



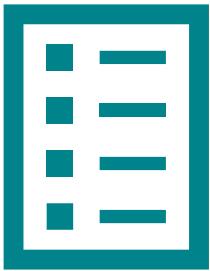
January 2026

Spring is here!

FLORIDA
SOUTHWESTERN
STATE COLLEGE

SCHOOL OF PURE AND APPLIED SCIENCES

SPAS Meeting Agenda



- School Updates
- Policy Updates
- Academic Committee Updates
- Schedule – Upcoming Events & Key Dates



SPAS Updates



Welcome to Spring 2026!

- **New Faculty**

Amanda Rose Newton

- **Library Update**

Victoria SanFilippo

Renaissance Faire –

- **March 11 – 12, 2026**

We are asking each Department to sponsor one event – please discuss in detail and let me know what support we need!



SPAS Updates – Planning for Spring!

Class Schedules

- **ADD/DROP WEEK**
- *Spring enrollment is up over 10% - we are getting close to pre-Covid enrollment*
- Gus is updating the EXPRESS term schedule and adding classes as needed
- Summer – Gus has the survey ready and the link will go out soon – Please reply by Jan 23rd
- Fall – I will be sending email with DRAFT fall schedule



Textbook Adoptions

- **Summer Adoptions Due Jan 30!**
- **Fall 2026 adoptions – Due Feb 27**
- One book per course! Only exception online vs ground lab courses & OER
- *Be sure you know your textbook and integration! Think Pearson is looking at another new model?*
- I will update the master syllabi with your adoptions





SPAS Updates



- Send your office hours to me 😊
- Delete old Attendance Verification Quizzes
- As a reminder, the computer keyboard combination to confidentially alert campus police to your classroom and/or work station is Ctrl + F1. You will receive the below alert to complete and send. If you have any additional inquiries, please let me know. **Please remember this notification does not take the place of a true 911 emergency.** Thank you!

Spring 2026 - Spring Express ...

Home

Simple Syllabus

Announcements

Modules

Grades

YuJa Panorama

Biblio Course Materials

BigBlueButton

Assignments

Discussions

People

Pages

Files

Outcomes

Rubrics

Quizzes

Assignment Quizzes

WIOA Funding (Canvas)

First-Week Check-in: Confirm Attendance in This Course

You replied to this message on 8/18/2021 4:30 PM.

Request Emergency Assistance

Enter information about your emergency

Building: LE-D*

Room #: 120*

Name: Jerry Connolly*

Phone Number: 11339

Incident Type: Intruder
Health Situation
Other

Incident Description:

Send Alert

Jerry Connolly Ph.D.



SPAS Updates – Student Inquiries

Summary of student inquiries

- Grade disputes – particularly over proctoring violations!
- Not responding to communications in a timely manner
- Confusion over course policies (late work, proctoring standards, gradebook updates)
- ***LARGE number of inquiries focused on results of inappropriate use of AI.***
 - *Academic Misconduct reports – changing behavior!*
 - *Grade process is separate – no matter the outcome, faculty are the instructor of record*
 - *Challenging when infractions are clear (oral exam, proctorēd in person exam)*

Tips to avoid:

- Clear late grading policy (syllabus)
- Let your students know how to communicate with you (syllabus)
- Answering emails (generally within two working days), even if the answer is “No” (answer timeframe and method in syllabus)
- Keep your course scheduled and grade book up to date (in canvas)
- Flexible policies for emergencies (drop lowest grade, makeups with documentation, replace missed exams with final, etc.)

How we respond:

Andy starts by asking for more information (proof the student has tried to resolve the issue with their instructor, and checking the syllabus for stated policies). If that does not resolve the issue, he forwards to me (or Gus as needed), and I reach out to you!



SPAS Updates – from last Nov



- Proctoring
 - In person – paper and pencil beat the technology tricks!!!
 - Setup, 360 room scan, unauthorized devices. . . .
 - I am working on a best practices guidance for having hard conversations – draft is out for review our partner organizations
 - When submitting reports, MUST include any evidence to go with narrative (video links, emails, etc.)
 - Be specific about what you see (at minute, eyes are off camera. . .)
- Smart glasses – they look like ray bans, and are hard to tell they are glasses. If you turn up the volume, you can often hear the glasses talking. Students wearing glasses should be asked to show them to the camera.
- Other people in the room – students are getting very good at positioning someone in the camera's blind spot – especially when they do a 270 degree room scan instead of a 360.
- Prerecorded tape of themselves taking an exam on a tablet placed in front of the camera. Caught when placing tablet, and could tell by the shift in image resolution.
- Using AI on phones. Hands out of camera view, and repeatedly looking away.
- Apple Handoff – will be in docking base with multiple icons
- Recommend having them put their phones on airplane mode?
- Using mirrors to get help with answers

