

Meeting Facilitator: Rendy Petrin, Program Director
Attendees: Rendy Petrin, Program Director
Coleen Kubetschek, Clinical Coordinator
Excused: Michael McNiskin, Program Coordinator

Agenda Items

Topic	Presenter	Time Allotted
1. Review of old minutes	All	10 min
2. Review of updated 2027 ARRT Clinical Comp Checklist	All	5 min
3. JRCERT Annual Report Review	Rendy	10 min
4. Program Mission Statement	Rendy	5 min
5. Miscellaneous Discussion	All	5 min

Discussion

1. Old minutes reviewed and approved with no changes. No items of follow-up needed
 - a. Follow-up: FYI only
2. Review of ARRT 2027 Clinical Competency Checklist. The checklist was updated with changes implemented and will be available for the August 2026 cohort.
 - a. Follow-up: FYI only
3. JRCERT Annual Report Review: Annual report was submitted by Rendy to JRCERT and approved. Report was reviewed.
 - a. Follow-up: FYI only. See attached report (attachment #1) with program effectiveness data sheet (attachment #2).
4. Program Mission Statement: The revised mission statement was submitted to the curriculum committee for review and approval. Committee will review in September.
 - a. Proposed mission statement:
 - b. Newly Proposed Radiologic Technology Mission Statement:
The mission of the Florida SouthWestern State College Radiologic Technology Program is to provide a nationally accredited, high-quality learning experience through innovation, continuous improvement, and state-of-the-art technology training. We prepare compassionate healthcare professionals who excel in clinical competency, critical thinking, patient care, diagnostic imaging and radiation protection. By ensuring our graduates possess marketable skills, ethical decision-making frameworks, and professional excellence, the program provides the community with a highly skilled and competitive workforce that meets the evolving needs of radiology.
 - c. Follow-up: Once curriculum committee has reviewed and approved, Rendy will submit change to JRCERT and then present to Program Advisory Committee scheduled for January 2027.
5. Miscellaneous Discussion:
 - a. Nothing to note

Meeting adjourned at 12:05pm

Florida SouthWestern State College - Radiography Annual Report - 10/9/2026

01. Formal Complaints (Grievances)

Did the program receive any formal grievances during 2025 (**Objective 1.1**)? This includes only those complaints/allegations addressed within the program or institution and not previously reported to the JRCERT. If yes, please provide a record of the grievance(s) and its resolution, including a copy of the grievance procedure in effect at the time of the grievance.

Response:

No

Narrative:

There were no formal grievances received by the program in 2025.

Supporting Documents:

02. Admission Policies/Procedures

Have student recruitment and admission practices changed during 2025 (**Objective 1.3**)? If yes, provide a copy of the revised policies/procedures.

Response:

No

Narrative:

No change in the recruitment or admission practices for the program.

Supporting Documents:

03a. Administration

Was there a change in the relative position of the program within the organizational structure of the sponsoring institution in 2025 (**Objective 2.1**)? If yes, provide a narrative indicating whether the program continues to have sufficient administrative support to achieve its mission, and provide a copy of the previous and revised organizational charts.

Response:

Yes

Narrative:

The program has sufficient administrative support. The only organizational structure change was the "School of Health Professions" was divided into "School of Nursing" and "School of Allied Health" and the radiography program is part of the School of Allied Health. A Dean for the School of Allied Health was hired and administrative support was not changed.

Supporting Documents:

[Radiologic Technology OC August 2025.pdf](#)

03b. Administration

Did the sponsoring institution change its institutional accreditor during 2025? If yes, please provide documentation of institutional accreditation.

Response:

Yes

Narrative:

During 2025, Florida SouthWestern State College changed its institutional accreditor to the Higher Learning Commission. See attached.

Supporting Documents:

[HLC Action Letter - Florida SouthWestern State College 11.6.25.pdf](#)

04. Financial Resources

Was there any change in available financial resources during 2025 that negatively impacted student learning (**Objective 2.1**)? If yes, please describe how the change in financial resources impacted student learning.

