

Learning Assessment Committee (LAC)
Meeting Minutes

Date:	Dec 12, 2025
Time:	2:00 PM - 3:30 PM
Location:	Zoom Meeting ID: 864 9260 4535; Passcode: w7ZA5J

Attendance

Members	School	Present	Absent	Excused
Cid, Kelsea (Chair)	SoPAS ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Batiato, Dolores	SoBT ▾	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brito Llera, Adriel	SoPAS ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cabral, Krissy	SoBT ▾	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carlson, Meghan	SoPAS ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coman, Marius	SoPAS ▾	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Conwell, Mary	SoBT ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Donaldson, Thomas	SoAHSS ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foster, Susan	SoAH ▾	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hester, Renee	SoAHSS ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rownd, Henry	SoAHSS ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Seelau, Eric	SoAHSS ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trogan, Amy	SoAHSS ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Worch, Richard	SoBT ▾	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Zamor, Terry	SoPAS ▾	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty				
Harris, Rebecca	Administration ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Summary, Jennifer	Administration ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
van Gaalen, Joseph	Administration ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Meeting Minutes

1. Call to Order

The Learning Assessment Committee meeting was called to order at 2:02 PM by Kelsea Cid .

2. Adoption of Agenda

The agenda for Dec 12, 2025 was adopted as presented.

- **Motion:** Meghan Carlson moved to approve the agenda.
- **Second:** Susan Hester .
- **Outcome:** Motion carried.

3. Approval of Minutes

The minutes from Nov 7, 2025 were approved as presented.

- **Motion:** Meghan Carlson moved to approve the minutes.
- **Second:** Susan Hester .
- **Outcome:** Motion carried.

4. DataVersed

Meghan Carlson reported that the December 2025 issue of DataVersed was successfully distributed.

Planning for Spring 2026 Issues

- Committee members were encouraged to submit articles for Spring 2026 issues.
- Rebecca Harris suggested a potential article topic: assessing collaborative projects, including rubric examples. She offered to collaborate on this piece after break.
- Discussion of creating a feedback page in the next DataVersed issue to solicit article ideas from faculty.

5. **Assessment 101 Canvas Course**

Amy Trogan led discussion on transitioning the Assessment 101 Canvas course into a more accessible toolkit format.

Current Course Structure:

- The existing Canvas course includes activities that participants must complete.
- The course contains presentations, resources, and information on assessment practices.
- Current participants will be allowed to complete the workshop version next semester.

Proposed Changes:

- Remove required activities to make content more accessible
- Reorganize modules for better usability
- Keep presentations and resources available for reference
- Transform from a structure course to a flexible toolkit

Content Additions Discussed:

- **Assessment Guides for Gen Ed Competencies**
 - Rebecca Harris and Joseph Van Gaalen have developed guides for "[Communicate](#)" and "Evaluate" competencies. The goal is to create guides for all Gen Ed competencies.
 - These guides break down skills assessed by rubrics and suggest assessment types more resilient to AI.
- **AI Detection Exercises**
 - Henry Rownd suggested including discipline-specific AI detection exercises. This will help instructors identify AI-generated content in their specific fields.

- They would be tailored to different academic disciplines.
- **Course-Level Assessment Information**
 - Joseph Van Gaalen confirmed this information already exists and is accessible.
 - There was a suggestion to feature/link this prominently in the toolkit rather than duplicating content.
- **White Papers on AI in Disciplines**
 - The committee's white papers will be incorporated into the toolkit.

Timeline and Implementation:

Amy Trogan will contact Nancy (course designer) at the beginning of spring semester. They will begin reorganizing and developing the toolkit.

Goal: Roll out new toolkit by Fall 2026

6. **White Papers on AI in Disciplines**

Kelsea Cid introduced this agenda item, noting the committee had been building toward these presentations throughout the semester. White papers were uploaded to a [shared folder](#) for committee access.

6.1 AI in Mathematics Education

Presenters: Kelsea Cid and Meghan Carlson

Key Challenges Identified:

- Assessing genuine mathematical understanding vs. AI-generated solutions
- Maintaining academic integrity in mathematics courses
- Varying levels of AI adoption and comfort among mathematics faculty
- Need for consistent AI policies across mathematics courses

- Redesigning assessments to be more AI-resistant

Solutions Explored:

- Oral examinations to verify understanding
- Project-based assessments
- Training on ethical AI use
- Development of clear AI policies
- Focus on process over final answers

6.2 AI in Writing Instruction

Presenter: Amy Trogan

Key Concerns Addressed:

- Academic integrity challenges
- Cognitive offloading (students relying on AI rather than developing skills)
- Institutional readiness for AI integration
- Educational equity and access issues

