



Happy Valentines
Day!
Happy President's
Day!

February 2026

FLORIDA
SOUTHWESTERN
STATE COLLEGE

SCHOOL OF PURE AND APPLIED SCIENCES

SPAS Meeting Agenda



- School Updates
- Policy Updates
- Academic Committee Updates
- Schedule – Upcoming Events & Key Dates



SPAS Updates



Syllabus Changes

- This proposal is primarily a timing ruling for us (all SECTION syllabus must be published 45 days before the start of the term). Our syllabus already conform to the required information.
- Will not know until March or even April, so be prepared to submit FALL syllabus either before you leave for summer or by mid July
- Best Practices/Recommendations
 - Create an “evergreen” version of your course schedule using weeks rather than specific days, and publish in the fixed schedule section
 - Make the Dynamic (Canvas) course schedule private, and include all specific due dates there
- **Master Syllabi are open for editing now – if you have sample schedules, please consider adding them to the master shells (Course coordinators - send to me and I can add as well)**
- **Accessible for syllabi – Federal law eff April – so use the tool in simple syllabus**
- Friday Feb, 27 - Syllabus Info Session via Zoom 9 am

<https://fsw.zoom.us/j/83826703329?pwd=KFEpd70S8xHEPePobtkixE1vAuc2r7.1>



SPAS Updates



Syllabus Changes

State Board Rule 6A-14.092 proposed language:

(4) Forty-Five (45) Day Syllabi Posting Requirements. Each Florida College System institution is required to prominently post and make publicly accessible course syllabi for each course section as early as feasible but at least forty-five (45) days before the first day of class for each term. All course syllabi should be publicly accessible and easily downloadable by current and prospective students.

(a) All course syllabi must include:

1. The course curriculum;
2. The goals, objectives, and student expectations of the course;
3. The required and recommended textbooks and instructional materials;
4. Student assignments, including required readings; and
5. How student performance will be measured and evaluated, including the grading scale and methodology.



SPAS Updates – Planning for Summer/Fall!

Class Schedules



- *Fall and Summer schedules are built in the system – Rooms will get added next week and times might be adjusted*
- Will send another round of confirmation emails that includes rooms before the schedule goes live
- Gus is relooking the EXPRESS term schedule and adding/deleting classes as needed.

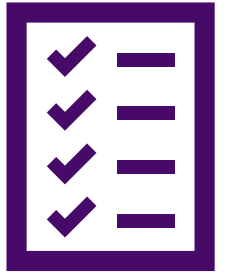
Textbook Adoptions



- **Summer Adoptions Past Due!**
- **Fall 2026 adoptions – Due Feb 27**
- One book per course! Only exception online vs ground lab courses & OER
- *Be sure you know your textbook and integration! Think Pearson is looking at another new model?*
- We will update the master syllabi with the latest adoptions



SPAS Updates



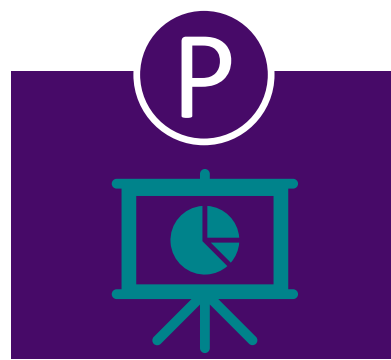
Attendance Verification

- From now until the withdrawal date, any missing attendance verification will need to be initiated by instructors. We may see requests if students have a financial aid hold on their accounts and can not register for classes.
- The link for attendance verification is on the portal – or you can submit it with the direct link below:
<https://fsw.teamdynamix.com/TDClient/2031/Portal/Requests/ServiceDet?ID=54358>

Faculty Evaluations –

- Form 1's Due today – Andy should be scheduling all evaluation meetings for me.
- I will not be working on them this weekend (just FYI)

