

Learning Assessment Committee (LAC)
Meeting Minutes

Date:	Nov 7, 2025
Time:	2:00 PM - 3:30 PM
Location:	Zoom Meeting ID: 864 9260 4535; Passcode: w7ZA5J

Attendance

Members	School	Present	Absent	Excused
Cid, Kelsea (Chair)	SoPAS ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Batiato, Dolores	SoBT ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brito Llera, Adriel	SoPAS ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cabral, Krissy	SoBT ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carlson, Meghan	SoPAS ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coman, Marius	SoPAS ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conwell, Mary	SoBT ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Donaldson, Thomas	SoAHSS ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foster, Susan	SoAH ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hester, Renee	SoAHSS ▾	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rownd, Henry	SoAHSS ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Seelau, Eric	SoAHSS ▾	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Trogan, Amy	SoAHSS ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Worch, Richard	SoBT ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Zamor, Terry	SoPAS ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Administrators				
Harris, Rebecca	Administration ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Summary, Jennifer	Administration ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
van Gaalen, Joseph	Administration ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Meeting Minutes

1. Call to Order

The Learning Assessment Committee meeting was called to order at 2:05 PM by Kelsea Cid . The start was delayed due to an ongoing Faculty Senate meeting.

2. Adoption of Agenda

The agenda for Nov 7, 2025 was adopted as presented.

- **Motion:** Meghan Carlson moved to approve the agenda.
- **Second:** Amy Trogan .
- **Outcome:** Motion carried.

3. Approval of Minutes

The minutes from Oct 3, 2025 were approved as presented.

- **Motion:** Meghan Carlson moved to approve the minutes.
- **Second:** Krissy Cabral .
- **Outcome:** Motion carried.

4. DataVersed

Meghan Carlson reported minimal feedback received on recent Quick Takes since the last meeting. The committee discussed the need for additional articles for DataVersed.

Volunteer Contributors:

- Susan Foster : Article on assessment topics
- Kelsea Cid & Meghan Carlson : Article on potential math department assessment changes
- Krissy Cabral : Article on AI in the crime scene program
- Rebecca Harris : Backup writer if needed

Discussion Points:

- Joseph Van Gaalen suggested a “From the Pages of…” series to draw attention to lesser-read but valuable documents.
- Members discussed aligning future topics with accreditation and assessment goals.

5. Assessment 101 Canvas Course

Amy Trogan shared updated enrollment and completion data, clarifying that the total participant count was **86** (previous reports had listed **68**). The committee considered whether to update or retire the course.

Participation Data:

- 86 participants enrolled
- 18 completed
- 11 partially complete
- 39 inactive
- 14 no activity
- 4 never logged in
- 2 participants joined at the end of the spring semester

Discussion Points:

- Prior versions of the course exist in inaccessible Canvas shells.
- Members supported transitioning from a self-paced course to a toolkit format.
- Amy Trogan and Kelsea Cid will collaborate on the transition.

Decision: Convert Assessment 101 into a toolkit format.

- **Motion:** Meghan Carlson moved to make this change.
- **Second:** Richard Worch .
- **Outcome:** Motion carried.

Toolkit Vision:

- Central hub for assessment strategies
- Include white papers and key course materials
- Offer greater accessibility than a traditional course

6. White Papers on AI in Disciplines

The committee reviewed progress following October's Padlet discussion.

Rebecca Harris shared a helpful outline for draft development. The goal is to finalize drafts by the **December meeting** for **Spring 2026 professional development**.

Key Themes Discussed:

- **Rethinking Assessment vs. Enforcement**

Focus on reimagining assessment rather than policing AI misuse.

Support students' learning processes as AI tools evolve.
- **Faculty Motivation and Support**
 - The committee discussed the need to motivate faculty to adopt new pedagogical approaches.
 - Members noted a move away from purely procedural assessment methods, particularly in mathematics.
 - Implementing project-based learning remains challenging across disciplines.
 - The committee emphasized the value of **discipline-specific professional development opportunities** that are **open to all interested faculty**, allowing cross-disciplinary collaboration and shared learning.
- **Mathematics Education Challenges**

- Transitioning from traditional exams to project-based work is challenging.
- Discussion included homework authenticity and departmental practices.
- **Academic Integrity and AI Policies**
 - Henry Rownd emphasized clarity in AI-related integrity policies and introduced the “the appearance of AI use” guideline.
 - Shared student survey data showing violations often stem from apathy rather than confusion.
 - Concerns were raised about detection tool reliability and fairness.
- **Alternative Assessment Methods**

Oral exams, in-class writing, experiential projects, and analyzing AI-generated errors were discussed.
- **Practical Applications Shared**
 - Susan Foster : Developed AI-use contracts, creates error-based compliance assignments.
 - Adriel Brito Llera : Conducted a survey and SWOT analysis for Environmental Science programs.
- **Student Engagement and Equity**
 - Discussion on cognitive offloading and unequal AI access.
 - Resources shared included white paper outlines, student surveys, and professional development materials.

Resources Shared:

- [White Paper Outline \(Google Doc\)](#)
- [Snorkl](#) (Susan Foster)

- [College Students' Views on AI](#) (Henry Rownd)
- [MIT Media Lab: Your Brain on ChatGPT](#) (Henry Rownd)
- [AAC&U Webinar Recording](#) (Rebecca Harris)
- [Tazin Daniels Slides: Recentering Reading and Writing](#) (Rebecca Harris)
- ["The Wicked Problem of AI and Assessment" article](#) (Rebecca Harris)

Additional Notes:

- The Padlet remains open for resource contributions.
- PD opportunities could include informal communities of practice, not just structured sessions.

7. New Business

LAC Website Updates:

- Kelsea Cid reported that all approved updates to the committee's website have been implemented.

8. Action Items

Task(s)	Responsible Person(s)	Timeline	Notes
Share AASPIRE Quick Take and collect feedback	All committee members	ASAP	Send feedback to Meghan Carlson
Write article on assessment topics	Susan Foster	ASAP	
Write article on math department assessment	Kelsea Cid and Meghan Carlson	Spring 2026	Pending curriculum approval

changes			
Write backup article (if needed)	Rebecca Harris	ASAP	
Write article on AI in crime scene program	Krissy Cabral	ASAP	
Convert Assessment 101 Canvas course to toolkit	Kelsea Cid and Amy Trogan	Ongoing	
Finalize white papers	All committee members	December meeting	Members may work collaboratively with colleagues in similar disciplines
Develop professional development sessions and toolkits on AI and assessment	All committee members	Spring 2026	Based on research findings from Fall 2025 semester

9. Adjournment

The meeting was adjourned at 3:03 PM.

Recorded by Kelsea Cid