Response:

No

Narrative:

No changes in financial resources available during 2025 that impacted the program negatively.

Supporting Documents:**05. Health and Safety for Students, Patients, and the Public**

Did the program or sponsoring institution change any policies/procedures during 2025 that would affect the health and safety of students, patients, and/or the public (**Standard Five - All Objectives**)? If yes, provide the revised policies/procedures.

Response:

Yes

Narrative:

Three energized labs were brought on in 2025. Labs were inspected and registered with the state of Florida. Certificate of registration is attached. Energized lab rules were implemented and posted (attached) as well as a radiation protection program (attached).

Supporting Documents:

[Lab Rules and Safety Policies.pdf](#) [Machine](#)

[Registration 12-17-2025.pdf](#) [Radiation](#)

[Protection Program.pdf](#)

06. Curriculum

Has the program made any substantive changes to its competency-based curriculum or the curriculum structure during 2025, e.g. addition and/or deletion of more than two courses, addition or deletion of more than 10% of existing clock hours, change from clock hours to credit hours or credit hours to clock hours, any change from semester, trimester, or quarters (**Objective 4.2**)?

Refer to [JRCERT Policy 11.400, Procedure 11.405A](#) and submit [JRCERT Notification of Substantive Change Form](#), if appropriate. Per [Policy 11.400, Procedure 11.405H](#), the JRCERT initiates the continuing accreditation process which includes submission of a self-study report and onsite review if the program implements any change that represents an aggregate change of 25% or more of courses or program length within one calendar year.

Response:

No

Narrative:

No changes.

Supporting Documents:

07. Alternative Learning Options

Did the program add any alternative learning option(s) that include: weekend, evening, or part-time tracks during 2025? Refer to [JRCERT Policy 11.400, Procedure 11.405A](#) and submit [JRCERT Notification of Substantive Change Form](#), if appropriate.

Response:

No

Narrative:

No alternative learning options added in 2025.

Supporting Documents:

08a. Number of Didactic Courses

Please provide the current total number of **didactic** courses in the professional curriculum (this excludes the general education component of the curriculum).

Response:

No

Narrative:

There are 14 didactic courses in the program. See attached.

Supporting Documents:

[Two Year Program Course Plan Didactic Courses.pdf](#)

08b. Number of Distance Education Courses

JRCERT [Policy 10.800, Procedure 10.803](#) defines distance education/delivery as an educational process characterized by the separation, in time or place, between instructor and students. **Distance education/delivery courses are taught primarily (more than 50%) through the use of TV, audio, or**

computer transmissions (broadcast, closed-circuit, cable, microwave, satellite transmissions); audio or computer conferencing; video cassettes or disks; correspondence; and/or a combination of face-to-face instruction with a distance learning component (hybrid).

Please provide the current number of professional curriculum didactic courses offered via distance education.

Per [Policy 11.400, Procedure 11.405H](#), the JRCERT initiates the continuing accreditation process which includes submission of a self-study report and onsite review if the program transitions 50% of its radiologic science or medical dosimetry didactic courses or 50% of the program to distance delivery within one calendar year.

Response:

No

Narrative:

No current curriculum didactic courses are offered via distance education

Supporting Documents:

08c. Location of Distance Education Courses

Please provide all locations where the program's distance education is being transmitted (e.g. students' residence, classroom at a clinical setting, etc.). If the program curriculum does not incorporate distance education courses, please state "N/A" in the narrative section.

JRCERT [Policy 11.900, Policy Statement 11.902](#) defines an additional location as a physical facility that is geographically separate from the main campus of the institution and within the same ownership structure of the institution, at which the institution offers at least 50% of an educational program. JRCERT [Policy 11.900, Policy Statements 11.903 and 11.904](#) further provide that the JRCERT does not recognize either branch campuses or additional locations and requires that each program location must have a separate accreditation award.

