

Curriculum Committee Agenda

9/19/2025

<https://fsw.zoom.us/j/81256024575>

1pm–3pm

I. Memos

1	Memo	Computer Science, Dr. Myers	2025-2026
Review w Notes	Summary		

Memorandum

From: Mary R. Myers, Dean, School of Business and Technology

To: Dr. Judith Bilsky, Vice President, Academic Affairs

CC: Prof. Jeremy Pilarski, Chair, Curriculum Committee

Dr. Rebecca Harris, Assistant Vice President, College Curriculum and Academic Enhancement

Dr. Martin McClinton, Associate Vice President, Academic Affairs

Dr. Brenda Knight, Registrar

Dr. Christy Gilfert, Associate Vice President, Student Success

Alex Schimel, Director of Advising

Andrae Jones, Director, Student Technology and Strategy (Admissions)

Jeanne Cortes, Executive Assistant to the Vice President of Academic Affairs

Date: 7/30/2025

RE: CAI prefix added to Computer Science

Issue to be Resolved:

SCNS changed our new course number CAP 4612 (Machine Learning) to CAI 4105. This includes a new course number and a prefix shift from CAP (Computer Applications) to CAI (Computing: Artificial Intelligence). The credentialing manual has been changed to add the CAI prefix. The course has been added to Banner, and CAI was added as an acceptable elective prefix.

Recommendation:

The change to the course number and prefix should be updated in the catalog for the course and on the program page for the implementation year, AY 2026-27. These updates should be included as an Information Item at the first Curriculum Committee meeting of the year.

School	Decision	Motion	Comments
SoBT	NA		
2	Memo	FLDOE General Education, Dr. Rebecca Harris	2025-2026
Review w Notes	Summary		

Memorandum

From: Dr. Rebecca L. Harris

To: Dr. Judith Bilsky, Vice President, Academic Affairs

CC: Prof. Jeremy Pilarski, Chair, Curriculum Committee

Dr. Rebecca Harris, Assistant Vice President, College Curriculum and Academic Enhancement

Dr. Martin McClinton, Associate Vice President, Academic Affairs

Dr. Brenda Knight, Registrar

Dr. Christy Gilfert, Associate Vice President, Student Success

Alex Schimel, Director of Advising

Andrae Jones, Director, Student Technology and Strategy (Admissions)

Jeanne Cortes, Executive Assistant to the Vice President of Academic Affairs

Date: 15 August 2025

RE: FLDOE General Education Updates

Issue to be Resolved: FSW's AY 26-27 General Education list was approved by the Board of Trustees and submitted to the statewide Office of Articulation in June 2025. FLDOE has responded and requested updates to the list. The updates to FSW's General Education Program are listed below.

Recommendation: Update FSW's General Education program for AY 26-27 with the following requests from FLDOE.

MGF 1113 Mathematics for Teachers will be removed from the General Education list beginning in AY 26-27.

MGF 1131 Mathematics in Context will have an updated course description: "This course is designed to provide students with opportunities to experience the practicality of mathematics in a global society. Throughout the course, students will engage in the applications of tools and techniques of mathematics in a variety of contextual situations from everyday life. The course is intended for a wide range of disciplines and programs, but is primarily focused on programs in the non-STEM pathways. Credit is not given for both MGF 1131 and MGF 1107."

PHI 2600 Ethics will have a revised course title, PHI 2600 Introduction to Ethics, and a revised course description: "This course is a basic course in philosophical thinking about morality, moral problems, and moral judgements. Assigned theories will include selections from the Western canon."

