



March 27, 2026

# Department Meeting

# Agenda items

- Summer/ Fall Applicant Update
- Announcement of 3rd Firefighter cohort – March 2027
- Simple Syllabus Requirements
- OR update
- On-Site NREMT Follow-up
- High-Stakes Psychomotor Exam Idea
- Instructors' Preference of MD Role in the Classroom
- Preparing for Student Handbook Updates
  - Attendance Policy
- Review Paramedic Applicant Interview Questions



# Application Updates

- Summer EMT (3 classes, 36 Lee M/W, 24 Lee T/TH, 30 Collier T/TH)
- Paramedic Applicants – 54
- EMT Fall - 33



## Simple Syllabus NEW Requirements

*FSW is implementing a state-required rule (6A-14.092). All courses must follow the standardized structure*

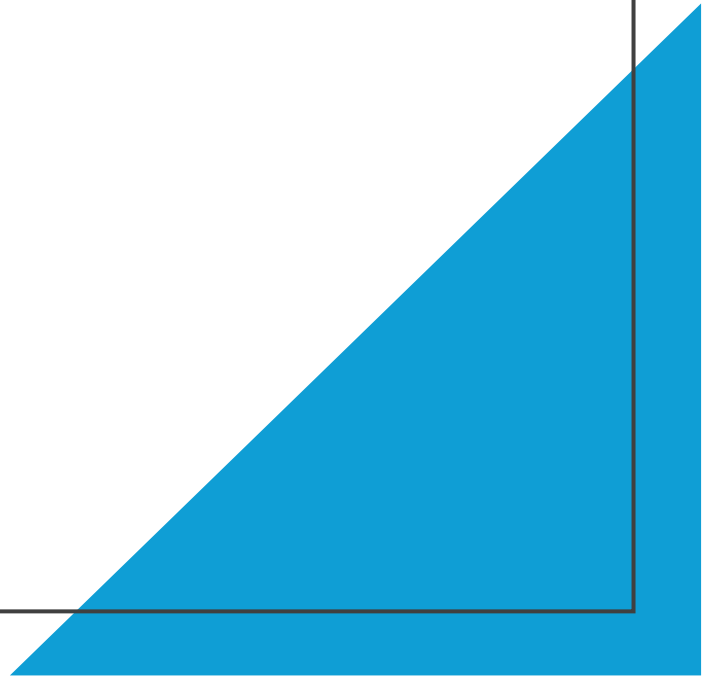
- Syllabi must be published 45 days before the semester starts. Example: Fall 2026 deadline is **July 10, 2026**.
- Required Syllabus Components
  - Course Curriculum: Detailed calendar (module-based or date-based).
  - Goals/Objectives: Learning outcomes, expectations, **policies**.
  - Materials: Required vs. recommended resources clearly listed.
  - Assignments: Title, description, and related materials.
  - Evaluation: Grading scale, weights, and assessment methods.

# Syllabus: Assignment and Grading Requirements

- Each assignment must include a clear description.
- Must explain what is being assessed.
- Include related readings/materials when applicable.
- Include due dates when possible.

## Grading Requirements:

- Must include grading scale (A–F).
- Must include assignment weights.
- Must explain how each assignment is evaluated.





# Accessibility Requirements

- Use Simple Syllabus tools for tables (do not copy/paste).
- Ensure accessibility for screen readers.
- Follow ADA compliance guidelines.
- All documents to include anything emailed, on the web, or given in class, must follow the accessibility requirements.





# OR Update

- 20 shifts total within Lee Health, Gulf Coast
- Wednesday and Friday at Physicians Regional – starting April 1st
- Meeting with Lee Health April 1st



# On-Site NREMT

- Unfortunately, Florida SouthWestern State College Testing Services is no longer authorized by Pearson VUE to operate as a testing center. Pearson VUE recently implemented new public availability requirements for test centers, and at this time, FSW is not able to meet those operational standards. As a result, we are unable to offer on-site Pearson VUE testing at the Lee or Collier campuses for NREMT, Firefighter, or Paramedic certification exams.



# High-Stakes Psychomotor Exams

## Current Process:

- EMT students are evaluated on the following individual NREMT skills: Bag-Valve-Mask Ventilation of an Apneic Adult Patient, Oxygen Administration by Non-Rebreather Mask, Cardiac Arrest Management/AED, Bleeding Control/Shock Management, Long Bone Immobilization, Joint Immobilization, and CPAP. Students who do not succeed are given one opportunity to retake the assessment and demonstrate competency towards the end of the program. Additionally, students complete a mid-term psychomotor exam that includes both medical and trauma patient assessments. Although midterms are not currently considered high-stakes exams, they account for 30% of the overall grade (15% for each scenario). At the conclusion of the program, students are assessed again through an additional trauma and medical scenario, which also constitutes 30% of their overall grade. Students who do not pass on their first attempt are allowed one additional attempt. The testing environments for midterms and finals are identical, except that midterm exams are not recorded by cameras. Each EMT student participates in both medical and trauma psychomotor scenarios twice in a high-stakes exam environment.

