

MEETING: **School of Allied Health Monthly Meeting**
October 14th, 1:00 -2:00 pm on Zoom
<https://fsw.zoom.us/j/81333743210>

PURPOSE: SoAH Monthly Meeting October 2025

ATTENDEES: Dean, Directors, Advisors, Faculty, Coordinators, Clinical
Managers, and Staff, All of SoAH invited

Meeting Minutes

Quick Recap: The meeting began with Dr. Faust, addressing technical issues and discussing upcoming events, including professional development opportunities and various campus activities. Dr. Faust covered institutional policies regarding invited speakers, emphasized the importance of curriculum updates, and shared positive enrollment news while warning about space constraints at certain campuses. The discussion concluded with conversations about program expansion, clinical partnerships, and simulation lab needs, including plans for upcoming accreditation visits and budget requests for equipment and facilities.

- **Next Steps:**

- All faculty to brainstorm interactive activities with their program directors for the Academic Adventure Days by October 24th.
- All Faculty to provide input on strategic planning for workforce development to Dr. Faust by October 31st.
- All Faculty to consider and submit ideas for simulation or VR equipment needs with descriptions and quotes to Dr. Faust.
- All Faculty to work with Nelly Perez in Marketing to highlight their programs, especially during months dedicated to their areas.
- Program directors to review and edit the press release for the Boo Buccaneer event that Dr. Faust will send out.
- Jean Newberry, Director of Respiratory Care, and Cassie Billian, Director of EMS, are to gather their concerns about Simulation labs from faculty who use them regularly for their meeting with Dr. Susan Holland, Dean, School of Nursing.
- DonnaMarie, Coordinator, School of Allied Health, Administration, will coordinate the November meeting and potluck and will send out a sign up sheet.

- **Summary:**

- *Strategic Planning and Event Focus:* Dr. Faust began the meeting by addressing technical issues with DonnaMarie's video feed and confirmed that the meeting would adhere to the 1pm to 2pm time slot. She noted that the previous event with the President was informative and entertaining, and the meeting would focus on events, policy, and strategic planning.
- *Professional Development and Event Planning:* Dr. Faust discussed upcoming events and opportunities for professional development. She highlighted the Big Preview FSW event, an Allied Health Academic Adventure and the Boo Bash open house event. Dr. Faust encouraged faculty to take advantage of available resources, including self-paced training programs and AI courses. She requested help in planning interactive activities for prospective students during the Allied

Health Academic Adventure event, aiming to showcase the benefits of two-year degrees.

- *Interactive Learning and Speaker Guidelines:* Dr. Faust discussed plans for interactive learning activities scheduled for the 4th and 5th, with a 35-minute duration each day, and emphasized the need to finalize these plans by next Friday. She clarified the process for inviting speakers to campus, emphasizing that faculty or instructional staff must ensure speakers provide a fair and balanced perspective, tied to the curriculum, and adhere to Florida Senate Bill 266, which prohibits political activism and DEI-related content. Dr. Faust outlined the steps for submitting speaker information, distinguishing between compensated and non-compensated speakers, and stressed the importance of following the outlined procedures to avoid issues.
- *Curriculum and Enrollment Updates:* Dr. Faust discussed the institution's policy on invited speakers, emphasizing that speakers' positions are not endorsed and grades cannot be impacted by them. She highlighted the importance of updated program goals and curriculum, praising the School of Allied Health for leading the agenda in the upcoming Curriculum Committee meeting. Dr. Faust also shared positive enrollment news, noting a 12% increase overall and predicting a 10-12% increase for spring term. She acknowledged the hard work of various programs, including Social and Human Services, which doubled its enrollment compared to last fall. Dr. Faust concluded by warning of space constraints, particularly at the Lee campus, and mentioned that Dr. Bilsky may need to ask master's degree holders to teach courses due to a lack of instructors.
- *Strategic Planning and Room Allocation:* Dr. Faust discussed room assignments and space allocation, emphasizing the need for faculty to report any issues with pre-assigned rooms so she can advocate for their need. She also outlined the focus for the upcoming strategic plan, which ends in 2025, emphasizing the goal of preparing students for a competitive and skilled workforce. Dr. Faust encouraged faculty to brainstorm ideas for expanding programs, certificates, or micro-credentials to meet community needs and requested collaboration rather than isolated initiatives. She mentioned ongoing efforts to strengthen partnerships with healthcare institutions and has been meeting with administrators and key figures in the healthcare sector.
- *Strengthening Cardiovascular Program Partnerships:* Dr. Faust discussed her efforts to establish partnerships with NCH clinical directors and cardiovascular programs, emphasizing the need for collaboration to strengthen their cardiovascular program. She encouraged faculty and staff to share contacts and ideas for creating more clinical placements. Elizabeth Whitmer, HIT Faculty, highlighted the challenge of recognizing and rewarding clinical preceptors due to budget constraints and legal limitations, suggesting potential solutions such as college recognition awards. Dr. Faust acknowledged the issue and committed to exploring options with the Workforce Development Office and foundation.
- *Program Expansion and Collaboration Initiatives:* Dr. Faust discussed the need for program expansion and collaboration, emphasizing the importance of sharing ideas with program directors and considering interdisciplinary approaches. She highlighted the need for better storytelling to showcase the university's achievements and ensure all programs are represented in the assessment booklet. Dr. Faust also mentioned working on a legislative budget request focused on expanding existing programs, particularly in applied science, technology, and health sciences, and emphasized the importance of being involved in the planned immersive room project.
- *Budget and Program Planning Updates:* Dr. Faust discussed the budget allocation for simulation and VR equipment, emphasizing the need for program

