Wrapping up Fall/Getting Ready for Spring!

November 2025

FLORIDA SouthWestern STATE COLLEGE

SCHOOL OF PURE AND APPLIED SCIENCES

SPAS Meeting Agenda
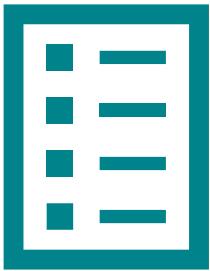
- School Updates
- Policy Updates
- Academic Committee Updates
- Schedule – Upcoming Events & Key Dates

SPAS Updates

Thank you all for all your work this semester!

- Campus Visits, Herpeton, Class Field Trips, Rock Collection, PreVeiw FSW, PTK, Math Competitions, Papers Published, Math and Science CoBP. . . Watching Honorlock videos, office hours, teaching many many hours of classes (just to name a few).

- Assessment (Tina)
  - Need to close out last years assessments in complaint assist
  - Need to update the mapping the AS and CCC PLOs to courses to the Course CLOs
  - AA degree uses CREATIVE outcomes
  - Need to finalize the courses we are using for assessments this year

SPAS Updates

- SoBT is working to develop a Agribusiness/Ag Tech degree to meet a growing demand for workforce programs at Hendry Glades

- SPAS has been asked for some supporting courses
  - SWS 1000C – Intro to Soils
  - AEB 2950 – SW FL Farm Tours
  - Based on credentialing degrees proposed for the courses, Jen Vonderwell has been working to create the courses, and HG faculty are excited to have the new options
  - We hope to include some of the lab portion of the course with a community garden proposal from the HG faculty
  - While we are working with SoBT on the new degrees, we will also be proposing an AA Pathway for Agriculture
  - Courses will be electives (not Gen Ed), and initially only offered at the HG campus

SPAS Updates – Planning for Spring!

Spring Schedule

- **Registrations ongoing**

- *Initial enrollment following Fall – currently trending up*

- Gus is updating Schedules as needed

- Looking to finalize Express Term plan this week – would like a few in person options on all campuses plus online alternatives as well

Spring Textbook Adoptions

- **Course Fees Added – no changes!**

- Summer and Fall 2026 adoptions starting soon - Fall – due in March

- One book per course per campus!

- *Be sure you know your textbook and integration!*

- *Updated Required Course Materials from Master Syllabus*

# Simple Syllabus – Honorlock/textbooks

- Navigate to your syllabus and open it in edit mode.
- Click the Reset option from the menu on the left-hand side.
- A new window or overlay will appear, showing a list of your syllabus components.
- Check the box next to the component(s) you wish to reset. You can select one component or multiple. To reset the entire syllabus, you would select all components.

Important considerations

Cannot be undone: Resetting a component removes all manual edits, and this action cannot be reversed.

Removes your edits: The reset will revert the component to its original state (what is in the master syllabus), which may be blank or contain pre-populated text.

Editable components only: You can only reset components that have not been locked by your institution.
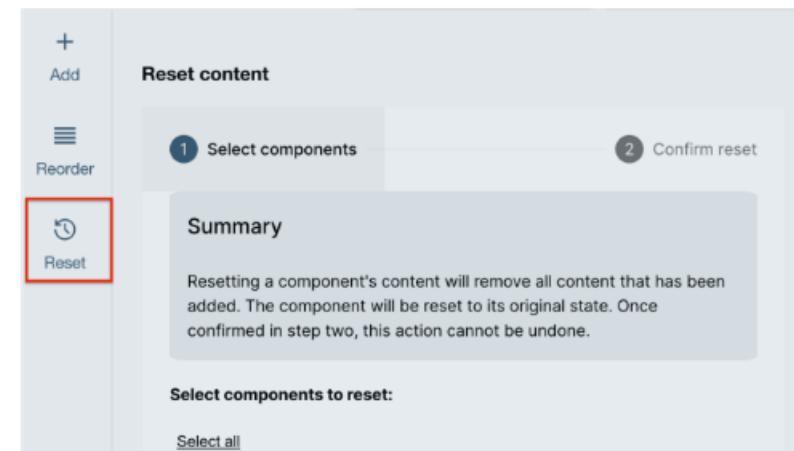
SPAS Updates

- Proctoring
    - In person – paper and pencil beat the technology tricks!!!
    - Setup, 360 room scan, unauthorized devices. . . . .
    - I am working on a best practices guidance for having hard conversations – draft is out for review our partner organizations
    - When submitting reports, MUST include any evidence to go with narrative (video links, emails, etc.)
    - Be specific about what you see (at minute, eyes are off camera. .)