School	Decision	Motion	Comments
All	NA		
3	Memo	PHT 2810 Dr. Cindy Vaccarino	2025-2026
Review w Notes	Summary		

Memorandum

From: Cynthia Vaccarino - PTA Program Director

To: Dr. Judith Bilsky, Vice President, Academic Affairs

CC: Prof. Jeremy Pilarski, Chair, Curriculum Committee

Dr. Rebecca Harris, Assistant Vice President, College Curriculum and Academic Enhancement

Dr. Martin McClinton, Associate Vice President, Academic Affairs

Dr. Brenda Knight, Registrar

Dr. Christy Gilfert, Associate Vice President, Student Success

Alex Schimel, Director of Advising

Andrae Jones, Director, Student Technology and Strategy (Admissions)

Jeanne Cortes, Executive Assistant to the Vice President of Academic Affairs

Date:

RE: PHT 2810 Clinical Experience II

Issue to be Resolved:

PHT 2810 Clinical Experience II was listed as an "L" course on the proposed catalog page for the program, but was proposed without the "L" on the course proposal. PHT 2810 Clinical Experience II should be an "L" (lab) course for students in the Physical Therapist Assistant, AS Program. The course is a clinical experience and should be programmed as an "L" (lab) course.

PHT 2810L is what is listed in SCNS, and it is programmed as an "L" course in the FSW Degree Audit. Because the first cohort of students will take this course as PHT 2810 (without the L) in Spring 2026, the degree audit will need to be adjusted for this cohort. Additionally, the Fall 2026 catalog will need to be revised, and the correct fees assessed to the course for AY 26-27.

Recommendation:

The Degree Audits for students in AY 2024-25 should be updated to accept PHT 2810 in lieu of PHT 2810L in order to show the degree requirement as "met." The course cannot be updated to an "L" course immediately because the fee schedule has already been approved for AY 2025-26.

For AY 2026-2027, PHT 2810 should be updated in Banner and the Catalog to PHT 2810L Clinical Experience II. Fees for a lab course should be assessed from Fall 2026 and forward. The course content and expectations in Clinical Experience II will remain the same, but the correct fees can be assessed to the course as of AY 2026-27.

School	Decision	Motion	Comments
SoHP	NA		

4	Memo	School of Education FLDOE, Dr. April Fleming/ Dr. Anne Angstrom	2025-2026
Review w Notes	Summary		

Memorandum

From: Dr. April Fleming, Dean, School of Education

To: Dr. Judith Bilsky, Vice President, Academic Affairs

CC: Prof. Jeremy Pilarski, Chair, Curriculum Committee

Dr. Rebecca Harris, Assistant Vice President, College Curriculum and Academic Enhancement

Dr. Martin McClinton, Associate Vice President, Academic Affairs

Dr. Brenda Knight, Registrar

Dr. Christy Gilfert, Associate Vice President, Student Success

Alex Schimel, Director of Advising

Andrae Jones, Director, Student Technology and Strategy (Admissions)

Jeanne Cortes, Executive Assistant to the Vice President of Academic Affairs

Date: August 15, 2025

RE: EDF 2005 Course Description and Course Learning Outcomes

Issue to be Resolved:

On Friday, June 13, 2025, Dr. Bilsky received an e-mail notification from Dr. Mike Sfiropoulos, Associate Vice Chancellor of Academic and Student Affairs, Division of Florida Colleges, at the Florida Department of Education, regarding two educator preparation courses offered at FSW: **EDF 1005: Introduction to the Education Profession**; and **EDF 2085: Introduction to Diversity for Educators**. The FLDOE provided an approved course description for EDF 1005 (EDF 2005 at FSW) to replace the existing course description to be updated in the Statewide Course Numbering System (SCNS). In addition, EDF 2085: Introduction to Diversity for Educators is to be deleted. Please see attached e-mail notification.

Recommendation:

In response to the notification, the following approved course description will now apply to **EDF 2005: Introduction to the Teaching Profession**, effective **Fall 2025**:

EDF 2005: Introduction to the Teaching Profession

This course provides an overview of Florida's educator certification pathways and career options in education in accordance with Florida Statutes. Topics include: key educational philosophies; professional ethics; legal responsibilities, including mandatory reporting for child abuse and neglect; the Florida Educator Accomplished Practices (FEAP); key instructional practices associated with effective teaching of students with exceptionalities; Florida's state academic standards; and historical, legal and financial foundations of the Florida education systems. Students will explore effective teaching strategies in classroom management, educational technology and the foundations of all student learning needs. Includes a minimum of 15 hours of required clinical experience in a variety of school settings

