



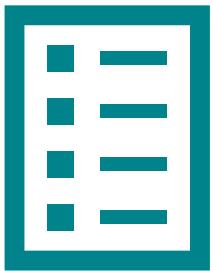
October 2025

Happy Fall!

FLORIDA
SOUTHWESTERN
STATE COLLEGE

SCHOOL OF PURE AND APPLIED SCIENCES

SPAS Meeting Agenda



- School Updates
- Policy Updates
- Academic Committee Updates
- Schedule – Upcoming Events & Key Dates



SPAS Updates



Thank you all!

- Campus Visits – last week in Oct! 10 am (ish) – 12 pm (ish)
 - Monday, Oct 27 – Collier
 - Tuesday, Oct 28 – Lee
 - Wednesday, Oct 29 – Charlotte
 - Thursday, Oct 30 – Henry Glades
- Assessment (Tina)
 - Need to close out last years assessments in complaint assist
 - Need to update the mapping the AS and CCC PLOs to courses to include Course CLOs
 - Need to finalize the courses we are using from assessments this year



SPAS Updates – Planning for Spring!

Spring Schedule

- **Opens for Priority Registration Oct 21st , Open for all by Oct 30th**
- *Current schedule emails went out Wednesday – Gus is adjusting as possible*
- Looking to finalize Express Term plan this week – would like a few in person options on all campuses plus online alternatives as well



Spring Textbook Adoptions

- **Submitted to BibliU this week**
- Now is the time to form textbook committees if there will be a change for Fall 2026 – due in March
- One book per course per campus!
- *Will email course coordinators confirmations next week, as well as reaching out to confirm OER exceptions*





SPAS Updates

- **Proctoring**
 - Setup, 360 room scan, unauthorized devices.
 - In person – paper and pencil rule!!!



Question 1 1 pts



My external webcam is set up on the side, approximately an arms length away, so that during the test I am visible, my hands and keyboard are visible, and the front of my computer screen is visible, just like the images above. I clicked on the word "minimize" on the blue bar at the bottom of the Honorlock screen which opened up an image of myself so that I can see my webcam angle. (If you did not do this, please do so now before you proceed.)

True
 False

Question 2 1 pts



To conduct my room scan, I stood up, placed my webcam in one hand and slowly moved it in an up and down motion all the way around the entire room. I also showed the top of my desk and under my desk because I know Professor Porter needs to see this. After my room scan I put my webcam back in place and sat down. At this point I turned toward my webcam, briefly showed my bare wrist/ears and said test, test, test to verify that my audio is working. (If you did not do this, please do so now before you proceed.)

True
 False

Question 3 1 pts



If you are **NOT** wearing glasses, simply click **True** and proceed to the test questions. If you are wearing glasses please take them off and hold them up to your webcam. Professor Porter needs to see the front, sides and interior portion of your frames to ensure that they are not smart glasses. Please do this slowly and show every angle. When you are finished, put your glasses back on, click **True** and proceed to the test questions. If you are wearing glasses, please do not skip this step as it will result in a zero on the exam.

True
 False

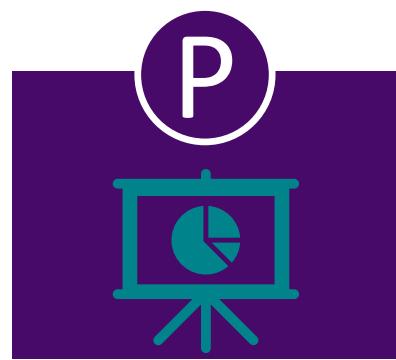


SPAS Updates - Service



- Internal Opportunities
 - STEM Website
 - AS/CCC website
 - AS Assessment Team
 - Assistant Scheduler?
 - Events (Preview FSW, Renaissance Faire)
 - Student Clubs
 - AS/CCC Student Canvas Course

Policy Updates



Registration Forms

The Office of the Registrar has been working with IT to move many forms to an online, webform-format. In line with this, all academic petitions have made the transition.

I invite you to visit www.fsw.edu/registrar/forms and scroll to the Petitions area. You will notice this area includes some overall information about petitions, but it points students to the online TDX petition forms.

