



HIT Faculty Meeting Agenda

September 15, 1:00 pm

- HIT/MICB 2025-26 Effectiveness Plan
 - 2024-25 Effectiveness Plan Results
- Mapping courses' objectives and assessments to Program Learning Outcomes
 - 3 SLOs (Instructional Learning Objectives) to 1 PLO
- CAHIIM Update
- Courses Update
 - HIM 2940
- AHIMA Press – New Books!!!
- Cengage – Pharmacology – New Edition
- EHR Go – New Activities!!!
- Using AI to teach
- Student Open House and SWFHIMA
- Questions, Needs, Concerns?????

HEALTH INFORMATION TECHNOLOGY DEPARTMENT

HIT/MICB Faculty Meeting
 September 15, 2025
 1:00 – 2:00 pm

Faculty	Present	Absent	Excused
Susan Foster	√		
Elizabeth Whitmer	√		
Sharon Fitzgerald	√		
Rachael DAndrea		√	

Meeting summary

Quick recap

The meeting covered discussions about program development topics, including learning outcomes mapping, assessment results across various health information technology courses, and updates to program competencies and assessments. The meeting also addressed course updates and CAHIIM review, course requirements, and textbook management, along with discussions about new educational tools and strategies to use AI in education.

Summary

Updating Program Learning Outcomes for 2025-26 Effectiveness Plan

There was discussion about what Program Learning Outcome (PLO) to use for our 2025-26 Effectiveness Plan. We are required to map three Student Learning Outcomes (SLOs) to one PLO for this year’s plan. The 2024-25 Effectiveness Plan was shared with faculty and reviewed.

Susan discussed assessment results, noting that some goals were met while others were not. She expressed uncertainty about the effectiveness of certain exams and suggested reviewing alternative assessment methods. Susan mentioned potential grant money to help students with course materials and discussed the need to continuously improve and adapt their assessment strategies.

Susan discussed the performance of students in three units: Quality Risk Patient Safety, Practice Organizational Management and Leadership, and Ethics. She noted that only the Ethics unit met the target of 80% of students scoring 75% or higher, with 100% of the 13 students achieving this in the

Ethics final exam. The other two units did not meet their respective targets, with the Quality Risk Patient Safety unit scoring 44% and the Practice Organizational Management and Leadership unit scoring 67%. Susan suggested that different assessment methods might be needed for these units.

Curriculum Mapping and Assessment Alignment

Susan explained the process of developing program learning outcomes and mapping them to course and instructional learning outcomes, which are being used to create curriculum maps and assessments. She noted that most courses have completed maps, except for a few, and these maps are being used to align content with program goals and assess student learning. The maps are also part of the Quality Matters review process, ensuring that course materials and objectives are properly aligned and assessed.

CAHIIM Update

Nothing further to report at this time.

Course Updates

Susan mentioned updates to course mappings and the need to finalize several courses by fall 2026 for CAHIIM compliance. Faculty also discussed considering project-based learning and external collaborations for the course HIM 2940. Susan indicated that articulation agreements for virtual collaborations have been finalized.

Textbooks and Resources

The Educator Catalog has been released by AHIMA Press and was made available to faculty. There are several new or updated texts that we will be incorporating into our courses in the spring. Also, Cengage has a new edition of the Pharmacology Text. EHR Go also has some new activities that can be incorporated into the HIM 1800C course. So, there will be lots to do to prepare for Spring 2026.

Using AI to Teach

She shared insights from a recent conference on AI in education, highlighting immersive learning activities and tools like BoodleBox. Susan also addressed concerns about quiz integrity, suggesting a shift towards more essay-based assignments to combat AI-assisted cheating, and proposed discussing this issue with the advisory board.

Student Open House and SWFHIMA

Faculty discussed hosting a student open house in the spring in collaboration with SWFHIMA to encourage membership and participation in our professional organization. Sharon will discuss this with the SWFHIMA Board and report back. This will be scheduled for January.

The meeting adjourned at 2:00 pm.

Respectfully submitted by:
Susan L Foster,
HIT/MICB Program Director