement (10:00 AM – 11:00 AM)**

Facilitator: Anna Haney-Withrow

Explore research-based strategies to refresh assignments, boost engagement, and discourage misuse of AI. Bring an assignment and get ready for hands-on, active learning.

Register for Revising Assignments for Improved Engagement:

<https://fsw.catalog.instructure.com/browse/trainingcalendar/tlc/courses/revising-assignment-for-improved-engagement>

- **Beyond Practice Interviews: Using AI-Simulated Role Play (11:15 AM – 12:00 PM)**

Facilitator: Ariella VanHara, LCSW-QS

Learn how AI-powered interview simulations can help students build confidence, strengthen communication skills, and prepare for real-world employment.

Register for Beyond Practice Interviews

session: <https://fsw.catalog.instructure.com/browse/trainingcalendar/tlc/courses/beyond-practice-interviews-using-ai-simulated-role-play-to-build-student-confidence-professional-identity-and-employment-readiness>

- **Beyond the Answer: Cultivating Student Motivation in an AI-Driven World (1:00 PM – 1:45 PM)**

Facilitator: Dr. Robert Cappetta

Discover how to use AI to enhance motivation while encouraging productive struggle and deeper learning.

Register for Cultivating Student Motivation session:

<https://fsw.catalog.instructure.com/browse/trainingcalendar/tlc/courses/beyond-the-answer-cultivating-student-motivation-in-an-ai-driven-world>

- **AI Enhanced Course Design (2:00 PM – 2:45 PM)**

Facilitator: Dr. Gerald Anzalone

Learn how to use NotebookLM and Microsoft Copilot to create study guides, multimedia content, and modular course materials efficiently.

Register for AI Enhanced Course Design session:

<https://fsw.catalog.instructure.com/browse/trainingcalendar/tlc/courses/ai-enhanced-course-design-using-notebook-lm-and-microsoft-copilot-to-build-high-impact-study-guides-audiovideo-overviews-and-modular-content>

- **On Drafts and Dialogues: Integrating AI into the Writing Process (3:00 PM – 3:45 PM)**

Facilitator: Dr. Scott Ortolano

Explore practical ways to integrate AI into writing instruction while supporting student voice, critical thinking, and ethical use.

Register for Writing Process with AI session: <https://fsw.catalog.instructure.com/browse/trainingcalendar/tlc/courses/on-drafts-and-dialogues-integrating-ai-into-the-writing-process>

June 4 Sessions

- **Level Up with AI: Helping Students Navigate Online Learning (10:00 AM – 11:00 AM)**

Facilitator: Dr. Heather Olson & Brenda Shave

Learn how the Level Up course supports student success through ethical AI use, time management, and improved engagement in online learning.

Register for Level Up with AI session: <https://fsw.catalog.instructure.com/browse/trainingcalendar/tlc/courses/level-up-with-ai-helping-students-navigate-online-learning-with-confidence-and-integrity>

- **Your “Friend” Told Me: Mobile Devices and IoT Security (11:15 AM – 12:00 PM)**

Facilitator: Frederick Bruno

Take a closer look at mobile devices and IoT security—and what your digital “friends” might know about you.

Register for Mobile Devices and IoT Security session:

<https://fsw.catalog.instructure.com/browse/trainingcalendar/tlc/courses/your-friend-told-me-a-look-at-what-mobile-devices-and-iot-security>

- **Design Principles for AI-Driven Trig Homework (1:00 PM – 1:45 PM)**

Facilitators: Dr. Douglas Magomo & FSW Student Leah Plavumka

Explore a conceptual framework for AI-driven trigonometry assignments that emphasize inquiry, feedback, and student autonomy.

Register for AI-Driven Trig Homework session:

<https://fsw.catalog.instructure.com/browse/trainingcalendar/tlc/courses/design-principles-for-ai-driven-trig-homework-a-conceptual-framework-informed-by-pope-boaler-and-rusczyk>

- **Closing the Clinical Judgment Gap in Nursing Education Using AI (2:00 PM – 2:45 PM)**

Facilitators: Donna Johnson Byrd, DNP, RN, CNE & Cynthia Marshall, DNP, APRN, FNP-C

Learn how AI tools like NotebookLM can support clinical reasoning, NGN preparation, and student success in nursing education.

Register for Clinical Judgment session: <https://fsw.catalog.instructure.com/browse/trainingcalendar/tlc/courses/closing-the-clinical-judgment-gap-in-nursing-education-using-ai-notebooklm-and-ai-to-build-clinical-judgment>

- **AI Best Practices Virtual Roundtable (3:00 PM – 3:45 PM)**

Facilitators: Dr. Alex Djahankhah & Frederick Bruno

Join an interactive discussion on real-world AI implementation, challenges, and best practices.

Register for AI Best Practices Roundtable: <https://fsw.catalog.instructure.com/browse/trainingcalendar/tlc/courses/ai-best-practices-virtual-roundtable>

And don't forget your Annual Compliance training! Summer is a great time to get this completed!

As always - comments, questions, or concerns, please let me know.

Best Regards,

Libby

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A fun graph for the Bad Joke of the Day:

Piled Higher and Deeper by Jorge Cham

www.phdcomics.com