Policy Updates

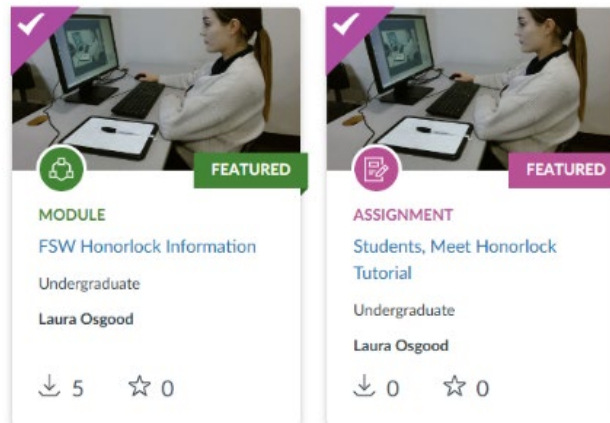


Honorlock is the New Online Proctoring Service

[Enroll in the Honorlock Toolkit](#) to get started and search “Honorlock” in Canvas Commons for ready-to-use resources.

Honorlock Office Hours - Friday mornings

Proctorio contract is ending – so save anything you might need



From VP Offices

IJET Professional Development

Offering two spring pilot opportunities. Each would involve one training session and one low-lift lesson or experiment.

- **Thinglink**: Faculty can explore creating interactive learning materials and scenarios that support engagement, accessibility, and applied learning across disciplines.
- **BoodleBox AI**: Faculty can pilot student access to BoodleBox AI within courses, with a focus on responsible, transparent use that supports learning rather than replaces it.

[For more information, faculty are invited to complete this interest form](#)



We have opportunities to pilot Thinglink, to create interactive learning and scenarios and student access to BoodleBox AI in courses.



Join the conversation around AI in the context of teaching and learning. PD Friday meetings and ansync chats.



Academic Committee Updates



From SPAS Reps

- Academic Standards
- Academic Technology
- Curriculum
- General Ed
- Learning Assessment
- Professional Development
- CURC/Honor's Advisory Council
- OTOC
- Library
- Shared Governance

PD Application link:

<https://fsw.teamdynamix.com/TDClient/2031/Portal/Requests/ServiceDet?ID=53874>

Schedule - Upcoming Student Events



The Campus Life Awards will be held on each campus the week of April 13th. As part of this annual tradition, each of our campuses will honor students, faculty, and staff who have made an impact on the FSW and SWFL Communities over the academic year. I am forwarding the link to the nomination form for our “[Academic Achievement Award](#)” category. This link is being used for nominating students on ALL campuses.

Our goal is to recognize one (1) outstanding student from each of the schools represented here at the College. We are requesting your assistance in distributing the nomination link to all faculty and staff within your respective schools. Nominees must meet the following criteria to be considered for this award:

- Achieves an overall GPA of 3.5 or higher
- Serves as a positive role model in the classroom
- Displays a high level of professionalism
- Maintains a positive approach to educational goals despite personal obstacles
- Provides service and leadership to the campus and greater community

Nominations are due by March 6th. Please [CLICK HERE](#), or copy and paste the link below to gain access to the form.

<https://fsw.presence.io/form/campus-life-awards-nominations>

Deadline: March 6th



CAMPUS LIFE
Awards

Nominate today!



fsw.presence.io/form/campus-life-awards-nominations

Go to Bucs Corner > Forms > Campus Life Awards Nominations

Schedule - Upcoming Student Events



On Behalf of the Honors Department:

The Honors Scholar Program is gearing up for the Spring 2026 application season, and we could use your help. While we engage in several digital promotions to encourage students who meet the application criteria to apply, one of the most effective recruitment methods is when their faculty members reach out to them personally. With that in mind, we would appreciate your help in identifying promising students from your courses and encouraging them to attend the Honors Scholar Program information session we are hosting virtually on February 16th. In this session, students will learn about the benefits the HSP offers to students, the requirements of the program, and the application process. Attached is what we call our "Rising Star" invitation. If you have students in your courses who are engaged in class discussions, perform well on their assignments, seem eager for project-based learning opportunities, and make positive contributions to the overall class environment, please give them one of these flyers. (see attachment)



Schedule - Upcoming Social Events



Andy has the tickets in his office!