- Smart glasses – they look like ray bans, and are hard to tell they are glasses. If you turn up the volume, you can often hear the glasses talking. Students wearing glasses should be asked to show them to the camera.

- Other people in the room – students are getting very good a positioning someone in the camera's blind spot – especially when they do a 270 degree room scan instead of a 360.

- Prerecorded tape of themselves taking an exam on an tablet placed in front of the camera. Caught when placing tablet, and could tell by the shift in image resolution.

- Using AI on phones. Hands out of camera view, and repeatedly looking away.

- Apple Handoff – will be in docking base with multiple icons

- Recommend having them put their phones on airplane mode?

- Using mirrors to get help with answers

SPAS Updates - Service

- Internal Opportunities
  - Course Assessments / Course Supervisors & Coordinators
  - STEM Website
  - AS/CCC website
  - AS Assessment Team
  - Assistant Scheduler?
  - Events (Preview FSW, Renaissance Faire)
  - Student Clubs
  - AS/CCC Student Canvas Course

Policy Updates

From VP Offices

Registration Forms

The Office of the Registrar has been working with IT to move many forms to an online, webform-format. In line with this, all academic petitions have made the transition.

I invite you to visit www.fsw.edu/registrar/forms and scroll to the Petitions area. You will notice this area includes some overall information about petitions, but it points students to the online TDX petition forms.

To view how the academic petitions are laid out and how they are made available to students, visit: www.fsw.edu/Helpdesk

Select "Services"
Select "Registrar"
Select "Students: Petitions – Exceptions to Academic Policy"

For Re-instatement or other forms, send them to Andy

What does this mean for you? - That there is a new way to "sign" late drop/withdrawal form

Your last date of attendance (LDA) in the course being petitioned.

- To obtain this date, you must email your professor and request that they provide you with your LDA. Click here for a sample email template. After you obtain your LDA from your professor, save the entire email communication as a PDF. You must attach the email communication as a PDF in a later section of this form.

Dear Professor _Smith_,

I am petitioning for a Late Drop or Late Withdraw of your course, _ENC 1101, English Composition I_. In line with this, could you please reply with my Last Date of Attendance (LDA)?

Thank you,
Sam Student

Academic Committee Updates
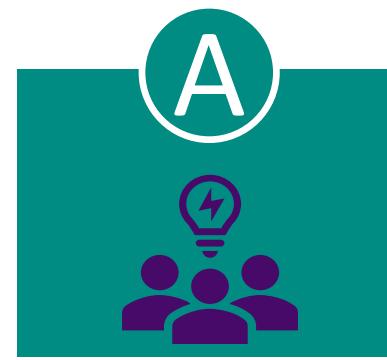
From SPAS Reps

- Academic Standards

- Academic Technology

- Curriculum

- General Ed

- Learning Assessment

- Professional Development

- CTLE

- Honor's Advisory Council

- OTOC

- Library

- CURC: Mosquitos Research
  https://fsw.presence.io/experience/curc-and-mosquito-surveillance-program/d59261f6-cf02-45ca-b630-ab315bae8804

PD Application link:
https://fsw.teamdynamix.com/TDClient/2031/Portal/Requests/ServiceDet?ID=53874

Educause Survey – for students over 18

https://survey.alchemer.com/s3/8207501/FloridaSouthwesternStateCollege

Professional Development

The Ancillary Fund Has Returned!

- The popular ancillary fund is once again available! Just like during the previous academic year, money from this fund can be used for non-travel related professional development expenses, such as book purchases and professional association dues. All full-time faculty members have the opportunity to apply for up to $150 in ancillary funds until the budget runs out or until November 30th 2025, whichever comes first.

  The application process is simple. All that you need to do is fill out the application form online (click here or use the following link): https://docs.google.com/forms/d/e/1FAIpQLSdd02MhPnBmL41OxN4lKMEzq2OHcP3KjPf6le3b-Y6QQ9C9MA/viewform?usp=header

Faculty Travel Application:

- https://fsw.teamdynamix.com/TDClient/2031/Portal/Requests/ServiceDet?ID=53874

- Application Deadlines

- Applications will be reviewed quarterly and late applications may not be considered.