To view how the academic petitions are laid out and how they are made available to students, visit: www.fsw.edu/Helpdesk

Select “Services”

Select “Registrar”

Select “Students: Petitions – Exceptions to Academic Policy”

For Re-instatement or other forms, send them to Andy

From VP Offices

What does this mean for you?

- That there is a new way to “sign” late drop/withdrawal form

Your last date of attendance (LDA) in the course being petitioned.

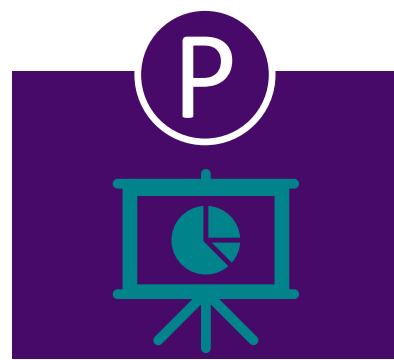
- To obtain this date, you must email your professor and request that they provide you with your LDA. [Click here for a sample email template](#). After you obtain your LDA from your professor, save the entire email communication as a PDF. You must attach the email communication as a PDF in a later section of this form.

Dear Professor Smith,

I am petitioning for a Late Drop or Late Withdraw of your course, ENC 1101, English Composition I. In line with this, could you please reply with my Last Date of Attendance (LDA)?

Thank you,
Sam Student

Policy Updates



From VP Offices

Committee Requests

Working groups formed for each of the seven mission pillars

- Request from the Cultural Experiences Sub-Committee: Stakeholder Input Questions (Discussion in Dept Meetings)
- In a general sense, what would faculty and the department like to see over the next five years to support the mission to provide outstanding cultural experiences at FSW?

Academic Committee Updates



From SPAS Reps

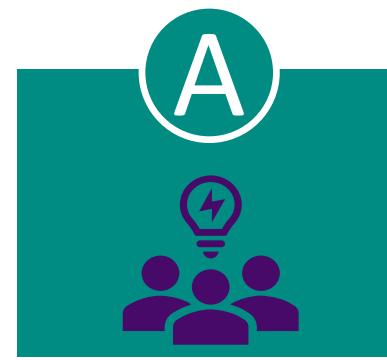
- Academic Standards
- Academic Technology
- Curriculum
- General Ed
- Learning Assessment
- Professional Development
- CTLE
- Honor's Advisory Council
- OTOC
- eLearning
- Library
- CURC

PD Application link:

<https://fsw.teamdynamix.com/TDClient/2031/Portal/Requests/ServiceDet?ID=53874>

<https://www.fsw.edu/herpetonconference>

Academic Committee Updates



From SPAS Reps

The General Education Advisory Council is exploring the creation of two new **Faculty Learning Communities (FLC)** to support collaboration and professional growth. A faculty learning community is a space where faculty members share knowledge, experiences, and best practices related to a common topic or goal. At this time, we have two FLCs for you to consider:

- **FLC #1: Interdisciplinary Collaboration** – identifying opportunities to connect courses across disciplines to create meaningful learning experiences for students. For example, a biology faculty member might connect with a communications faculty member to bridge gaps/establish connections between their curricula. In this example, a public speaking student might deliver a speech using a topic from their biology class. Alternatively, a political science professor could require students to conduct election data analysis, requiring the lessons taught in their statistics class to be incorporated in the analysis. There are endless options!
- **FLC #2: Best Practices in Writing Instruction** – creating a dedicated space for faculty to share writing-specific strategies, resources, tips, challenges, and seek feedback on teaching writing in all disciplines. By collaborating on writing instruction, faculty can exchange proven techniques for assignments, explore discipline-specific writing expectations, and strengthen students' abilities to think critically and express ideas clearly. This dialogue will support both the students and the faculty.

To help us plan, please take a moment to complete this brief survey about your interest in **FLC #1 and/or FLC #2**. Your input will guide the development of these communities.

[**CLICK HERE TO TAKE SURVEY**](#)



Schedule - Upcoming Events

- Preview FSW
- Renaissance Faire – March 11 – 12, 2026

ONE THEME ONE COLLEGE PRESENTS

Film Screening of "Ex Machina"

THURSDAY,
OCT. 23

Charlotte Campus,
Building O Auditorium,
4:30 P.M.