FSW BASKETBALL!

FSW
Bucs

-VS-



MIAMI DADE COMMUNITY COLLEGE



Wednesday, Feb. 18, 2026

5 P.M. (Women's)
and 7 P.M. (Men's)

Please RSVP to Dr. Schott at

239-477-3514 or Ext. 14014, eschott@fsw.edu by
Wednesday, Feb. 11, 2026 (noon)



Location:

**Suncoast Credit
Union Arena**

The SOPA
Faculty, Staff, and
Family members
receive
complimentary
game tickets!

Renaissance Faire –
Planning is well
under way 😊

March 11 – 12, 2026



Schedule - Upcoming Events

Friday, February 13th, 2026

- COBP Science – January, PD Session **9:00AM-9:45AM** | via Zoom,
- Facilitated By: Professor Vera Sullivan,
- **Registration Link:** [Community of Practice in Science](#)

- COBP Math – 1:00PM-2:00PM | via Zoom
- Community of Best Practice in Mathematics session on **February 13th** will focus specifically on the recent **ADA Title II changes**, along with strategies for addressing and remediating our current course files, particularly in math and the sciences.
- Facilitated By: Professor Meghan Carlson, Professor Kelsea Cid, and Professor James Chan
- **Registration Link:** [CoBP Math - February](#)



All Courses Must Meet New Accessibility Requirements by April 24, 2026

As you may recall, I recently sent an email to the campus community highlighting a [new federal rule](#) requiring that public colleges and universities provide accessible websites, web content, mobile apps, and other digital services by **April 24, 2026**.

YuJa Panorama - Accessibility Scanning Inside Canvas

[YuJa Panorama](#) includes an integrated feedback feature *within Canvas* to assist you with addressing any course accessibility issues. Your homework this week is to ensure YuJa Panorama is enabled in each of your courses in Canvas (note: while YuJa is enabled by default, it may have been disabled since release, so be sure to follow the steps below).

How to enable YuJa Panorama

1. Enter a course and select "Settings" in the course navigation.
2. Select the "Navigation" tab.
3. On the lower list of hidden options, locate "YuJa Panorama."
4. Select the options button to the right side of the name and select "Enabled."
5. Scroll to the bottom of the page and select the "Save" button.
6. Repeat steps 1 - 5 for each of your courses.

Check out these resources for using YuJa

- Support Article: [Getting Started with Panorama for Instructors](#)
- Video: [YuJa Panorama LMS Accessibility Platform](#)

Upcoming Accessibility-Related Professional Development

You will soon see a plethora of open office hours and training opportunities on the [CTLE Training Calendar](#) - make sure you take advantage of all there is to offer!

1. Be sure YuJa Panorama is enabled in each course.
2. By default, the College has this enabled, however, many may have disabled it because they didn't know its utility.

- a. To enable, go into each course and select "Settings" on the course navigation.
- b. Select the "Navigation" tab.
- c. On the lower list of hidden options locate "YuJa Panorama".
- d. Select the options button to the right side of the name and select "Enabled".
- e. Scroll to the bottom of the page and select the "Save" button.

3. Visit your YuJa Panorama scan results.

You will be presented with the current course's report when you select "YuJa Panorama".

Name	Date Created	Date Modified	Modified By	Size
Course Template				
course_image				
Quiz Files				
Uploaded Media				
[File Icon]	Dec 10, 2025	Dec 10, 2025	Steven...	3.5 MB
[Folder Icon]	Jul 17, 2025			
[Folder Icon]	Dec 3, 2024			
[File Icon]	Dec 6, 2024	Dec 6, 2024	Steven...	16 KB
[File Icon]	Jul 17, 2025	Jul 17, 2025		430

Scroll to the bottom of the report to the "Files and Issues" section. The list will show files with the scores sorted lowest to highest by default. Select the "Issues" tab to see specific issues the automated scanner found for accessibility.

