



## **Classification Description**

---

**Job Title:** Program Director, Agricultural Technology and Supply Chain Management

**Pay Grade:** 120

**Job Code:** 4780

**FLSA Status:** Exempt

### **Job Purpose**

The Program Director of Agricultural Technology and Supply Chain Management is responsible for the oversight and administration of programs in Precision Agriculture, Agribusiness, and Supply Chain Management. This role includes designing, implementing, and evaluating effective instructional systems, while ensuring alignment with accreditation standards and industry needs.

The Program Director provides leadership in program development, faculty recruitment and management, student support, and community engagement, and fosters strong partnerships with the agricultural industry to prepare students for careers in modern agriculture and supply chain operations.

### **General Responsibilities**

#### **Essential Functions**

Leads the development and continuous improvement of curriculum for Precision Agriculture, Agribusiness, and Supply Chain Management, ensuring alignment with industry trends and best practices.

Establishes program goals, objectives, and strategic initiatives in cooperation with the Dean of the School of Business and Technology, faculty, and advisory committees.

Conducts regular program reviews and updates to ensure compliance with accreditation standards and responsiveness to industry needs.

Teaches two (2) three (3)-credit courses within the program per semester, as needed.

Develops and maintains partnerships with local, regional, and national agricultural businesses, technology providers, and supply chain organizations through farm visits, industry events, trade shows, and professional associations.

Serves as the primary liaison between the College and the agricultural business community, remaining current on industry trends, emerging technologies, and workforce needs to ensure program relevance.

## PROGRAM DIRECTOR, AGRICULTURAL TECHNOLOGY AND SUPPLY CHAIN MANAGEMENT

Coordinates advisory committee meetings with industry representatives to guide program direction and continuous improvement.

Represents the program at College-wide and community events.

Recruits, supports, and evaluates qualified full-time and adjunct faculty with relevant industry experience and expertise.

Identifies and cultivates relationships with industry professionals who may serve as adjunct instructors or guest speakers.

Performs other duties as assigned.

These essential job functions are not to be construed as a complete statement of all duties performed; employees will be required to perform other job-related duties as required. An employee with a disability is encouraged to contact the Human Resources Office to evaluate the job in greater detail to determine if she/he can perform the essential functions of this job with or without reasonable accommodation.

### **Knowledge, Skills and Abilities**

#### **Minimum Qualifications**

Master's degree from a regionally accredited institution in Agriculture, Agricultural Technology, Agribusiness, Agricultural Engineering, or a closely related field, with graduate coursework related to Supply Chain Management preferred.

Three (3) years of full-time professional work experience in agriculture, agribusiness, precision agriculture, supply chain management, or related fields.

In-depth knowledge of precision agriculture technologies (GPS/GIS, sensors, drones, variable rate technology, data management), agribusiness principles, farm operations, agricultural economics, and supply chain management principles, logistics, and/or distribution systems.

An understanding of instructional design principles, educational technologies, curriculum development, and/or program assessment preferred.

Excellent communication, leadership, and organizational skills with the ability to develop industry partnerships, secure internship/employment opportunities for students, and collaborate effectively with stakeholders.

Valid driver's license for farm and industry site visits.

Demonstrated ability to:

- Think critically and creatively, have a high standard of integrity, and be motivated to incorporate best practices into the organizational culture.

## PROGRAM DIRECTOR, AGRICULTURAL TECHNOLOGY AND SUPPLY CHAIN MANAGEMENT

- Exhibit a thorough knowledge of policies, procedures, and outside regulations pertaining to the position.
- Possess a working knowledge of operational and fiscal analysis techniques.
- Make presentations in front of various group sizes.
- Take initiative and independently plan, organize, coordinate and perform work in various situations where numerous and diverse demands are involved.
- Anticipate, investigate, and analyze problems and address them proactively.
- Communicate effectively, both orally and in writing.
- Establish and maintain effective working relationships with faculty, staff, students and the public.
- Work in a fast-paced, demanding environment.
- Work independently and follow through on assignments.
- Exhibit solid organizational skills and be detail oriented.
- Work with a variety of constituencies and be willing to contribute to a team effort.
- Exercise discretion and good judgment at all times and in all contexts and maintain confidentiality.
- Work effectively with all constituencies of the College.
- Collect, organize, analyze and present information in a meaningful manner.
- Collaborate and be effective working with diverse populations.

### **Critical Skills/Expertise**

All employees are expected to:

- Promote a common purpose consistent with stated College goals and demonstrate a commitment to students and the learning environment.
- Possess the knowledge of general written standards and procedures utilized, and have the ability to read, interpret, and follow procedural and policy manual related to the job tasks.
- Demonstrate the ability to respond to supervision, guidance and direction in a positive, receptive manner and in accordance with stated policies.
- Provide quality customer service by creating a welcoming and supportive environment.
- Present a professional image in word, action and attire.
- Demonstrate professionalism in dealing with a diverse population while understanding and respecting each other's view of the world, personalities and working styles.
- Conduct oneself in a manner consistent with the College's standards of ethical conduct.
- Apply effective techniques to create working relationships with others to achieve common goals; successfully communicates and collaborates with others to achieve goals.
- Demonstrate skills necessary to look at situations and processes critically to make recommendations for improvement.

### **Work Conditions/Physical Demands/Special Conditions**

Physical: Routinely requires the ability to see, hear, and speak. Routinely requires sitting, bending, stooping, walking. On occasion, incumbents may be required to lift 20 or more pounds.

Environmental: Normal general office.

PROGRAM DIRECTOR, AGRICULTURAL TECHNOLOGY AND SUPPLY CHAIN  
MANAGEMENT

Mental: Routinely requires the ability to interpret, analyze and perform critical thinking skills.

Approved: January 12, 2026.