Learning Assessment Committee (LAC)

Meeting Minutes

Date:	Oct 3, 2025
Time:	2:00 PM – 3:30 PM
Location:	Zoom | Meeting ID: 864 9260 4535; Passcode: w7ZA5J

Attendance

Members	School	Present	Absent	Excused
Cid, Kelsea (Chair)	SoPAS ▾	☑	☐	☐
Batiato, Dolores	SoBT ▾	☑	☐	☐
Brito Llera, Adriel	SoPAS ▾	☑	☐	☐
Cabral, Krissy	SoBT ▾	☑	☐	☐
Carlson, Meghan	SoPAS ▾	☑	☐	☐
Coman, Marius	SoPAS ▾	☑	☐	☐
Conwell, Mary	SoBT ▾	☑	☐	☐
Donaldson, Thomas	SoAHSS ▾	☑	☐	☐
Foster, Susan	SoAH ▾	☑	☐	☐
Hester, Renee	SoAHSS ▾	☑	☐	☐
Rownd, Henry	SoAHSS ▾	☑	☐	☐
Seelau, Eric	SoAHSS ▾	☑	☐	☐
Trogan, Amy	SoAHSS ▾	☑	☐	☐
Worch, Richard	SoBT ▾	☑	☐	☐
Zamor, Terry	SoPAS ▾	☑	☐	☐
Harris, Rebecca	Administration ▾	☑	☐	☐
Summary, Jennifer	Administration ▾	☑	☐	☐
van Gaalen, Joseph	Administration ▾	☑	☐	☐

Meeting Minutes

1. **Call to Order**

   The Learning Assessment Committee meeting was called to order at 2:02 PM.

2. **Adoption of Agenda**

   The agenda for Oct 3, 2025 was adopted as presented.

   - ○ Motion: Krissy Cabral moved to approve the agenda.
   - ○ Second: Susan Hester .
   - ○ Outcome: Motion carried.

3. **Approval of Minutes**

   The minutes from Sep 5, 2025 were approved as presented.

   - ○ Motion: Susan Foster moved to approve the minutes.
   - ○ Second: Dolores Batiato .
   - ○ Outcome: Motion carried.

4. **Welcome New Member**

    Adriel Brito Llera was introduced as a new committee member representing the Biology/Environmental Science department from the Hendry/Glades campus.

5. **Concept Mapping Exercise: [Padlet](#)**

   The committee reviewed discipline-specific contributions regarding AI in education using a Padlet exercise.

   Key Themes Identified:

   - ○ **Cognitive Offloading Concerns:**
     Faculty across disciplines expressed concern about AI's impact on student learning, including overreliance on AI and reduced productive struggle.

- ○ **Resource Allocation Challenges:**

  There is a need for resources to redesign courses for AI integration; workload concerns were noted. Rebecca Harris acknowledged this and will seek funding opportunities.

- ○ **AI Overconfidence Issues:**

  Students may overtrust AI-generated content, creating academic integrity challenges.

Resources Shared:

- ○ Rebecca Harris shared an "[Analysis of AI in Higher Education: Padlet Discussion](#)" summary document. Members were encouraged to continue adding to the Padlet.

6. [**Learning Assessment Website**](#) **Updates**

- ○ **Purpose Statement Revision:**

  Kelsea Cid proposed condensing the committee's purpose and mission statements into one unified purpose statement:
  "The Learning Assessment Committee supports continuous improvement in student learning by developing best practices for assessment, guiding faculty in using data and AI tools to enhance teaching, and fostering collaboration across the college to strengthen courses, programs, and general education."

  - ■ **Decision:** The committee approved the statement with one modification, replacing "AI tools" with "technology" to be more inclusive.

- ○ **Website Structure Updates:**

  Kelsea Cid proposed several updates to the LAC section of the AASPIRE website:

- Update membership information

- Remove redundant PDF files

- Add "Meetings" tab with Document Manager folder link

- Evaluate necessity of "Effective Coordinators" tab

Joseph Van Gaalen clarified that most of the webpage is managed by AASPIRE, but the committee will focus on its specific section.

- **Decision:** The committee approved adding the "Meetings" tab with a Document Manager link, keeping Zoom details private per Meghan Carlson 's suggestion.

7. **Assessment Workshop**

The committee discussed the status of the *Assessment 101* Canvas course. Amy Trogan reported approximately 70 enrollments but limited recent activity. Meghan Carlson noted that live workshops, such as 'Math Under Attack!,' have supplemented the course.

- **Decision:** The committee agreed to collect more data before determining whether to continue or sunset the course.

Participation Data (reported by Amy Trogan):

- 68 participants enrolled

- 18 completed

- 11 partially complete

- 39 inactive

- 14 no activity

- 4 never logged in

- Two participants joined at the end of the spring semester

8. **DataVersed**

- **AASPIRE Quick Takes:**

  Meghan Carlson shared the September 2025 AASPIRE *Quick Take* PDF and requested that committee members gather faculty feedback on recent data shares. This feedback will be compiled anonymously and featured in an upcoming *DataVersed* article. Meghan noted that responses should be emailed to her as soon as possible; otherwise, she may need to recruit volunteers from the committee to contribute articles for future *DataVersed* issues.

- **Curriculum Bots:**

  Rebecca Harris shared information about the new curriculum bots being introduced through *DataVersed*. She noted that these tools are designed to support curriculum development and committed to sending additional information to committee members following the meeting.

9. **New Business**

   - **White Papers on AI in Disciplines:**

     Rebecca Harris suggested forming groups with colleagues in similar disciplines to work on white papers about AI in their fields. She shared an outline for white papers.

10. **Action Items**

Task(s)	Responsible Person(s)	Timeline	Notes
Provide Assessment 101 participation data	Amy Trogan	ASAP	
Share AASPIRE Quick Take and collect	All committee members	ASAP	Email feedback to Meghan Carlson

feedback			
Update LAC website membership information and add Document Manager link	Kelsea Cid	Before next meeting	[LAC website](#)
Submit approved website updates to IT	Joseph Van Gaal…	Before next meeting	
Complete white papers by the end of the fall semester	All committee members	Due early December 2025	Members may work collaboratively with colleagues in similar disciplines
Develop professional development sessions and faculty toolkits on AI and assessment	All committee members	Spring 2026	Based on research findings from Fall 2025 semester

11. **Adjournment**

The meeting was adjourned at 3:08 PM.

Recorded by Kelsea Cid