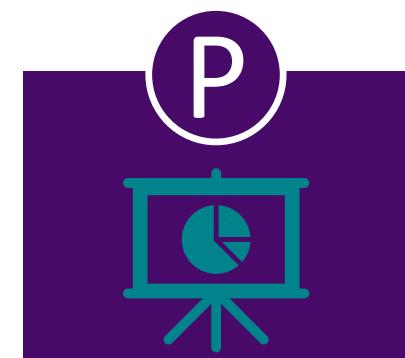


SPAS Updates – Student Inquiries

How to help avoid these:

- Have a practice Proctoring assignment (with assignment feedback)
 - If the student persistently fails to pass the practice test, invite them to meet with you (via Zoom, phone, or in person).
 - If the student persistently fails to pass it after a set number of attempts (e.g. five times), have them acknowledge an email in which you agree to open the exams, but you will grade accordingly for Honorlock infractions and there will be no retakes.
- **Carefully review the first graded exam in order to catch bad habits and infractions early. If a student violates a rule on exams throughout a semester and isn't corrected on it, that could mislead them into thinking it's okay.**
- In the middle of your exam have them say something to you (insert a question)
- Turn off automatic posting (set the exams to post manually in Canvas) so that students aren't misled into thinking they're maintaining a grade that's inaccurate (especially if you have to regrade after viewing a proctor video).
- Make sure the student understands that, just because Honorlock lets them do something – e.g. exit and reenter an exam, or continue an exam even though the external camera has not been adjusted correctly – that doesn't mean you won't penalize them. The rules are what the syllabus states, not what Honorlock allows.
- **Having hard conversations with students!** When a student is suspected of academic misconduct, tell them you have concerns about the exam or assignment, let them know what their current grade is on it, and ask them to meet with you by a set deadline (via Zoom, phone, or in person) to discuss it.
 - Avoid language that presumes guilt: "I'd like to understand what happened here" rather than "Why did you cheat?" In some cases, it doesn't matter whether they cheated or not. If they violated certain guidelines and you can't tell either way, the grade is the same.
 - If they don't meet, the grade remains. If they do agree to meet, but you can't prove they cheated, you can choose to give them an oral and/or in-person exam to test their knowledge.

Policy Updates



AI Content Creators

AI is here to stay – so for our online courses we need a better way to deal with the delivery of some of our content. This program is a chance to work on that process by discipline.



Stipend: \$1000 | Duration: Spring 2026 and Fall 2026

Apply to the Faculty AI Content Fellow program to provide leadership in your discipline for exploring and modeling effective, human-centered uses of artificial intelligence. With a team of support, fellows will design instructional materials that help colleagues understand how AI is shaping their fields, demonstrate approaches to AI-resilient assessment, and share their work through professional learning sessions.

This initiative builds capacity across the College by creating discipline-specific examples of thoughtful AI integration, while encouraging reflective dialogue about teaching, learning, and assessment in the age of emerging technologies.

TIMELINE

Applications due:
Jan. 23, 2026

Notification of selection:
Jan. 30, 2026

Workshops and support sessions:
Ongoing Spring and Fall 2026

Learning content deliverable:
Spring 2026

Professional development deliverable:
Spring 2026

Policy Updates

- From the Newsletter

Changes Ahead

Ed Tech Tools and Support Resources to be Discontinued 5/4/2026

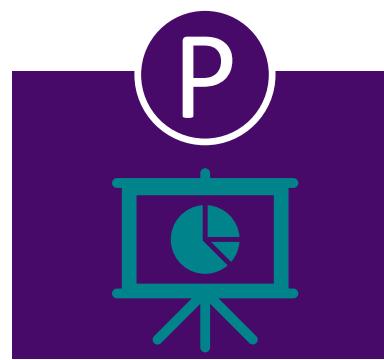
Tool or Resource	Function	Consider This Instead
Proctorio	Remote proctoring	<u>Honorlock</u>
Class	Virtual classroom management	<u>Zoom</u>
FlexSpace	Community building	<u>Discord</u>
FSW Standards for Virtual Classrooms	Guidance for Virtual Classrooms	<u>FSW Online Handbook</u>



Solving Classroom Challenges with FSW's Ed Tech Tools A QUICK REFERENCE GUIDE



Policy Updates



Honorlock is the New Online Proctoring Service

[Enroll in the Honorlock Toolkit](#) to get started and search “Honorlock” in Canvas Commons for ready-to-use resources.