Come join us for a film screening and panel discussion of *Ex Machina*, presented as part of One Theme One College. We'll explore the power of storytelling as it takes place in the movie. The event will be in the Charlotte Campus auditorium. We will view the movie itself, followed by a panel discussion featuring FSW faculty members and welcoming participation from the audience.

FSW is an equal access, equal opportunity organization. More: www.fsw.edu/equity.

FLORIDA
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WOMEN IN STEM PRESENTS

GUEST SPEAKER

SHANNON RIVARD

Learn more about pathways and advice for those interested in STEM with this special guest speaker

- Youth Education Director
- Marine Science Educator

CHECK THE
BUCS CORNER
EVENT FOR
MORE DETAILS

TUESDAY,
OCTOBER 28TH

6:00PM
VIA ZOOM



Shannon Rivard, M.A.

YOUTH EDUCATION DIRECTOR AT SANIBEL-CAPTIVA CONSERVATION FOUNDATION (SCCF)



Schedule - Upcoming PD Dates

Career Connection Lecture Series – Bring your class!

- Tuesday, October 14th, 12 PM, U102, Lee: Inspired Insights from FSW President Dr. Jeffery Allbritten
- Public Service Close to Home: Opportunities in Local Government
 - Monday, October 20 6 PM J-103, Collier
 - Tuesday, October 21, 11:30 AM, HGC
 - Wednesday, October 22, 4:30 PM U102, Lee
 - Thursday, October 23, Noon, O-124, Charlotte
- NCH Days At FSW
 - Tuesday, Nov 4th, U 102 Lee
 - Panel – 10 AM
 - Tabling – 11:20 – 12:00PM
 - Panel – 12 PM
 - Wednesday, Nov 5th, J 103-104 Collier
 - Panels - 3 PM & 4:30 PM

October 31st: Fall Symposium

Schedule - Upcoming PD Dates



- Mental Health First Aid training on **October 16th OR October 17th from 8:30 AM to 4:30 PM**. This interactive training is designed for **faculty, staff, and students** who want to build their skills in recognizing and responding to mental health challenges within our campus community. There will be a required 2-hour self-paced pre-work to be completed prior to the in-person training day.

[October 16th Sign Up](#)

[October 17th Sign Up](#)

- **CoBP Math**: PD Session **1:00PM-2:00PM | via Zoom**. Facilitated By: Professor Meghan Carlson, Professor Kelsea Cid, and Professor James Chan
- **Which General Education Competency Are You?** :**Tuesday, October 21st, 2025, 11:30AM - 12:30PM | via Zoom**. Facilitated By: Dr. Joseph Van Gaalen
- **Which General Education Competency Are You?** :**Thursday, October 23rd, 2025, 11:30AM - 12:30PM | via Zoom**. Facilitated By: Dr. Joseph Van Gaalen



Schedule - Upcoming PD Dates

PD Friday, October 24th, 2025

- [AI Academic Community of Practice](#) 9:00AM – 10:00AM | [via Zoom](#), Facilitated By: Anna Haney-Withrow
- [Think Your Students Are Cheating? Think Twice](#) 10:00AM – 10:45 AM | [via Zoom](#), Facilitated By: Professor Matthew Hoffman
- [Be CREATIVE: Design](#) 10:00AM – 11:00 AM | [via Zoom](#), Facilitated By: Dr. Matthew Vivyan and Dr. Rebecca Harris
- [Building Learning Bots in BoodleBox](#) 11:00AM – 12:00 PM | [via Zoom](#), Facilitated By: Anna Haney-Withrow
- [Canva 101](#) 11:00AM – 12:30 PM | [In-Person on Lee Campus](#), Facilitated By: Eric Barreto
- [Curriculum @FSW: Level Up Curiosity](#), 1:00PM – 2:00 PM | [via Zoom](#), Facilitated By: Dr. Rebecca Harris
- [Understanding Your 403\(b\): Process, Benefits, and Next Steps](#), 2:00PM – 3:00PM | [via Zoom](#)
- [FSW Online Community of Practice](#), 3:00PM – 4:00PM | [via Zoom](#), Facilitated By: Professor April Ring and Dr. Heather Olson



Schedule - Upcoming PD Dates - AI

- **AI in Action: Solving Real Challenges Across Teams Session 1:** Friday, October 17, 2025, 10:00 AM (120 minutes), Zoom: [Register](#).
- **AI Professional Users Group First Friday Meetups:** Friday, November 7, 2025, 9:00 AM (60 minutes), Zoom: [Register](#).
- **AI in Action: Solving Real Challenges Across Teams Session 2:** Friday, November 14, 2025, 10:00 AM (120 minutes), Zoom: [Register](#).
- **AI Professional Users Group First Friday Meetups:** Friday, December 5, 2025, 9:00 AM (60 minutes), Zoom: [Register](#).