Choose an item.	NA		
5	Memo	Human Services Measurable CLOs	2025-2026
Review Notes	Summary		

Memorandum

From: Dir. Cristy Estes

To: Dr. Judith Bilsky, Vice President, Academic Affairs

CC: Prof. Jeremy Pilarski, Chair, Curriculum Committee

Dr. Rebecca Harris, Assistant Vice President, College Curriculum and Academic Enhancement

Dr. Martin McClinton, Associate Vice President, Academic Affairs

Dr. Brenda Knight, Registrar

Dr. Christy Gilfert, Associate Vice President, Student Success

Alex Schimel, Director of Advising

Andrae Jones, Director, Student Technology and Strategy (Admissions)

Jeanne Cortes, Executive Assistant to the Vice President of Academic Affairs

Date: 06/12/2025

RE: Changes to make CLO's measurable per QM guidelines

Issue to be Resolved: While reviewing the QM Rubric during my QM Peer Reviewer training, I noticed that standard 2.1 on CLOs being measurable, states that "understand" is not measurable, and anything that is phrased like "demonstrate and understanding" is also not measurable. This is an essential standard in Quality Management (QM), meaning the course must meet it to progress toward QM certification. I decided to review my CLOs and found five courses with CLOs that are not measurable based on the QM guidelines. I would like to revise the CLOs to ensure they are measurable in accordance with the QM guidelines.

Recommendation: The recommendation is to make the following corrections to existing CLOs that contain this language. The corrected CLO is in red. All other CLOs in the course should remain the same.

HUS 1320

- ~~Develop an understanding of the use of crisis interventions in the Human Services field.~~
- Explain the use of crisis interventions in the Human Services field.
- ~~Demonstrate an understanding of crisis intervention and prevention techniques.~~
- Explain the different crisis intervention and prevention techniques.
- ~~Demonstrate an understanding of the ethical guidelines for the Human Services Professional working in crisis interventions.~~
- Identify the ethical guidelines for Human Service Professionals working in crisis interventions.

HUS 1400

- ~~Develop an understanding of the impact of drug and alcohol use.~~
- Identify the impact of drug and alcohol use.

School	Decision	Motion	Comments
I SoHP	NA		
6	Memo	AMH 2010 Civic Literacy, Dr. Brian Page	2025-2026
Review Notes	Summary		

Memorandum

From: Dr. Brian Page, Dean, School of Arts, Humanities, and Social Sciences

To: Dr. Judith Bilsky, Vice President, Academic Affairs

CC: Prof. Jeremy Pilarski, Chair, Curriculum Committee

Dr. Rebecca Harris, Assistant Vice President, College Curriculum and Academic Enhancement

Dr. Martin McClinton, Associate Vice President, Academic Affairs

Dr. Brenda Knight, Registrar

Dr. Christy Gilfert, Associate Vice President, Student Success

Alex Schimel, Director of Advising

Andrae Jones, Director, Student Technology and Strategy (Admissions)

Jeanne Cortes, Executive Assistant to the Vice President of Academic Affairs

Date: July 11, 2025

RE: AMH 2010 Civic Literacy Course Requirement

Issue to be Resolved: For the Fall 2024-2025 academic year, the State Board of Education approved revisions to Rule 6A-10.02413 to add an additional course (AMH 2010 United State History to 1877) to meet the civic literacy requirement. Prior to the rule change, Florida College System institution students could not meet the civic literacy requirement through the successful completion of AMH 2010 United States History to 1877.

Recommendation: It is recommended that AMH 2010 History of the United States to 1877 taken fall 2024 and thereafter count toward meeting the civic literacy course requirement for students in all prior catalog years starting in 2018-2019.