Honorlock Office Hours

- Friday, Jan 9, 9:00 am-10:00 am ([Join the Zoom](#))
- Friday, Jan 16, 9:00 am-10:00 am ([Join the Zoom](#))
- Friday, Jan 23, 9:00 am-10:00 am ([Join the Zoom](#))

FSW Honorlock Information
Undergraduate
Laura Osgood
↓ 5 ★ 0

Students, Meet Honorlock Tutorial
Undergraduate
Laura Osgood
↓ 0 ★ 0

From VP Offices

IIET Professional Development

Offering two spring pilot opportunities. Each would involve one training session and one low-lift lesson or experiment.

- **Thinglink:** Faculty can explore creating interactive learning materials and scenarios that support engagement, accessibility, and applied learning across disciplines.
- **BoodleBox AI:** Faculty can pilot student access to BoodleBox AI within courses, with a focus on responsible, transparent use that supports learning rather than replaces it.

[For more information, faculty are invited to complete this interest form](#)



SPRING 2026

Spring Pilots



We have opportunities to pilot Thinglink, to create interactive learning and scenarios and student access to BoodleBox AI in courses.

AI Academic Community of Practice



Join the conversation around AI in the context of teaching and learning. PD Friday meetings and async chats.

Student Opportunities

This Florida Keys Service & Learning Trip Buc Excursion is a high-impact experience that combines hands-on service, environmental education, and guided reflection. This trip is intentionally designed to move students beyond passive volunteering and toward active citizenship, systems thinking, and long-term community impact.

Trip Overview:

Dates: Friday, February 27 – Sunday, March 1

Departure: Friday at 8:00 a.m. from FSW Collier Campus

Return: Sunday at approximately 4:00 p.m.

Applications close Jan 21, 2026. Students can apply [here](#), through the QR code on the flyer or Bucs Corner. Space is limited, and participants will be selected.

Student Experience Includes

- Two service projects: Wildlife conservation & State Park coastal clean-up
- Marine lab education, boating, and snorkeling
- Structured reflection and discussion focused on: Charity vs. Change, Environmental stewardship, Civic responsibility and leadership

Eligibility Requirements: Students must:

- Be currently enrolled at FSW Spring 2026
- Have a 2.5 GPA or higher
- Be 18 years old or older
- Be able to swim and participate in outdoor activities
- Provide their own transportation to the Collier Campus for bus pick-up

Attend all required components, including:

- Mandatory pre-trip learning session
- Mandatory post-trip reflection session

Transportation, lodging, and all activity supplies (snorkel gear, wetsuits, project materials) are included. Students will be responsible for personal items such as bed linens, towels, swimwear, and appropriate clothing. A full packing list will be provided to selected participants.



Passionate about our planet ?
"Ding" Darling Wildlife Society
SCHOLARSHIPS
AVAILABLE in
ENVIRONMENTAL STUDIES

In 2025, **14** students received
\$32,200 towards their degrees

Graduating high school seniors, college, and post-graduate students with plans to pursue a career in an environment-related field, such as conservation, public policy or law, are encouraged to apply.

Apply before **2/28/26**

 DING DARLING WILDLIFE SOCIETY
SANIBEL FLORIDA
Friends of the Refuge

To learn more, click the link in the caption.
Students must be residents of Charlotte, Collier, Glades, Hendry, or Lee County to qualify

WOMEN IN STEM PRESENTS

GUEST SPEAKER

TUESDAY,
JANUARY 13TH

6:00PM
VIA ZOOM

ALANA FLECK

Learn more about pathways and advice for those interested in STEM with this special guest speaker

- President of FGCU chapter of Women in Construction



Alana Fleck

PRESIDENT OF THE WOMEN IN CONSTRUCTION
RSO AT FGCU

CHECK THE
BUCS CORNER
EVENT FOR
MORE DETAILS

WOMEN IN STEM PRESENTS

GUEST SPEAKER

WEDNESDAY,
JANUARY 21ST

6:00PM
VIA ZOOM

MEGHAN DALEY

Learn more about pathways and advice for those interested in STEM with this special guest speaker

- HR Workforce Development Specialist
- Project SEARCH Program Coordinator



Meghan Daley

LEE HEALTH
WORKFORCE DEVELOPMENT SPECIALIST

CHECK THE
BUCS CORNER
EVENT FOR
MORE DETAILS

WOMEN IN STEM PRESENTS

GUEST SPEAKER

WEDNESDAY,
FEBRUARY 4TH

6:00PM
VIA ZOOM

EVGENIYA SIMMONS

Learn more about pathways and advice for those interested in STEM with this special guest speaker