- a. Consider exploring the files within your course and deleting old and unused files. All files, regardless of if they are published are scanned and contribute to the overall accessibility score of the course.

Select the score or indicator icon anywhere.

Select the "Alternative Formats" icon anywhere for a Canvas page or uploaded files to view the accessibility score as an instructor. When you select the "Accessibility Report" area you will be able to fix many issues directly within your browser.

The "Accessibility Report" is only one option. Below the Accessibility Report are alternative formats that can be generated from that specific item and potentially used to replace the original document in a more accessible format.

- a. Selecting "Math Formats" may be helpful to get an accessible output for handwritten notes during class.

Look Out for Accessibility Training Events

1. Check the [CTLE Training Calendar](#) for upcoming Accessibility events. Many more will be planned for this year. Of note:

- a. YuJa will be presenting on [2/27/2026 at 3:00 PM](#) for how to be successful with the tool, so be sure to sign up.
- b. [March 27, 2026 from 9:00 AM - 12:00 PM](#) there is a Universal Design and Access course for those working on DEV 101 or would like an intensive overview of making a document accessible and accessibility best practices.
- c. Also on [March 27, 2026 at 3:00 PM](#), there will be another accessibility workshop showing YuJa and other Canvas tools for accessibility.

Look Out for Tools on the Horizon

1. Steven Kolberg is working on a BoodleBot to help take images and provide STEM-specific notation to copy and paste into Canvas or Office as well as handle scientific diagrams and more abstract images. This will be released soon for testing and feedback.
2. AI provides an excellent opportunity for good alternative text or format of handwritten items and mathematical/chemical notation expressed as an image.



Schedule - Upcoming PD Friday

Friday, February 13th

- [Mental Health First Aid Training](#): 9:00AM-4:00PM | Via Zoom

Thursday, February 19th

- [Mental Health First Aid Training](#): 9:00AM-4:00PM | Lee Campus



Schedule - Upcoming PD Friday

Friday, February 27th

- [AI Academic Community of Practice - February](#): 9:00AM – 10:00AM | via Zoom
- [State Board Rule 6A-14.092 Implementation Strategies Workshop](#): 9:00AM – 10:00AM | via Zoom
- [Be CREATIVE: Communicate](#): 10:00AM-11:00AM | via Zoom
- [Robert's Rules – Overview](#): 10:00AM-11:30AM | Charlotte Campus & Zoom
- [Robert's Rules – Small Boards and Committee Meetings](#): 12:00PM-1:30PM | Charlotte Campus & Zoom
- [Designing AI Ethics: Lessons for Your Class](#): 11:00AM-12:00PM | via Zoom
- [The Parent Support Group's February Meeting](#): 12:00PM-12:45PM | via Zoom
- ["Student Advisors in Action: What Faculty Should Know," a PD Committee-Sponsored PD Friday Session](#): 1:00PM-1:45PM | via Zoom
- [Writing Across the Curriculum: Faculty Forum – February](#): 1:00PM-2:00PM | via Zoom
- [Curriculum @FSW: Level Up Learning Outcomes](#): 2:00PM-3:00PM | via Zoom
- [FSW Online Community of Practice – February](#): 2:00PM-3:00PM | via Zoom
- [Workplace Safety, De-escalation & Active Threat Response](#): 2:00PM-4:00PM | via Zoom
- [YuJa Panorama for Course Accessibility](#): 3:00PM-4:00PM | via Zoom

FSW ONLINE *Symposium*
2026



PD Events



Saturday April 4 | 10 a.m. - 3:30 p.m.

FLEXIBLE LEARNING BEYOND THE SCREEN

This year's symposium brings together faculty, staff, and students to explore the Technology-Wellness Paradox -- the idea that technology can both enhance and hinder human learning and well-being. Join us to consider how flexible learning can move beyond the screen to create elements and experiences that are both digitally empowered and human-centered.

Keynote

Join Dr Sean Nufer an award-winning educator whose work focuses on helping educators create learning experiences that are engaging, connected, and designed for real student success in digital environments.



