

<p>11:00 – 11:20</p> <p>Sandra Oestrike</p> <p>Mariel Goldrick</p>	<p>Department Chair Reports:</p> <p>Sandy</p> <ul style="list-style-type: none"> • All leads sending topic outline and test alignments. • Getting test statistics, working on blueprints. • Still having IT issues with test banks, faculty not able to access banks. <p>Mariel</p> <ul style="list-style-type: none"> • Testing schedule for Fall 26 is figured out. Sending out the testing schedule for Fall 2026. • Focus on Peds and OB Clinical days.
<p>11:20 -11:40</p> <p>Joe Behr-Stenzel</p>	<p>Test Bank Updates</p> <ul style="list-style-type: none"> • All Leads ensure test banks are labeled according to course and chapter for sharing. • Leads/Faculty submit any outstanding test bank updates. • Faculty: For any course rollovers, new test versions, or test uploads, submit a ticket to helpdesk@fsw.edu at least two weeks in advance. <p>Student Issues</p> <ul style="list-style-type: none"> • Concerns of Students not on time need to sign the academic communication form. Send the student home if an hour late. • Faculty: Enforce and communicate with students that only one clinical makeup is allowed per semester and communicate clear expectations about clinical attendance and dress code at the start of each course. • 1 clinical makeup opportunity available after finals. • Faculty: Write up students who are out of uniform or not following the professional dress code, rather than issuing verbal warnings only. • Continue efforts to source and make available a plain white nursing scrub jacket for student purchase for clinicals. • Print out and share ATI fundamentals test results with Adult 1 instructors at the start of their course to identify at-risk students and tailor support.
<p>11:40 – 11:50</p> <p>Shelly Callender, Joe Behr-Stenzel, Charlene Schwinne/Cheryl Hart</p>	<p>Campus Coordinator Updates</p> <ul style="list-style-type: none"> • Boot Camp dates are established for next semester. • Working on SIM Dates. • Joe-Collier Boot Camp dates are established. • AD Health 1 and AD Health 2 to have 2 Simulation Days.

<p>11:50 – 12:00</p> <p>Robert Miller, Bridget Arredondo, Shannon Parrish</p>	<p>Simulation Update</p> <ul style="list-style-type: none">• Open Lab is going well.• The team discussed implementing a registry system in each Simulation lab to track student performance and adding a scoring column for Creighton and Lasseter assessments.• Robert: Registered with the Florida Simulation Healthcare Alliance.• Bridget: Verify scenarios for next semester with faculty.• Discussions about upcoming simulation training opportunities.
<p>12:00 – 1:00</p>	<p>Lunch</p>

1:00-3:00

Committee Presentations

Professional Development Committee

- Discussed the expected standards for the State of Florida requirements. Advising faculty should be engaging in professional development specific to their specialty areas and nursing education, with resources compiled into a Professional Development Canvas course that has been updated, and roster invitations were extended to additional participants.
- Discussed and demonstrated the dashboard in Canvas on how faculty can request funding for conferences and other professional development opportunities, modules, and resources.
- Faculty who are interested in traveling during the 26/27 budgetary year (which begins on July 1st) can now submit their travel applications for review.

Mentoring Committee

- Discussed challenges new staff face, particularly with technology systems like ATI and Lippincott, Canvas, SharePoint, and Docucare, and proposed creating both campus-specific and course-specific mentorship programs to address knowledge gaps.
- Continue literature review on best practices in mentorship and existing resources to create more detailed checklists, quick start guides, and campus/course mentor policies for new faculty, to be completed in the fall.

Pinning Committee

- Issues with photos being sent in for pinning pictures need to be consistent with the dress code.
- Follow up on refreshments budget.
- Collect and forward names of student volunteers for the pinning ceremony to staff for assignment of positions and communication.

Test Bank Process Committee

- Reviewed and demonstrated the test bank system in Canvas, and how to access and use item banks.
- Demonstration focused on organizing content by chapter for each exam to make management easier.
- Discussing the importance of maintaining consistent test versions across campuses.

- Testing Committee/Leads: Work with Steven (IT) to explore the possibility of uploading entire exams to the test bank for faculty to select/adapt, and continue refining test bank labeling and blueprint alignment.

Outcomes Reporting Committee

- Discussed the challenges with the ACEN program's SPE (Student Performance Evaluation), which showed that students were not meeting planned outcomes, particularly in achieving 80% or above in assessed assignments.
- The program made changes to present information more positively and improve critical thinking skills, with the goal of preparing students for leadership roles after graduation. While the full SPE review won't be conducted again until fall 2026, the program continues to monitor outcomes (ASN semesterly), (BSN once a year), and will make adjustments if students do not meet the 80% threshold.
- Presented fall 2025 ASN cohort data showing overall good performance, with 100% of students meeting CET criteria and most cohorts meeting other standards except for health promotion (67%) and physiological adaptation (83%). The Charlotte Evening Weekend cohort performed poorly in both health promotion and clinical judgment criteria.
- Recommended that faculty review student performance data before starting classes and suggested sending topical outlines.

Math Test Committee

- Recommendations for dosage calculation improvements across levels, including earlier, timely implementation, proper labeling practices, and enhanced remediation processes.
- Implement policy proposals for dosage calculation exams, recommending moving the Level 1 exam to weeks 7-8, providing practice exams, limiting exam attempts, and requiring remediation with practice questions, and assessing students individually during simulation/lab for timely remediation.

3:00 – 4:00

School of Nursing Meeting

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