Approaches to AI Integration:

- Teaching appropriate and ethical AI use
- Allowing controlled student exploration of AI tools
- Scaffolding assignments to build skills progressively
- In-person writing exercises
- Comparative analysis between human and AI outputs

Special Considerations:

- Benefits for second-language learners
- Support for neurodivergent students
- Potential for AI to exacerbate educational disparities

Strategies for Instructors:

- Balance innovation with academic integrity
- Use scaffolded assignments
- Incorporate in-person writing components
- Teach students to compare human vs. AI writing
- Address generic writing styles that may indicate AI usage

6.3 AI in Psychology

Presenter: Eric Seelau

Strategies Presented:

- Clear communication of AI policies
- Evaluation of both process and content
- Use of personalized assessments to discourage AI misuse
- Creating assignments where AI-generated responses would be obviously generic
- Leveraging AI to generate assignment ideas for instructors

Discussion:

- Potential of AI as a tool for instructors in assignment design
- Importance of low-stakes assessments for testing AI policies

6.4 AI in Environmental Science

Presenter: Adriel Brito Llera

Applications Discussed:

- Using AI to analyze ecological data
- Developing simulations for environmental scenarios
- Student response to AI tools was positive

Key Insights:

- Importance of refining prompts for effective AI use
- Iterating on AI outputs to improve results

- Kelsea Cid emphasized the skill of prompt engineering
- Rebecca Harris noted the common theme of specificity across all disciplines in AI-assisted learning

6.5 AI in the Humanities

Presenter: Henry Rownd

Challenges Identified:

- AI struggles with detailed image recognition in art and visual analysis
- AI generates hallucinated content due to pattern-matching approach
- Limitations in providing meaningful feedback on humanities papers
- Students often cannot distinguish AI-generated feedback from human feedback

Implications:

- Need for critical evaluation of AI outputs in humanities contexts
- Importance of human expertise in nuanced analysis
- Challenges in using AI for assessment feedback

Cross-Disciplinary Themes

Common Challenges Across All Disciplines:

- Academic integrity concerns
- Need for clear, consistent AI policies
- Balancing innovation with educational quality
- Assessing genuine student learning vs. AI-generated work
- Faculty readiness and training needs

Common Solutions:

- Specificity in assignments and prompts
- Process-based assessment
- In-person components

- Scaffolded learning experiences
- Ethical AI use education
- Low-stakes testing of policies

7. **New Business**

AI Faculty Fellows Opportunity

Rebecca Harris announced a new opportunity for faculty:

- **Program:** AI Faculty Fellows
- **Compensation:** \$1,000 stipend
- **Requirements:** Participate in spring professional development activities related to AI and assessment

Spring 2026 Dissemination Plans

The committee discussed strategies for sharing white paper findings with colleagues in Spring 2026.

Suggested Formats:

- Professional development workshops
- Community of practice sessions
- Infographics or visual resources
- Show-stopping assessment examples to share with colleagues
- Department-specific presentations

Key Points:

- Rebecca Harris encouraged thinking outside traditional PD workshop format
- Not all dissemination needs to be formal one-hour workshops
- Consider best methods for reaching colleagues in each discipline
- Focus on practical, applicable strategies

Confirmed Presentations:

- **Kelsea Cid and Meghan Carlson:** Will present their mathematics white paper at the January Community of Best Practice in Mathematics session

Action Items:

- **All committee members:** Develop and share discipline-specific PD, community of practice sessions, or other communication products in Spring 2026 to disseminate AI and assessment findings to colleagues

8. Action Items

Task(s)	Responsible Person(s)	Timeline	Notes
Send any article submission for DataVersed to Meghan Carlson	All committee members	Spring 2026	
Send white paper to Kelsea Cid for upload to shared folder	All committee members	Ongoing	
Upload received white papers to the shared folder	Kelsea Cid	Ongoing	
Convert Assessment 101 Canvas course to	Amy Trogan	Ongoing	Fall 2026 intended start date

toolkit			
Continue developing Assessment Guides for each Gen Ed competency and share with the committee/toolkit	Rebecca Harris and Joseph Van Gaal...	Ongoing	
Develop and share discipline-specific PD, community of practice sessions, or other communication products to disseminate findings about AI and assessment to colleagues	All committee members	Spring 2026	Consider various formats: workshops, infographics, show-stopping examples
Present white paper findings at the January Community of Best Practice in Mathematics	Kelsea Cid and Meghan Carlson	January 2026	

9. **Adjournment**

The meeting was adjourned at 3:13 PM.

Recorded by Kelsea Cid