

Academic Technology Committee (ATC)

Meeting Minutes

Date:	Apr 4, 2025
Time:	2:00 - 3:30pm
Location:	Zoom PMI 585.737.9694

Members	Present	Absent	Excused
James Chan (Chair)	x		
Alisa Callahan (SoBT)	x		
Regina Miller (SoE)	x		
Leslie Bartley (SoAHSS)	x		
Alessandro Cesarano (SoAHSS)	x		
Sara Dustin (SoAHSS)	x		
Jill Hummel (SoAHSS)	x		
Kaitlyn Muchnok (SoAHSS)		x	
April Ring (SoAHSS)	x		
Cheban Acharya (SoPAS)	x		
Luminita Coman (SoPAS)	x		
Iryna Labachova (SoPAS)	x		
Doug Magomo (SoPAS)		x	
Ivan Melendez (SoPAS)	x		
Serhiy Pasishnyk (SoPAS)	x		
Emily Porter (SoPAS)		x	
Peggy Romeo (SoPAS)	x		
Jessica Slisher (SoPAS)	x		
Dmitry Yusin (SoPAS)	x		
Jaime Zlatkin (SoPAS)	x		
Jane Charles (Librarian)	x		
Victoria SanFilippo (Librarian)	x		
Jason Dudley (Admin)			x
April Fleming(Admin)	x		
Roz Jester (Admin)			x
Heather Olson (Admin)	x		
Laura Osgood (Admin)	x		
Anna Haney-Withrow	x		
Laura Shaw			

1. Call to Order
2. Minutes Adoption
 - a. Approval of 3/7/2024 Minutes
 - b. Jaime Zlatkin- Motion to approve
 - c. Peggy Romeo- 2nd the motion
 - i. Minutes were unanimously approved
3. Agenda Adoption
 - a. Approval of 4/4/2025 Agenda
 - b. April Ring - Motion to approve
 - c. Alessandro Cesarano - 2nd the motion
 - i. Agenda was unanimously approved
4. **New Online Template Input/Feedback** (Laura)
 - a. Laura requested volunteers for feedback on the next iteration of the online template
 - b. Seeking input on current template features (likes/dislikes, suggested improvements)
 - c. Planning to incorporate newer Design Plus features while keeping template easy to edit
 - d. Timeline: Working on it through summer and fall
 - e. Email Laura Osgood by the end of Spring semester
5. Remote Proctoring Services (Laura)
 - a. Feedback
 - i. Honorlock
 1. [Honorlock Toolkit](#)
 2. Other Possible Features
 3. Explore the Future of Innovation, Integrity, and AI in Education.
 - a. May 6th 8:30am - 2pm hosted by Honorlock
 - b. Lee AA-177
 - c. Spots are limited
 - d. [RSVP here](#)
 - b. Contracts - Need to make a decision by
 - c. Remote Proctoring Service available:
 - i. Honorlock - Summer 2025, Fall 2025, Spring 2026
 - ii. Proctorio - Summer 2025, Fall 2025, Spring 2026

- iii. ProctorU - Summer 2025, Fall 2025
- 6. Class (Laura)
 - a. Contract
 - i. Ends April 2026
- 7. Program Design Certification (Laura)
 - a. FSW received the first QM Program Certification
 - i. First in Florida to get this designation
 - ii. AS in Criminal Justice Technology
 - iii. Brian O'Reilly (SoBT)
- 8. Summer Camp (Heather)
 - a. Create, Connect and Recharge
 - i. Thursdays 1-3 pm May 15 - July 24, 2025 through Zoom
- 9. OSAB (Heather)
 - a. Pamphlet
 - i. One side - how students can be successful in learning online
 - ii. Other side - how faculty can support the success from the student prospective
- 10. FSW Online CoP (Heather)
 - a. [April Community of Practice](#)
 - b. [FSW Online Community of Practice \(Canvas\)](#)
 - c. [FSW Online CoP Teams Channel](#)
 - d. [Online Teaching Excellence Coordinator](#)
- 11. **Educause Survey** (Anna)
 - a. Tabled to 1st meeting in Fall
- 12. IJET Updates (Anna)
 - a. New AI CoP
 - b. **Innovation and Learning Lab** opens Fall 2025
- 13. **Tech Champs (April)**
 - a. Final Webinar Watch Party
 - i. *Design Matters Live! Designing for a Sense of Belonging.*
 - ii. Monday, April 7th at 1:30pm
- 14. New Business
 - a. Anything that the ATC would like to talk more about in the Fall
 - i. Revisit AI and academic integrity

1. Encourage committees/departments/schools to also talk about this.

15. Do outs

Who	What	When	Why

16. Adjourn

17. Peggy Romeo - Motion to approve

18. Alessandro Cesarano - 2nd the motion

Recorded by James Chan