**Space is
Limited**

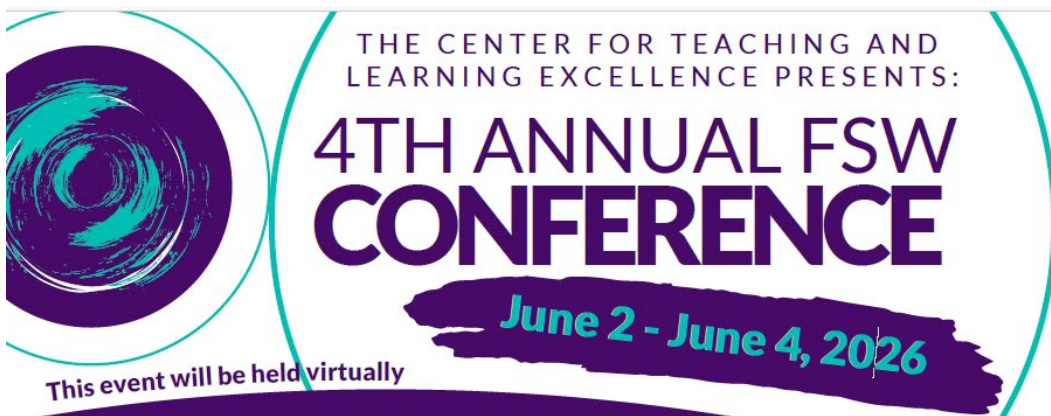
Reserve your
spot today

Schedule

- 10 a.m. Welcome
- 10:15 a.m. Keynote
- 11:30 a.m. Wellness Break
- 11:45 a.m. Student Faculty Panel
- 12:30 p.m. Lunch (provided)
- 1:15 p.m. Breakout Sessions
- 2 p.m. Cookie Break
- 2:15 p.m. Design Challenge
- 2:45 p.m. Gallery Walk
- 3:15 p.m. Closing Reflection



Everyone—I know that not everyone had the opportunity to attend the ribbon cutting ceremony at the “new” Institute of Innovative and Emerging Technologies space in Bldg. G last week. I spoke with Anna and she is more than happy to arrange special tours for those within your Schools who would benefit from awareness of what the Institute has to offer to enhance teaching and learning. Please contact Anna directly. Try to keep the groups small—i.e., no more than 10 -12 at a time if you are interested in having a tour for “your folks.”



THE CENTER FOR TEACHING AND
LEARNING EXCELLENCE PRESENTS:

4TH ANNUAL FSW CONFERENCE

June 2 - June 4, 2026

This event will be held virtually

Theme: Closing the Achievement Gap in the Age of AI: Professional Development and Pedagogy

Artificial intelligence is reshaping how we teach, learn, and support students—especially at state colleges, where innovation and access go hand in hand. This conference will explore practical strategies for using AI in teaching, student support, and college operations, with a focus on improving outcomes and narrowing achievement gaps across academic programs and services.

Key Areas of Focus:

- AI-powered tools for enhancing instruction and learning
- Using AI to support underperforming or struggling students
- Addressing technology access and digital skill-building
- Integrating AI into general education and career pathways
- AI-assisted tutoring, advising, and academic coaching
- Course design and curriculum updates for the AI era
- Academic integrity and responsible AI use in classrooms
- Student perspectives on using AI for success
- Case studies on AI integration at the program or course level

We welcome submissions from:

- Faculty and Instructors
- Academic and student support staff
- Instructional designers and technologists
- Advisors, Administrators and Curriculum Developers
- Students and Teaching Assistants

Proposal Types:

- Interactive Workshops
- Panel Discussions
- Research Presentations
- Case Studies
- Student-Led Sessions