[**AI Upskilling Canvas**](#) course under the Module Earn Your AI-Ready Professional Badge.

Schedule - Simple Syllabus – Fall 2025



- ~~3/28/2025~~ School template editing opens
- ~~4/1/2025~~ Course master editing opens
- ~~4/14/2025~~ Course master editing closes
- ~~4/15/2025~~ Section level editing opens
- ~~7/1/2025~~ Course master must be available to public
- ~~8/24/2025~~ Per COP, last day faculty can submit syllabus to chair for Standard and Compact A term
- ~~9/3/2025~~ Per COP, last day faculty can submit syllabus to chair for Express term
- ~~9/8/2025~~ Section level editing closes for Standard and Compact A term
- ~~9/18/2025~~ Section level editing closes for Express term
- ~~10/15/2025~~ - Per COP, last day faculty can submit syllabus to chair for Compact B term
- ~~10/30/2025~~ - Section level editing closes for Compact-B term



Schedule - Simple Syllabus – Spring 2026

- ~~9/18/2026~~ – *School template editing opens*
- ~~9/20/2026~~ – *Course master editing opens*
- ~~10/6/2026~~ – *Course master editing closes*
- **10/7/2026** - *Section level editing opens for all terms*
- **11/23/2026** - *Course master must be available to public*
- **1/6/2026** - *Per COP, last day faculty can submit syllabus to chair for Standard and Compact-A terms*
- **1/20/2026** - *Per COP, last day faculty can submit syllabus to chair for Express term*
- **1/21/2026** - *Section level editing closes for Standard and Compact-A term*
- **2/4/2026** - *Section level editing closes for Express term*
- **3/1/2026** - *Per COP, last day faculty can submit syllabus to chair for Compact-B term*
- **3/16/2026** - *Section level editing closes for Compact-B term*

Schedule - Upcoming Key Dates – next 6 weeks



- Friday, Oct 10
 - Compact A Grades Due at 12:00 p.m. (noon)
- Wednesday, Oct 15
 - Very last day for Compact B syllabus
- Thursday Oct 16
 - First day of classes – Compact B
- Thursday, Oct 23
 - PreView FSW/Boo-ccaneer Bash Lee (Suncoast Arena)
- Friday, Oct 24
 - PreView FSW/Boo-ccaneer Bash Charlotte
 - PD Friday
- Tuesday, Oct 28
 - PreView FSW/Boo-ccaneer Bash Collier & HG
- Oct 31 - Nov 2
 - The Florida Herpetology Conference - Hosted at the Naples Botanical Gardens
- Tuesday, Nov 11
 - College Closed – Veteran's Day
- Wednesday, Nov 12
 - Veteran's Day Ceremony at FSW, 250th Celebration Flag Unveiling
- Friday, Nov 14
 - School Meeting Friday!
- Nov 26 – 30
 - College Closed – Happy Thanksgiving!

Schedule - Upcoming Key Dates – Fall



- Monday, Aug 25
 - First Day of Classes (Full/A)
- Monday, Sep 1
 - College Closed! Labor Day
- Thursday, Sep 4
 - First Day of Classes (Express)
- Friday, Oct 10
 - Compact A Grades Due at 12:00 p.m. (noon)
- Thursday, Oct 16
 - First Day of Classes (B)
- Tuesday, Nov 11
 - College Closed! Veterans Day
- Nov 26 - 30
 - College Closed! Thanksgiving (includes Wed)
- Dec 3 - 9
 - Final Exams
- Thursday, Dec 11
 - Grades Due at 12:00 p.m. (noon)
- Friday, Dec 19
 - Last Duty Day! (Consider having Spring Syllabi ready!)