School	Decision	Motion	Comments
SoAHS S	NA		

7	Memo	Math Core Gen Ed Prerequisites (Dr. Libby Schott/Dr. Gus Cameron)	2025-2026
Review w Notes	Summary		

Memorandum

From: Dr. Elizabeth Schott

To: Dr. Judith Bilsky, Vice President, Academic Affairs

CC: Prof. Jeremy Pilarski, Chair, Curriculum Committee

Dr. Rebecca Harris, Assistant Vice President, College Curriculum and Academic Enhancement

Dr. Martin McClinton, Associate Vice President, Academic Affairs

Dr. Brenda Knight, Registrar

Dr. Christy Gilfert, Associate Vice President, Student Success

Alex Schimel, Director of Advising

Andrae Jones, Director, Student Technology and Strategy (Admissions)

Jeanne Cortes, Executive Assistant to the Vice President of Academic Affairs

Date: Aug 26, 2025

RE: Core General Education Mathematics Pre-requisites in the Math Pathways

Issue to be Resolved:

Ensure compliance with the recent state guidance on the pre-requisite requirements for core general education mathematics courses.

Recommendation:

Revise the pre-requisites to follow state recommended guidance, and to revise the wording of the current pre-requisites for all math core general education courses in each pathway to be consistent.

Below is the updated course pre-requisites and recommended wording.

MAC 1105 College Algebra

Prerequisites: Testing, or MAT 0057 with a grade of "A", or MAT 1033 with a grade of "C" or better, or any other college-level math class with a grade of "B" or better.

STA 2023 Statistical Methods I

Prerequisites: (Demonstration of readiness for college-level computation AND high school statistics course with a "B" or better), or any college-level math class with a grade of "C" or better.

MGF 1130 Mathematical Thinking and MGF 1131 Mathematics in Context

Prerequisites: Demonstration of readiness for college-level computation, or MAT 0018 with a "C" or better, or MAT 0057 with a "C" or better, or MAT 1100 with a "C" or better, or any college-level math class with a grade of "C" or better.

Choose an item.	NA		
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II. Information Items

1	Information Item	Criminal Justice/Competency Alignment, Dr. Brian O'Reilly	2025-2026
Review w Notes	Summary		

	<p>PAD 3204 Financial Management in the Public Sector: General Education Competency, Course Learning Outcomes, Alignment</p> <p>PAD 3393 Principles of Crisis and Emergency Management: General Education Competency, Alignment</p> <p>PAD 3371 Technology in the Public Sector: General Education Competency, Alignment</p> <p>PAD 3820 Public Safety System Integration: General Education Competency, Alignment</p> <p>PAD 3874 Community Relations- Theory and Practice: General Education Competency, Alignment</p> <p>PAD 4034 Public Policy: General Education Competency, Alignment</p> <p>PAD 4332 Strategic and Operational Planning: General Education Competency, Alignment</p> <p>PAD 4414 Human Resources in Public Service: General Education Competency, Alignment</p> <p>PAD 4878 Public Safety Administration Capstone: General Education Competency, Alignment</p> <p>Course Discontinuation(s)</p> <p>Implementation Term: Fall 2026</p> <p>Justification</p> <p>The courses were evaluated as part of the regular assessment process to ensure alignment with the appropriate general education competency. General education competencies and course learning outcomes were realigned.</p> <p>Designation(s): None</p> <table><tr><th colspan="2">Course: CCJ 1010 Introduction to Criminology</th></tr><tr><td>Course Description</td><td>In this course the student will be introduced to the theories of deviant behavior as it relates to criminal activity. Topics include theories of crime causation, statistical analysis of criminal behavior, past, present and future social control initiatives; and other related topics. Upon completion, students should be able to explain and discuss various theories of crime causation and societal responses.</td></tr><tr><td>Topic Outline</td><td>The study of crime and defining crime The extent and nature of crime The costs of crime Biological and psychological explanations of crime Theories of why people commit crime Criminal careers Community reactions to crime Solving the crime problem</td></tr></table>	Course: CCJ 1010 Introduction to Criminology		Course Description	In this course the student will be introduced to the theories of deviant behavior as it relates to criminal activity. Topics include theories of crime causation, statistical analysis of criminal behavior, past, present and future social control initiatives; and other related topics. Upon completion, students should be able to explain and discuss various theories of crime causation and societal responses.	Topic Outline	The study of crime and defining crime The extent and nature of crime The costs of crime Biological and psychological explanations of crime Theories of why people commit crime Criminal careers Community reactions to crime Solving the crime problem
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School	Decision	Motion	Comments				
1							