## Proposal:

- We propose to continue administering the NREMT skills exams and both medical and trauma scenarios during midterms. However, if a student demonstrates proficiency and competency in either the medical or trauma patient assessment scenarios during midterms, they may be exempt from re-taking those components during finals. The EMT student will still complete a comprehensive final scenario (either medical or trauma), but they will not know which scenario it will be and should be prepared for both. If a student does not pass either or both of the medical/trauma scenarios during midterms, they will retake the scenario(s) during finals at the end of the semester, similar to our current process. These proposed changes are in line with regulation 401.2701, which states, *“Each approved program must require its students to pass a comprehensive final written and practical examination evaluating the skills described in the current United States Department of Transportation EMT-Basic or EMT-Paramedic National Standard Curriculum or the National EMS Education Standards and approved by the department.”*



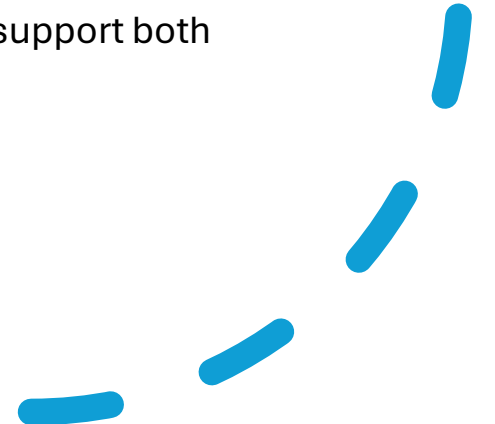
# Instructor Preference of MD Support

As we work to enhance our programs, we would like to gather your input on the medical director's role in the classroom.

Specifically:

- What level of involvement from our medical director would you find most valuable in your classroom or lab?
- Are there specific areas (e.g., clinical scenarios, protocol updates, case reviews, guest lectures) where you'd like to see more medical director engagement?
- What format of involvement works best for your classroom needs (in-person visits, virtual, curriculum review, etc.)?
- Are there any current gaps where medical director input could strengthen the educational experience?

Your insights will help us optimize this collaboration to best support both instructors and students.





# Preparing for Handbook Updates

## **Attendance Policy**

- Attendance and active participation are required for all lecture sessions, laboratory activities, and clinical/field experiences. Participation includes, but is not limited to, engaging in hands-on practice, contributing to class discussions, and collaborating with peers on group assignments.

## **Classroom Attendance**

- Attendance is expected at all scheduled sessions and should only be missed due to legitimate emergencies. Students who accumulate more than two (2) absences from lecture, lab, or clinical/field components may be subject to course withdrawal or failure.
- Absences due to medical reasons may require appropriate documentation. Vacations and personal days are not considered excused absences.
- Two (2) late arrivals will be recorded as one (1) absence.
- Leaving class early on two (2) occasions will also be recorded as one (1) absence.
- Students are encouraged to communicate with their instructor in advance whenever possible regarding anticipated absences or tardiness.



# Attendance Policy

## **Call-Out Procedures**

Students who will be absent must notify their lead instructor(s) at least 24 hours in advance, or as early as possible on the day of the absence.

- Missed class time must be made up by attending another scheduled lecture or lab session.
- Failure to complete required make-up hours will result in a failing grade.
- Students are responsible for coordinating with instructors to complete any missed assignments, quizzes, or exams within one (1) week of the original due date.

Note: Certain activities cannot be made up, including but not limited to:

- Skills testing
- Psychomotor assessments
- Comprehensive final examinations

To ensure learning objectives are met, students should make every effort to attend the same topic session with another cohort. If this is not possible, the following requirements apply:



# Attendance Policy

## **Make-Up Requirements**

- Notify lead instructors via Canvas and inform squad/class leaders immediately.
- Schedule a make-up session (lecture, lab, or both) with a concurrent paramedic cohort.
- If the make-up session does not cover the same topic missed, the student must:
  - Submit a five (5) page paper on the missed topic.
  - Deliver a five (5) minute oral presentation to the class on the same topic.
  - Note: These assignments are in addition to completing required make-up hours.
- Completion of these steps will satisfy both attendance and academic requirements for the missed session.



# Review of Paramedic Application Interview Questions

- Feedback on Assessment
- Interest in serving on the panel?
- Dates: 4/3, 4/6-4/7, 4/15, 4/16, 4/21, 4/27, 5/19
- Did the applicant arrive on time and appear dressed professionally for the interview?
- Please provide a brief overview of your professional experience. If applicable, give details about the start of your EMS/fire career to now. Follow up: Where do you see yourself in the EMS profession five years after completing this program?

# Review of Paramedic Application Interview Questions

- Tell us about a time when you failed to meet a deadline or commitment. What happened, and what did you learn from it?
- How have you prepared academically for this program? Follow up: What aspects of the paramedic curriculum do you anticipate will be most challenging for you?
- Tell us about a time when you faced an ethical dilemma. How did you handle it, and what was the outcome?
- Describe a scenario where a patient presents with chest pain. What would be your approach and what factors would influence your decision-making?
- What do you believe are the most important qualities for a paramedic to possess, and how have you demonstrated these qualities?
- How do you recognize when stress is affecting your performance, and what do you do about it? Follow up: What support systems do you have in place to help you through difficult periods?
- A patient's family member is interfering with your ability to provide care. How would you handle this?
- This program requires approximately 15-20 hours of study time weekly outside of class. Tell us about your other responsibilities and commitments, and how you plan to balance this with those.

Questions,  
Concerns,  
Feedback