directors to brainstorm with their teams for interactive activities for Adventure Days by October 24th. She highlighted upcoming accreditation site visits for EMS and respiratory care programs and requested input on strategic planning and workforce development by October 31st. Dr. Faust also announced the cancellation of the November 11th meeting due to Veterans' Day and planned a potluck meeting on November 18th, coordinated by DonnaMarie.

- *Simulation Lab Updates and Resources:* Dr. Faust discussed Veterans' Day and encouraged team members to voice concerns about simulation lab equipment to Jean Newberry and Cassie Billian. Jean Newberry mentioned a meeting with Dr. Susan Holland, Dean, School of Nursing, about simulation labs and asked for input from colleagues. Karen Molumby, Director, Dental Hygiene Program, inquired about the hiring of a Director for Simulation, and Dr. Faust clarified that Dr. Mary Lewis, Associate Dean, School of Nursing, is currently running the program, due to recent turnover. Dr. Faust expressed gratitude for the team's work and offered support in obtaining necessary resources. DonnaMarie mentioned that she would be sending out a list for a meal train style sign up for next month's meeting and potluck.

Important Reminders

- Workforce Newsletter submissions submit to Whitney Rhyne - ongoing
- SoAH Social Media/Marketing Needs- Submit to Nelly Perez ongoing
- Agile Performance
 - Reminder for goal and objective development & Director approval
 - Minimum of 2 check-ins per year (IE: every 6 months)
 - Minimum quarterly feedback
 - New Program Directors- Training per Melissa Raney

Upcoming Meetings:

The School of Allied Health will follow the schedule as follows:

Tuesday, November 18th , 1:00pm in person

Monthly meetings 2th Tuesday of every month, 1-2:00pm

School of Allied Health (SoAH) Meeting October 14, 2025, 1pm to 2pm, Zoom

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Present or Absent	Name	Position
A	Anthony Valenti	Library Liaison, SoAH, Collection Mgr. Librarian
P	Alexis Augustenborg	Student Success Advisor I, SoAH
P	Bridgette Malchow	Faculty, Human & Social Services
P	Cassandra Allbritten	Program Director, Advanced Medical Assisting & Medical Assisting Specialist
P	Cassie Billian	Program Director, Emergency Services
A	Christy Bessette	Clinical Coordinator, Dental Hygiene
P	Coleen Kubetschek	Clinical Coordinator, Radiologic Technology
P	Cristy Estes	Program Director, Social & Human Services
P	Dr. Cynthia Vaccarino	Director, Physical Therapist Assistant
P	DonnaMarie Rich	Coordinator, SoAH, Administration
P	Elizabeth Whitmer	Faculty, Health Information Technology
P	Genny Jaramillo	Program Coordinator, Respiratory Care
P	Giovanni Zamora	Program Manager, EMS
P	Halley Bennett	
A	Dr. Heather O'Connell	Faculty, Respiratory Care
A	Jamie Ware	Dental Clinic Manager/Instructor
P	Janetta Mullins	Program Coordinator, Social & Human Services
A	Jaslyn Morgani	Dental Clinic Assistant
P	Jean Newberry	Program Director, Respiratory Care
A	Jennifer Hoar	Program Coordinator, EMS
A	Jordan Green	EMS Instructor
P	Karen Molumby	Program Director, Dental Hygiene
A	Kristen Moore	Program Coordinator, Physical Therapist Assistant
P	LaCher Edwards	Program Coordinator, AMA
A	Lynn DiSomma-Sentner	Program Coordinator, EMS
A	Dr. Magdaline Britto	Dental Clinic Supervisor
P	Dr. Mary Catherine Faust	Dean, School of Allied Health
A	Michael Jimenez	Fire Academy Supervisor, North Collier Fire Training Center
P	Michael Knoop	EMS Support Specialist
A	Michael McNiskin	Program Coordinator, Radiologic Technology
A	Michael McSheehy	Program Coordinator, EMS
A	Natalie Schmidt	Clinical Coordinator, Dental Program
A	Philip Kinsey	EMS Instructor
P	Ray Lenius	Interim Program Director CVT/Adjunct
A	Randy Fite	Fire Instructor
P	Rendy Petrin	Director, Radiologic Technology Program
A	Sarah Hamula	Sr. Coordinator, Student Services

Present or Absent	Name	Position
P	Sharon Fitzgerald	Adjunct Faculty, Health Information Technology
A	Dr. Suni Koshy	Dental Clinic Supervisor
A	Dr. Susan Foster	Program Director, Health Information Technology & Medical Coding and Billing
A	Susan Patti	Adjunct Faculty, Social and Human Services
P	Tamra Pacheco	Coordinator, Allied Health
P	Tracy House	SoAH Support Specialist