Proposals due: March 27, 2026

Submission link:

https://fsw.qualtrics.com/jfe/form/SV_cM8p179ZeqWDxZA

FLORIDA
SOUTHWESTERN
STATE COLLEGE



FSW is an equal access, equal opportunity organization. More: www.fsw.edu/equity

25739529 25746964

PD Events



To submit a proposal, click on
the link below or scan QR
Code above:

https://fsw.qualtrics.com/jfe/form/SV_cM8p179ZeqWDxZA

Schedule - Simple Syllabus – Spring 2026



- ~~9/18/2026~~ *School template editing opens*
- ~~9/20/2026~~ *Course master editing opens*
- ~~10/6/2026~~ *Course master editing closes*
- ~~10/7/2026~~ *Section level editing opens for all terms*
- ~~11/23/2026~~ *Course master must be available to public*
- ~~1/6/2026~~ *Per COP, last day faculty can submit syllabus to chair for Standard and Compact-A terms*
- **1/20/2026** - *Per COP, last day faculty can submit syllabus to chair for Express term*
- **1/21/2026** - *Section level editing **closes** for Standard and Compact-A term*
- **2/4/2026** - *Section level editing closes for Express term*
- **3/1/2026** - *Per COP, last day faculty can submit syllabus to chair for Compact-B term*
- **3/16/2026** - *Section level editing closes for Compact-B term*

Schedule - Simple Syllabus – Summer 2026



- 02/02/2026 - Institutional templates editing
- 02/03/2026 - School template editing opens
- 02/05/2026 - Course master editing opens
- **02/19/2026 - Course Master syllabi editing closes**
- 02/20/2026 - Section level editing opens
- **03/26/2026 - 45 days statutory requirement for Summer**
- 05/10/2026 - Section level due to Chairs for all assigned classes
- 06/23/2026 - Section level editing closes Summer B (the day before class starts)

Schedule - Simple Syllabus – Fall 2026



- **03/23/2026** – Institutional editing
- **03/24/2026** - School template editing opens
- **03/25/2026** - Course master editing opens
- **03/31/2026** - Course master editing closes
- **04/01/2026** - Section level editing opens for Fall terms
- **04/30/2026** - *45-day Statutory requirement for Fall Syllabi (contract days)*
- **08/16/2026** - Section level closes for Fall Standard & A (the day before class starts)
- **09/08/2026** - Section level closes for Fall E (the day before class starts)
- **10/13/2026** - Section level editing closes for Fall B (the day before class starts)

Schedule - Upcoming Key Dates – next 6 weeks



- Friday, Feb 13
 - Meeting day! (Dept and SPAS), Form 1 Due
 - **Monday, Feb 16**
 - **College Closed! President's Weekend**
 - Friday, Feb 20
 - State of the College, 9:00 AM
 - Monday, Feb 23
 - Last day of Classes (A)
 - Wednesday, Feb 25
 - Compact A Grades Due at 12:00 (noon)
 - Research Reassign Time take 2!
 - Friday Feb, 27
 - Syllabus Info Session via Zoom 9 am
- <https://fsw.zoom.us/j/83826703329?pwd=KFEpd70S8xHEPePobtkixE1vAuc2r7.1>
- Monday, March 2
 - First Day of Classes (B)
 - **March 16 -22**
 - **College Closed! Spring Break**

Schedule - 2nd Friday of the Month Meetings



TIME	Department of Mathematics	Department of Biological Sciences	Department of Physical Sciences
8:00			
8:15			
8:30			
8:45			
9:00	DEPT MTG	COBP	
9:15			
9:30			
9:45			
10:00			
10:15		Environmental Science	Anatomy & Physiology/ HSC
10:30			DEPT MTG
10:45			
11:00			
11:15			
11:30	SOPAS MEETING		
11:45	SOPAS MEETING		
12:00	SOPAS MEETING		
12:15	SOPAS MEETING		
12:30	SOPAS MEETING		
12:45			
13:00	COBP	DEPT MTG	Physics/ Astronomy
13:15			
13:30		Chemistry	
13:45			
14:00	Biology/ Microbiology/ Nutrition		
14:15			
14:30			
14:45			
15:00			

Topics for January: Spring Term

Topics for February: Review of Assessments/SOS Results, Planning for Summer and Fall

Topics for April: End of Semester Procedures!