Response:

No

Narrative:

N/A

Supporting Documents:

08d. Distance Education Implementation

Did the program implement distance education (DE) or hybrid delivery of four (4) or more professional curriculum didactic courses during 2025 (this **excludes** the general education component of the curriculum)? Refer to [JRCERT Policy 11.400, Procedure 11.405A](#) and submit [JRCERT Notification of Substantive Change Form](#), if appropriate.

Response:

No

Narrative:

No

Supporting Documents:

08e. Distance Education Enrollment

Has the program had any changes to its distance education (DE) enrollment? Answer NO if the program does not permanently offer coursework via DE. If yes, please provide the OLD and NEW distance education enrollments in the narrative section.

Response:

No

Narrative:

No

Supporting Documents:

09. Awards Granted

Did the program add or delete any terminal awards granted, add a degree or credential level different from that included in the program's current accreditation, or add a graduate program at an institution that previously only offered undergraduate programs or certificates in 2025? Refer to [JRCERT Policy 11.400, Procedure 11.405A](#) and submit [JRCERT Notification of Substantive Change Form](#), if appropriate.

Response:

No

Narrative:

No

Supporting Documents:

10. Program Length

Was there any change (addition/deletion) in the length of the program of more than eight weeks during 2025? Refer to [JRCERT Policy 11.400, Procedure 11.405A](#) and submit [JRCERT Notification of Substantive Change Form](#), if appropriate.

Per [JRCERT Policy 11.400, Procedure 11.405H](#), the JRCERT initiates the continuing accreditation process which includes submission of a self-study report and onsite review if the program implements any change that represents an aggregate change of 25% or more of courses or program length within one calendar year.

Response:

No

Narrative:

No change in length of the program

Supporting Documents:

11. Month(s) of Graduation

In what month(s) of 2025 did students graduate the program? Please select "No" and provide your response in

the narrative section.

Response: No

Narrative:

June

Supporting Documents:

12. Program Completion Rate

The JRCERT defines program completion rate as the number of students who completed the program within the stated program length. When calculating the total number of students enrolled in the program, programs need not consider students who attrite due to nonacademic reasons such as: 1) financial, medical/mental health, or family reasons, 2) military deployment, 3) a change in major/course of study, and/or 4) other reasons an institution may classify as a nonacademic withdrawal.

Did the program **fail to meet** the established benchmark for its 2025 program completion rate? If yes and the program benchmark was not met, provide the program's action plan for improvement **and** meeting minutes documenting the analysis and discussion of the data and action plan with the program's communities of interest.

Response:

No

Narrative:

Program met the established benchmark.

Defined program completion goal is 70%.

Program completion rate for 2025 was 75% (18 of 24). 6 students left program due to academic reasons.

Supporting Documents:

13. Job Placement Rate

The JRCERT defines job placement rate as the number of graduates employed in the radiologic sciences within twelve months of graduation compared to the number of graduates actively seeking employment in the radiologic sciences. Refer to **Standard Six- Objective 6.1** of the Standards for an Accredited Educational Program (Radiography, Radiation Therapy, Magnetic Resonance, and Medical Dosimetry) regarding the JRCERT definition of "not actively seeking employment." The United States Department of Education (USDE) requires that programs verify the employment status of program graduates.

Does the program/institution maintain documentation of graduate employment verification? Please provide completed representative samples of any of the following as documentation of ongoing graduate employment verification: employer survey, graduate survey, employment tracking documentation from the office of student success or equivalent, or other employment verification tools utilized by the program.

Documentation must reflect employment verification for students graduating during 2025. **ALL PROGRAMS MUST SUBMIT DOCUMENTATION.**

Response: No

Narrative:

2025 job placement rate was 100% (22 of 22) and 5-year job placement rate is also 100% (92 of 92).