- 3D Environment Artist
- Founder of Vertex Form 3D and VR Travel Expo
- Development lead for open-source frameworks in VR applications



Evgeniya Simmons

FOUNDER & LEAD DEVELOPER, VERTEX FORM 3D

Interested in learning more?
Check her work at
evgeniyasimmons.com

CHECK THE
BUCS CORNER
EVENT FOR
MORE DETAILS

Academic Committee Updates



From SPAS Reps

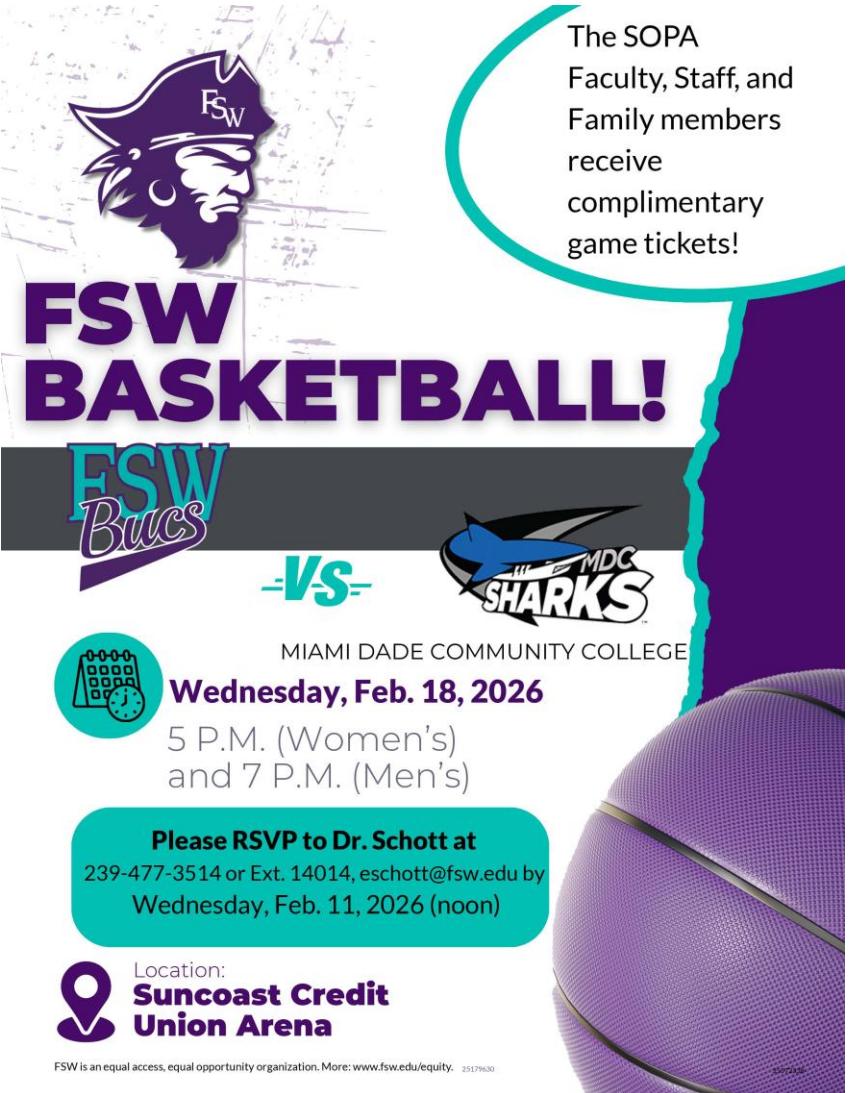
- Academic Standards
- Academic Technology
- Curriculum
- General Ed
- Learning Assessment
- Professional Development
- CURC/Honor's Advisory Council
- OTOC
- Library
- Shared Governance

PD Application link:

<https://fsw.teamdynamix.com/TDClient/2031/Portal/Requests/ServiceDet?ID=53874>



Schedule - Upcoming Events



The SOPA Faculty, Staff, and Family members receive complimentary game tickets!

FSW BASKETBALL!