- Applications are due by the following deadlines:
  Third Quarter (January 1 - March 31): last Friday in November
  Fourth Quarter (April 1 - June 30): last Friday in February

Schedule – Upcoming Events

Friday, November 14th, 2025
- CoBP Math: PD Session 1:00PM-2:00PM | via Zoom
- Facilitated By: Professor Meghan Carlson, Professor Kelsea Cid, and Professor James Chan
- Registration Link: https://fsw.catalog.instructure.com/browse/trainingcalendar/tlc/courses/cobp-math---november

Friday, November 21st, 2025
- Cucina, Mangia, Impara (Cook, Eat, Learn) – The Art of Minimalist Italian Cooking & Nutrition, PD Session 12:00PM-1:00PM | via Zoom
- Facilitated By: Dr. Alessandro Cesarano and Dr. Gerald Anzalone
- Join us for "Cucina, Mangia, Impara – The Art of Minimalist Italian Cooking & Nutrition," a dynamic 45- to 60-minute remote workshop on Zoom where you'll dive into the timeless philosophy of simplicity in Italian cuisine. Led by experts Dr. Alessandro Ceserano and Dr. Gerald Anzalone, this session explores farm-to-table sourcing, the nutritional benefits of natural, unprocessed ingredients, and the cultural traditions behind minimalist Italian cooking
- Registration Link: https://fsw.catalog.instructure.com/browse/trainingcalendar/tlc/courses/cucina-mangia-impara-cook-eat-learn-the-art-of-minimalist-italian-cooking-nutrition

Renaissance Faire – March 11 – 12, 2026

WOMEN IN STEM PRESENTS

GUEST SPEAKER

MONDAY,
NOVEMBER 17TH

LAURA SCHMIDT

6:00PM
VIA ZOOM

Learn more about pathways and advice for those interested in STEM with this special guest speaker

- Former Chief Development Officer
- Executive Director and CEO for Interim Executive Solutions
- Executive Consultant for Tech Talent Pipeline

CHECK THE BUCS CORNER EVENT FOR MORE DETAILS

Laura Schmidt, MBA
SWFL TECH

WOMEN IN STEM PRESENTS

GUEST SPEAKER

TUESDAY,
DECEMBER 9TH

NICOLE PARIPURANA

6:00PM
VIA ZOOM

Learn more about pathways and advice for those interested in STEM with this special guest speaker

- Senior Principal Analyst for HR Operations at Gartner

CHECK THE BUCS CORNER EVENT FOR MORE DETAILS

Nicole Paripurana
SENIOR PRINCIPAL ANALYST
GARTNER

Schedule - Upcoming PD Dates - AI

- **AI Professional Users Group First Friday Meetups:** Friday, December 5, 2025, 9:00 AM (60 minutes), Zoom: [Register.](#)

[AI Upskilling Canvas](#) course under the Module Earn Your AI-Ready Professional Badge.

Schedule - Simple Syllabus – Spring 2026

New State Rule New COP!

- ~~**9/18/2026** - *School template editing opens*~~
- ~~**9/20/2026** - *Course master editing opens*~~
- ~~**10/6/2026** - *Course master editing closes*~~
- **10/7/2026** - *Section level editing opens for all terms*
- **11/23/2026** - *Course master must be available to public*
- **1/6/2026** - *Per COP, last day faculty can submit syllabus to chair for Standard and Compact-A terms*
- **1/20/2026** - *Per COP, last day faculty can submit syllabus to chair for Express term*
- **1/21/2026** - *Section level editing closes for Standard and Compact-A term*
- **2/4/2026** - Section level editing closes for Express term
- **3/1/2026** - Per COP, last day faculty can submit syllabus to chair for Compact-B term
- **3/16/2026** - Section level editing closes for Compact-B term

# Schedule - Upcoming Key Dates – next 6 weeks

- Friday, Nov 14   - School Meeting Friday!
- Nov 26 – 30   - College Closed – Happy Thanksgiving!
- Tuesday, Dec 2   - Last Day of Classes (Full, Express, B)
- Dec 3 - 9   - Final Exams
- Thursday, Dec. 11   - Grades Due at 12:00 p.m. (noon)
- Friday, Dec. 19   - Last Duty Day!

Schedule - Upcoming Key Dates – Spring

- Monday, Jan. 5   - First Duty Day
- Wednesday, Jan. 7   - First Day of Classes (Full/A)
- Monday, Jan. 19   - College Closed! MLK Day
- Wednesday, Jan. 21   - First Day of Classes (Express)
- ~~Friday, Jan. 30~~ Friday, Feb 20   - State of the College
- Wednesday, Feb. 25   - Compact A Grades Due at 12:00 p.m. (noon)
- Monday, March 2   - First Day of Classes (B)
- March 16 -22   - College Closed! Spring Break
- April 22 - 28   - Final Exams
- Thursday, April 30   - Grades Due at 12:00 p.m. (noon)
- Friday, May 1   - Commencement!
- Monday, May 4   - Last Duty Day!

S School of

P Pure and

A Applied

S Sciences

HAPPY THANKSGIVING