

## **School of Arts, Humanities & Social Sciences**

### **2025 Adjunct Faculty Meeting**

**August 19, 2025**

- Welcome to everyone
- Construction –
  - Renovations at Lee Campus, L building
    - Our offices have moved to A-210
    - Theatre, Music, Photography, Fine Arts, Digital Arts have also moved to various spaces on Lee campus
  - Renovations at Collier Campus, E/F Building
- Enrollment –
  - Strong enrollment this term
  - Prioritized in-person classes
  - We are monitoring low enrolled sections
- Introduction of Department Chairs
- Important Dates –
  - First day of classes Full Term/A
  - Last day to add classes- Full term/A
  - First day of classes-Express
  - Last day to add – express
  - Attendance Verification
- Reminders –
  - Submit syllabus to your Department Chairs
  - Reminder students to complete AV
  - Check Academic calendar
  - No study days this semester
  - College closed on November 26, 2025
- Campus Contact –
  - Lee – Wendie
  - Collier – Bonnie Lafemina
  - Hendry- Glades – Leydis Roy
  - Charlotte – Emily Moretta
- FSW Online/Canvas
  - Import most up to date master
  - Adjust due dates
  - Remove duplicate AV quiz (keep one locked)
  - Make sure all modules, assignments, etc. are published

- One certification course now for all modalities
  - Complete emergency Remote Certification
- AI –
  - Syllabus Policy
  - Talk with your Department Chair
  - Rethink assignments
  - Rick Dakan, AI Fluency Framework presentation, September 26.