Choose an item.	NA		
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2	Information Item	Dr. Susan Foster/	2025-2026
Review Notes	Summary		

Florida SouthWestern State College Curriculum Proposal

Type of Proposal	Program- Information Item
Department	Health Information Technology
Chair	Dr. Susan Foster
Dean	Dr. Catherine Faust
Proposer	Dr. Susan Foster
Presenter	Dr. Susan Foster

New Program

Program Change(s)

Health Information Technology, AS: Program Learning Outcomes

Program Discontinuation(s)

Implementation Term: Fall 2026

CIP Code 1351070700

Justification

This program proposal is to update the catalog page for the Health Information Technology, AS, to include these updated program learning outcomes. This is part of a college-wide effort to get updated PLOs into the catalog for all programs.

School	Decision	Motion	Comments
Choose an item.	NA		
3	Information Item	CC Medical Coder/ Dr. Susan Foster	2025-2026
Review w Notes	Summary		

Florida SouthWestern State College Curriculum Proposal

Type of Proposal	Program- Information Item
Department	Health Information Technology
Chair	Dr. Susan Foster
Dean	Dr. Catherine Faust
Proposer	Dr. Susan Foster
Presenter	Dr. Susan Foster

New Program

Program Change(s)

Medical Information Coder/Biller, CCC: Program Learning Outcomes

Program Discontinuation(s)

Implementation Term: Fall 2026

CIP Code 0351071404

Justification

This program proposal is to update the catalog page for the Medical Coder/Biller, CCC, to include these updated program learning outcomes. This is part of a college-wide effort to get updated PLOs into the catalog for all programs.

School	Decision	Motion	Comments
Choose an item.	NA		

4	Information Item	Dr. Qin Liu	2025-2026
Review Notes	Summary		

Florida SouthWestern State College Curriculum Proposal

Type of Proposal	Course- Information Item
Department	Physical Sciences
Chair	Dr. Qin Liu
Dean	Dr. Libby Schott
Proposer	Dr. Qin Liu
Presenter	Dr. Qin Liu

New Course(s)

Course Change(s)

CHM 2210 Organic Chemistry I: Course Learning Outcomes

CHM 2211 Organic Chemistry II: Course Learning Outcomes

Course Discontinuation(s)

Implementation Term: Fall 2026

Justification

The learning outcomes for Organic Chemistry I and II are currently outdated and no longer fully reflect the scope of the course content or the instructional methods employed. Over time, advances in pedagogy, laboratory techniques, and the integration of modern analytical methods have shifted how organic chemistry is taught. Aligning the learning outcomes with the current topic outlines and teaching materials is essential to ensure that students acquire the knowledge and skills necessary for success in advanced coursework, research experiences, and professional applications. Updating the learning outcomes will create a coherent connection between what is taught in lectures and laboratories and what students are expected to master. For example, contemporary organic chemistry emphasizes problem-solving skills, mechanistic reasoning, and the application of spectroscopic techniques for molecular structure determination. Current outcomes do not fully capture these competencies, potentially leaving gaps in student preparedness for subsequent courses, internships, or research activities. Moreover, revising the learning outcomes supports institutional goals of maintaining curriculum relevance, improving student learning outcomes, and aligning with accreditation standards. Clear, measurable, and up-to-date outcomes provide both faculty and students with a transparent framework for assessing progress and achievement. They also facilitate curriculum assessment, enabling continuous improvement based on student performance and feedback. In summary, this proposal seeks to revise the learning outcomes for Organic Chemistry I and II to ensure they accurately reflect the current course content, teaching strategies, and skills necessary for student success. By doing so, the courses will better prepare students for advanced studies, research, and professional endeavors in chemistry and related fields.

Designation(s): None

School
1

Decision

Motion

Comments

Choose an item.	NA		
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III. Committee Business

1	Committee Business	Prof. Jeremy Pilarski	2025-2026
Review Notes	Summary		
	<ul style="list-style-type: none"> • New Chair for CC after April 2026 		
School	Decision	Motion	Comments
Choose an item.	NA		