

Elizabeth Schott

From: Elizabeth Schott
Sent: Monday, April 3, 2023 12:41 PM
To: Andrew J. Buck; Elizabeth Schott
Subject: Dean's Update - April 3rd 2023

Hi All – below is my April monthly update. . .a few day past the 1st but I avoided the temptations of an April Fool's Day email!

TL;DR Version:

Reminder that we will have both School and Department meetings this month. In person evaluations are complete, and I will follow up with the paperwork this week. Summer and Fall schedules are open to all categories of registration, and I will begin making adjustments to the schedule starting this week as well. Final Exam grades due Wednesday, May 3 at Noon.

Key Dates

Below are key dates for the next six weeks:

- **Friday, April 14** **SoPAAS School and Department meetings**
- Monday, April 24 Last Day of Classes
- Tuesday, April 25 First Day of Final Exam Week
- Monday, May 1 Last Day of Final Exam Week
- **Wednesday, May 3 @1200 Final Grades Due**
- **Friday, May 5 Commencement at 10AM and 2PM**
- Saturday, May 6 Official start of Summer Vacation for those not teaching this summer
- Monday, May 15 First day of Summer – Full Term and Mini A

Evaluation Forms – All meetings are complete – Paperwork still coming!

We have officially completed all of the evaluation meeting – thank you all! I am now working on finalizing all of the paperwork. I will be emailing out the Forms 2's and Form 3's this week, so everyone should have signed copies by Friday.

Summer and Fall Schedules

Registration is in full swing for both summer and fall and initial enrollment is good. We will continue to monitor popular classes and add sections as we can.

Summer and Fall Textbook Adoptions

Textbook adoptions are complete for summer and ongoing for fall. Andy is reaching out to all course coordinators with details and asking for verifications. The textbook adoptions for summer are now live on the FSW bookstore site, and based on the challenges we have had with adoptions in the past, **I ask that everyone check their summer sections on the website and let us know immediately if there are any issues.**

New Leave Request Process

The new leave system is in effect and all of your leave time is now shown in days. This a two-step process, so remember that anytime you take requested leave, you also have to report it as well. If you are taking sick leave, then you just need to report it. Here is the training video link: https://fsw.mediaspace.kaltura.com/media/t/1_ahej4vlp

Faculty Retirement

We will honor our faculty retiring this year on April 20 in U-102. Invitations should be out soon – for School of Pure and Applied Sciences we have three faculty retired or retiring this year:

- George Manacheril
- Tina Ottman
- Joe Roles

Upcoming Events – See Fliers in Teams (Under General, Files, Current Event Fliers folder)

Admissions is doing more Career Day outreaches and Instant Decision Day Events and always welcomes faculty participation!

Faculty Events:

- Tuesday and Wednesday, April 4th and 5th – Spring Research Expo
 - Tuesday, 10:15 in J-103: Guest Lecture: Dr. Travis Doering from USF's Digital Heritage and Humanities Collection: ***The Haghpat Medieval Monastery Project, Armenia***
 - Tuesday, 11:30-12:00: **Meet and Greet with FGCU faculty outside of J-117**
 - Tuesday, 12:00-1:15: **Poster session** outside of the library and in the Garden of Inspiration
 - Wednesday, 12:00-1:15: **Student Art Exhibition** in J-117
 - Wednesday, 1:30-2:30: Visiting Writer Series: Nance Van Winckel: **TEXT-ART TRAVELS** in J-103
- Monday, April 10th Community of Practice in Instructional Technology – 1430 on Zoom
- Thursday April 20 – Retiree Recognition - U 102.

Community and Student Events: <https://fsw.presence.io/events>

- Friday, April 21 - Charlotte Observatory Open - See the stars at the James & Barbara Moore Observatory on the FSW Charlotte Campus. Viewing begins 30-45 minutes after sunset. Feel free to bring anything to make the event more enjoyable (blankets, refreshments, cameras)! The exhibition lasts as long as the stargazers linger to enjoy the magnificent view.

As always – comments, questions, or concerns, please let me know!

Best Regards,

Libby

Dr. Elizabeth W. Schott

Dean, School of Pure and Applied Sciences

[Florida SouthWestern State College](https://www.fsw.edu/)

8099 College Parkway, Fort Myers, FL 33919

Office: H-130A, Lee Campus, (239) 477-3514 or ext 14014, eschott@fsw.edu

Where math counts and science matters!

And a Brain Teaser in honor of April Fool's Day – Proof that 1 does in fact equal 2!