FSW Bucs **VS** **MDC SHARKS**

MIAMI DADE COMMUNITY COLLEGE

Wednesday, Feb. 18, 2026

5 P.M. (Women's) and 7 P.M. (Men's)

Please RSVP to Dr. Schott at 239-477-3514 or Ext. 14014, eschott@fsw.edu by Wednesday, Feb. 11, 2026 (noon)

Location: **Suncoast Credit Union Arena**

FSW is an equal access, equal opportunity organization. More: www.fsw.edu/equity. 25179630



Schedule - Upcoming Events

Friday, January 9th, 2026

- COBP Science – January, PD Session **9:00AM-9:45AM | via Zoom**,
• Facilitated By: Professor Vera Sullivan,
• **Registration Link: [Community of Practice in Science](#)**
- CoBP Math – January, PD Session **1:00PM-2:00PM | via Zoom**
• Facilitated By: Professor Meghan Carlson, Professor Kelsea Cid, and Professor James Chan
• **Registration Link: [CoBP Math - January](#)**



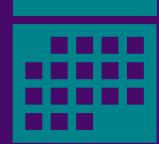
Schedule - Upcoming PD Friday

Friday, January 16th

- Mental Health First Aid Training: 9:00AM-4:00PM | Via Zoom

Friday, January 30th

- Mental Health First Aid Training: 9:00AM-4:00PM | Lee Campus
- Be CREATIVE: Create: 10:00AM-11:00AM | via Zoom



Schedule - Upcoming PD Friday

Friday, January 23rd

- AI Academic Community of Practice – January: 9:00AM – 10:00AM | via Zoom,
- Be CREATIVE: Prepare: 10:00AM – 11:00 AM | via Zoom
- Using BoodleBox in Class: 11:00AM – 12:00 PM | via Zoom,
- The Parent Support Group's January Meeting: 12:00PM – 12:45PM | via Zoom
- “Bridges to Tomorrow: What Faculty Should Know About FSW’s Workforce Partnerships,” 1:00PM – 1:45PM | via Zoom,
- Curriculum @FSW: Curriculum Procedures, Forms, & Mapping: 1:00PM – 2:00PM | via Zoom
- Understanding Your 403(b): Advanced: 1:00PM – 2:00PM | via Zoom
- FSW Online Community of Practice: 2:00PM – 3:00PM | via Zoom



Schedule - Simple Syllabus – Spring 2026

*New State Rule
New COP!*

- ~~9/18/2026~~ *School template editing opens*
- ~~9/20/2026~~ *Course master editing opens*
- ~~10/6/2026~~ *Course master editing closes*
- **10/7/2026** *Section level editing opens for all terms*
- ~~11/23/2026~~ *Course master must be available to public*
- ~~1/6/2026~~ *Per COP, last day faculty can submit syllabus to chair for Standard and Compact-A terms*
- **1/20/2026** - *Per COP, last day faculty can submit syllabus to chair for Express term*
- **1/21/2026** - *Section level editing **closes** for Standard and Compact-A term*
- **2/4/2026** - *Section level editing closes for Express term*
- **3/1/2026** - *Per COP, last day faculty can submit syllabus to chair for Compact-B term*
- **3/16/2026** - *Section level editing closes for Compact-B term*

Schedule - Upcoming Key Dates – next 6 weeks

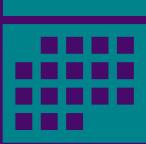


- **Monday, Jan. 19**
- **Wednesday, Jan. 21**
- Monday, Jan 26
- Friday, Feb 13
- Friday, Feb 20
- Monday, Feb 23
- Wednesday, Feb 25
- Monday, March 2
- **March 16 -22**

- **College Closed! MLK Day**
- **First Day of Classes (Express)**
 - Attendance Verification (F/A/E)
 - Meeting day! (Dept and SPAS)
 - State of the College, Form 1 Due
 - Last day of Classes (A)
 - Compact A Grades Due at 12:00 (noon)
 - First Day of Classes (B)
 - **College Closed! Spring Break**

Schedule - 2nd Friday of the Month Meetings

S



TIME	Department of Mathematics	Department of Biological Sciences	Department of Physical Sciences	
8:00				
8:15				
8:30				
8:45				
9:00				
9:15				
9:30				
9:45				
10:00	DEPT MTG			
10:15				
10:30				
10:45				
11:00				
11:15				
11:30				
11:45				
12:00		SOPAS MEETING		
12:15				
12:30				
12:45				
13:00				
13:15				
13:30	COBP			
13:45		DEPT MTG		
14:00				
14:15				
14:30				
14:45				
15:00				

Topics for January: Spring Term

Topics for February: Review of Assessments/SOS Results, Planning for Summer and Fall

Topics for April: End of Semester Procedures!