Supporting Documents:

[Job Placement Information Class of 2025.pdf](#)

14. Program Website

The program website must be updated with the 2021 - 2025 program effectiveness data, utilizing the PED template available [here](#). Additionally, the JRCERT requires programs to publish their accreditation status and most recent award letter. To satisfy this requirement, programs need to publish the following statement with a link to their individual program information page on the JRCERT website:

The (radiography/radiation therapy/magnetic resonance/medical dosimetry) program is accredited by the Joint Review Committee on Education in Radiologic Technology
20 North Wacker Drive, Suite 2850
Chicago, IL 60606-3182
312-704-5300
Email: mail@jrcert.org

The program's current accreditation award is (8 years, 5 years, 3 years, Probation, Administrative Probation). General program accreditation information and the current accreditation award letter can be found by visiting . *Programs must include a hyperlink to their unique program information page found on the JRCERT website. Your individual program page may be found using the [Find a Program](#) feature.* Provide the link to the program's website where this information can be located.

Response:

Yes

Narrative:

Link to program website: FSW Radiologic Technology Web Page

Supporting Documents:

[Program-Effectiveness-Data-Form-RAD-RTT-MR-2021-2025.pdf](#)

15. Program Information Update

Please complete the [Program Information Update Form](#) and attach to the annual report.

Response: Yes

Narrative:

See attached

Supporting Documents:

[Program-Information-Update for 2026 Annual Report.pdf](#)

16. 2031 Standards Survey

The JRCERT is in the process of revising the Standards for an Accredited Educational Program (all modalities). Please take a moment to complete the [2031 Standards Draft One Data Needs Survey](#). Your feedback is invaluable and greatly appreciated.

Response:

No

Narrative:

Survey completed

Supporting Documents:**Program Effectiveness Data**

New Enrollments in Reporting Year:

29

Number of Graduates in Reporting Year:

22

Annual PCR Benchmark:

70.00%

Annual Program Completion Rate (PCR):

75% (18/24)

Five-Year Average Credentialing Examination Pass Rate:

97% (89/92)

Five-Year Average Job Placement Rate (JPR):

100% (92/92)

Credentialing Examination Pass Rate Report for the appropriate five-year period: [ARRT](#)

[Candidate Exam Results Report 2021-2025.pdf](#)

Institution Name: Florida SouthWestern State College

Program Type: Radiologic Technology

Degree Type: Associate of Science

Attachment #2

Program Effectiveness Data

The following is the most current program effectiveness data. Our programmatic accreditation agency, the Joint Review Committee on Education in Radiologic Technology (JRCERT), defines and publishes this information. The information can be found directly on the [JRCERT webpage](#).

Credentialing Examination

The number of students who pass, on the first attempt, the American Registry of Radiologic Technologists (ARRT) certification examination, or an unrestricted state licensing examination, compared with the number of graduates who take the examination within six months of graduation. The five-year average benchmark established by the JRCERT is 75%.

Credentialing Examination Rates

Program year	Year	Number passed on first attempt within six months of graduation	Number attempted within six months of graduation	Percent passed
1	2021	21	22	95%
2	2022	19	19	100%
3	2023	11	12	92%
4	2024	17	17	100%
5	2025	21	22	95%

Program five-year average pass rate is 96.7 %.

89 students passed within six months of graduation.

92 students attempted the exam within six months of graduation.

Job Placement

The number of graduates employed in the radiologic sciences compared to the number of graduates actively seeking employment in the radiologic sciences within twelve months of graduating. The five-year average benchmark established by the JRCERT is 75%.

Job Placement Rates

Program year	Year	Number employed within 12 months of graduation	Number actively seeking employment within 12 months of graduation	Percent employed
1	2021	22	22	100%
2	2022	19	19	100%
3	2023	12	12	100%
4	2024	17	17	100%
5	2025	22	22	100%

Program five-year average employment rate is 100 %.

92 students were employed within 12 months of graduation.

92 students were actively seeking employment within 12 months of graduation.

Annual Program Completion Rate

The number of students who complete the program within the stated program length, excluding those students who leave the program for nonacademic reasons. The annual benchmark established by the program is 70 %.

Program Completion Rate

Program year	Year	Number graduated	Number started the program	Percent completed
1	2025	18	24	75%

Annual completion rate is 75 %.