

Meeting Facilitator: Rendy Petrin, Program Director
Attendees: Rendy Petrin, Program Director
Coleen Kubetschek, Clinical Coordinator
Michael McNiskin, Program Coordinator

Agenda Items

Topic	Presenter	Time Allotted
1. Review Old Minutes	Rendy	2 min
2. Healthy Radiographer Program	Rendy	3 min
3. Virtual Medical Coaching VR App	Rendy	3 min
4. Clinical Sites	Rendy/Coleen	5 min
5. Syllabus Reviews	All	5 min
6. Student Clinical Site Surveys	Rendy	5 min
7. Returning Student from Last Year	All	5 min
8. Roundtable Discussion	All	20 min

Discussion

1. **Old Minutes:** Old minutes reviewed. No changes.
 - a. **Follow-up:** Rendy finalized clinical site on-line survey and has sent out to 1st and 2nd year students to complete.
 - b. **Follow-up:** Coleen worked with administrator to find out who can be the designated clinical instructor for Pro Scan site - Done
 - c. **Follow-up:** Rendy had meeting with Lee Health radiology administration in regards to placing more students at their sites. It was agreed that they would take 5 additional students allowing the program to enroll 35 students this Fall.
2. **Healthy Radiographer Program:** Canon has offered to present this program to our students. They want to do it in May or June, but this timeline does not work for us.
 - a. **Follow-up:** Rendy will request that this is presented in the Fall during his patient care class on body mechanics. Rendy to contact Canon
3. **Virtual Medical Coaching VR App:** Staff attended a trial demonstration of this app for radiology students. Also had several of the first-year students trial it also at the Innovation and Technology center. The overall assessment was that the program was good, but was missing several key functions which may not make it as useful.
 - a. **Follow-up:** Staff to meet with technology staff and the vendor to discuss issues with the app and then decide if we will move forward with it or not. Will update at next meeting

4. **Clinical sites:** There are some issues with some clinical sites not having a tech who can do student competencies or communicate with students due to language barrier.
 - a. **Follow-up:** Remy to contact site leadership to discuss issue
5. **Syllabus Reviews:** All staff have had training on what is required to be included in all syllabi
 - a. **Follow-up:** All syllabi must meet new requirements
6. **Student Clinical Site Surveys:** Students are currently completing their clinical site surveys. Surveys were sent to both first and second-year class
 - a. **Follow-up:** Remy to share results once surveys are completed
7. **Returning Student from Last Year:** Student continues to progress well and has almost completed all positioning simulations and has take 2 of 3 tests. Results appear to show that student will be ready to return to clinical setting next semester.
 - a. **Follow-up:** Staff will continue to meet with student and then summary report will be given to the student once all tasks are completed.
8. **Roundtable Discussion:**
 - a. Remy to contact one of the site leadership to ask them to make CI's aware of increase in students for next year
 - i. **Follow-up:** Remy to contact leadership

Meeting adjourned at 10:45am